

## CITY COUNCIL PROCEEDINGS

The Plankinton City Council met in regular session Monday, December 6, 2021. Mayor Staller called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Members Present: Pam Vissia, Brad Kehn, Jim Hinckley, Terry Schuldt and Jason Schurz. City employees present were: Kylee Urban, Chance Boyd and Darin Cranny. Visitors were J.P Student from SD MAIL and Jeff McCormick from SPN. Mayor Staller entertained a motion to approve the agenda, with the addition of the Fire Hall roof repair and Executive Session. Vissia moved the motion, Kehn seconded. All voted aye. Motion carried.

### VISITORS:

Jeff McCormick of SPN was a visitor at the meeting to go over a sewer infrastructure project for the City of Plankinton. This included information and quotes for the "Department of Agriculture and Natural Resources Proposed American Rescue Plan Act Fund Distribution for Water and Sewer Infrastructure Projects". Jeff handed out packets with project estimates and a map of the areas in town that would need to be updated and fixed. The applications for grants for the project are due by the end of the 2021 year. Jeff offered to come to the December 27<sup>th</sup> meeting to explain the project and steps to be taken to start the project and the application. The applications will be considered in March of 2022 by the State. The city has agreed to try to move forward with the higher expense project for everything needing to be done. The grant percentage possibility will be much larger going with the bigger project.

### APPROVAL OF MINUTES:

Mayor Staller entertained a motion to approve the minutes of the regular November 1, 2021 Council meeting. Vissia approved motion. Seconded by Schurz. All voted aye. Motion Carried.

### BILL APPROVAL:

Mayor Staller entertained a motion to authorize the Finance Officer to pay bills. Kehn made a motion to authorize bill pay. Seconded by Hinckley. All voted aye. Motion Carried.

## DECEMBER 6, 2021, BILL LISTING

### EFT BILLS PD. AFTER NOV. 1, 2021

BI-WEEKLY PAY 23—Empl. Pay-- \$8,221.15; BI-WEEKLY PAY 24—Empl. Pay--\$8,975.39; F&M STATE BANK—Bank Fees-- \$28.00; GREAT WESTERN—Bkt. Truck Loan-- \$3,186.19; HEARTLAND CONS.—Elec Loan Payment-- \$2,483.36; IRS—941 Taxes-- \$2,528.91; IRS—PAY 23 941 Taxes-- \$2,528.91; IRS—Pay 24 941 Taxes-- \$2,694.18; SD DEPT. OF REV.—Oct. Sales Tax-- \$1,427.87; SDRS—Nov. Retirement-- \$2,583.02; WEALTH MANAGAMENT—Water Meter Loan-- \$6,634.92

### BILLS PAID AFTER NOV. 1 ,2021 AUTHORIZATION

AFLAC—Empl. Vol. Ins. -- \$343.27; AURORA-BRULE WATER SYSTEMS—Oct. Water Purchase-- \$6,949.60; AVERA—Drug Testing-- \$58.00; CNH INDSUSTRIAL— Mini Excav./Skid Steer Lease-- \$1,346.54; CENTRAL ELECTRIC—Oct. Wheeling/ramp lighting--\$,445.02; DAKOTA PRO STRIPING—Winterize Lawn Irrigation-- #133.13; DELTA DENTAL—Empl. Ins.-- \$296.40; DEPT OF ENERGY—Oct. Power Purchase--\$10,203.19; EAST RIVER ELEC—Oct. Wheeling Fees-- \$3,013.00; GOLDEN WEST—Monthly Bills-- \$395.66; HEARTLAND—Power Purchase-- \$19,793.05; MMUA—College Program-- \$616.00; NORTHWEST PIPE FITTINGS—Sewer Supplies-- \$4,346.68; PLANKINTON LUMBER – Pool Bathhouse Payment-- \$112,800.00; ROADSIDE—Fuel Purchase-- \$307.47; SD 811—October Message Fees-- \$22.05; TECH SOLUTIONS—Nov. Contract-- \$724.00; VERIZON—Tower internet/Surface Pro-- \$75.16; VISA—Supplies-- \$1254.12

BILLS TO PAY AFTER DECEMBER 6, 2021, MEETING

A & B BUSINESS—Comp. Contract-- \$130.97; ABM EQUIP. – Elec. Repair-- \$36.03; ARAMARK—Rug Contract-- \$49.41; AURORA-BRULE WATER—Water Purchase-- \$7,490.80; AVERA HEALTH PLANS—Empl. Health Ins. -- \$6,797.88; BANYON DATA—Annual Cont. -- \$2,385.00; BARNES & NOBLE—Book Purchase-- \$114.95; BORDER STATES ELEC.—Bank/Pool Elec. Supplies-- \$4063.73; BUDDE SEPTIC TANK CLEANING—Porta Potty Rental & Services-- \$800.00; CITY OF PLANKINTON—Meter Dep. Applied to #00-169-16-9--\$48.71; CITY OF PLANKINTON—Meter Dep. Applied to #00-012-02-1--\$79.12; CITY OF PLANKINTON—Meter Dep. Applied to #00-096-06-1--\$241.46; CITY OF PLANKINTON—Meter Dep. Applied to #00-025-02-7--\$250.00; CODY HIGH ELK—Meter Dep. Refund-- \$201.29; CNH INDUSTRIAL—Mini Excav./ Steer Lease-- \$1,346.54; CORE & MAIN—Back Flows-- \$830.20; CNA SURETY—Bond Exchange-- \$20.00; DOUG BULTJE—Meter Dep. Refund-- \$170.88; DGR ENGINEERING—Future Design-- \$118.00; GOLDEN WEST—Utility Billing-- \$390.66; GT SANITATION—December Bill-- \$65.00; ISABELA CASILLAS—Meter Dep. Refund-- \$8.54; MCLEOD’S—Office Supplies-- \$259.90; MENARDS—FO Supplies-- \$22.80; OVERWEG—Gear Oil-- \$118.36; PHEASANTLAND IND.—Street Signs-- \$1468.07; PLANKINTON COMM. DEV. COMP.— Annual Funding-- \$7,500.00; PLANKINTON FIRE DEPT. – Annual Funding -- \$4,000.00; PLANKINTON LUMBER—Supplies-- \$955.76; RESCO—Bank Transformer Pads-- \$5,700.50; ROADSIDE—Fuel Purchase-- \$274.67; RON’S MARKET—Nov.Supplies --\$171.10; SCOTT CONSTRUCTION—Sewer Repair/ Vac Rental-- \$8,207.16; SDARWS—Annual Membership-- \$420.00; SD BUILDING OFFICIALS ASSOC.—Annual Membership-- \$50.00; SD DEPT. OF HEALTH—Water Testing-- \$15.00; SD DOT—Fuel/ Street Supplies-- \$4,046.53; SDML— Annual Membership Fee -- \$1,047.88; SD GOV. Fin. OFFICER ASSOC. – Annual Membership-- \$40.00; SD GOV. HUMAN RESOURCE ASSOC.—Annual Membership-- \$25.00; SD MAIL—Advertising-- \$1,129.80; SDMEA—Annual Membership-- \$705.00; SD MUN. ST. ASSOC. – Annual Membership-- \$35.00; SD SEC. OF STATE—Notary App.-- \$30.00; SDWWA—Membership Renewal-- \$10.00; STEVES WELDING & REPAIR—Blue Digger Truck Parts-- \$93.06; STITCH-N-TIME—City Logo Printing--\$10.00; SUN GOLD SPORTS—Gift-- \$100.00; TECH SOLUTIONS—Contract-- \$775.23; USPO—PO Box Fee-- \$226.00

OLD BUSINESS:

2<sup>ND</sup> READING & ADOPTION – SUPPLEMENTAL ORDINANCE #2021-5 -- ARPA FUNDS, POOL COMMITTEE MONEY FUNDS:

Mayor Staller started off by mentioning that we will have to do another resolution to move money around after the next meeting, but this will help start it. The second reading was motioned by Kehn. Seconded by Schuldt. All voted aye. Motion carried.

**CITY OF PLANKINTON ORDINANCE #2021-5  
AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION  
TO THE 2021 FISCAL BUDGET**

**WHEREAS**, the budget adoption process was already completed when the additional budget

Items were implemented, it is necessary to make, approve, and adopt a supplemental appropriation ordinance for the fiscal year 2021.

**THEREFORE, BE IT ORDAINED** by the City Council of Plankinton that the Finance Officer be authorized to make the following budget adjustments to the 2021 Budget:

**HWY/STREETS--**

101-43100-42500---Repairs/ Maintenance----- \$ **9,047.62**  
Funds derived from Continental Western Ins. For 4-6-21 Hail damage  
To three city vehicles--\$1,829.62 (Revenue Code #R 101-39140-Comp. for Loss  
or Damage), and 8-18-21 Surplus Sale Proceeds of \$7,218.00 (Rev. Code # R 101-36000  
Misc. Revenue)

**POOL--**

101-46150-45120—Participant Recreation Building (Bathhouse)----- \$**100,000.00**  
Funds derived from Plankinton Pool Committee (fund raising) to Pool  
Bathhouse Fund (Donation/ Contr. Revenue Code #101-36700)

**FIRE—**

#101-42200-43900—Fire Capital Outlay----- \$ **5,275.55**  
Funds derived from Continental Western Ins. Ins. Claim check for 4-28-21  
vehicle damage to Fire Hall. Revenue Code # R 101-39140.

**GENERAL GOV'T. BUILDINGS—**

#101-41900-43900—Capital Outlay----- \$ **18,773.11**  
Funds derived from Continental Western Ins. Claim check for hail 4-6-21 city building  
hail damage & scoreboard damage. Revenue Code # R 101-39140

**SEWER—**

#604-43250-43900—Sewer Capital Outlay----- \$ **72,203.27**  
Funds derived from Federal Grants (ARPA 1<sup>st</sup> tranche of \$65,271.72 on 9-22-21  
& FEMA flooding grant of \$1,931.55 in March & July 2021). Revenue Code # R 604-33100.  
Heartland Economic Development Grant of \$5,000.00 on 7-12-21. Revenue  
Code # R 604-36000

**TOTAL APPROPRIATIONS----- \$205,299.55**

First Reading: November 1,2021  
Second Reading & Adoption: December 6,2021  
Published: December 16,2021

Signed: John J. Staller, Mayor \_\_\_\_\_

Attest: Kylee Urban, Finance Officer \_\_\_\_\_

NUISANCE PROPERTIES:

Mayor Staller promised to have read out of violations from drive around he and Councilman Hinckley made about six weeks ago.

POOL BATHHOUSE INFORMATION:

Mayor Staller turned the conversation over to Chance and Darin who reported that almost all of the concrete is done, there are just a few spots that still need to be done. The interior walls are done and painted. Windows are being put in. The plumbers haven't done much yet. Chance will be working on it more this week. They reported that it won't take much longer to finish everything up.

NEW ORDINANCE BOOK:

Mayor Staller mentioned that there is still a need to finish the reviewing of the new book, so it can be adopted.

FLOOD ORDINANCE:

The draft of the flood ordinance was handed out and Mayor Staller advised the council members to take it home with them to review it.

REDISTRICING ORDINANCE:

The first reading of the Redistricting Ordinance #2021-6 was entertained by Mayor Staller. Hinckley motioned. Schurz seconded. All voted aye. Motion Carried.

STATE WATER APPLICATION:

Mayor Staller informed the council that Jeff McCormick would cover this.

NEW BUSINESS

FIRE STATION ROOF:

Mayor Staller explained the roof was leaking and handed around quotes to fix the roof ranging around \$50,000. Kehn mentioned a new building may be cheaper. The Finance Officer was asked to look into spray foam quotes.

ABATE MOWING ASSESSMENT – DAWN LORANG PROPERTY:

Mayor Staller explained that the mowing assessments cannot stay on with the property going to auction. Mayor Staller suggested that the City tells the new buyer that the buildings will need to be taken down after purchase. Mayor Staller entertained a motion to abate the mowing. Motioned by Schuldt. Seconded by Schurz. Kehn abstained. All voted aye. Motion carried.

#### 5 YEAR PLAN:

The Mayor introduced the five year plan to the council. Projects and estimated costs were discussed.

#### CHRISTMAS HOLIDAY:

Council granted December 24th and January 3rd as employee paid holidays.

#### ANNIVERSARIES:

The council upon motion by Vissia and seconded by Hinckley voted to grant a 50 cent raise to Darin Cranny, Chance Boyd and Casey Schmidt on their anniversary dates with the city.

#### LIQUOR LICENSE HEARING:

Dollar General #18575, for Retail (on-off sale) Wine and Cider License (\$500 re-issuance fee). Received a motion from Vissia. Seconded by Kehn. All voted aye. Motion carried.

Commerce Street Grille, LLC for Retail (on-off sale) Wine & Cider (\$500 re-issuance fee), and retail (on-sale) Liquor License (\$1,400 re-issuance fee). Received a motion from Hinckley. Seconded by Kehn. Vissia abstained. All voted aye. Motion carried.

Plank Inn, for Package (off-sale) Liquor License (\$400 re-issuance fee) and Retail (on-sale) Liquor License (\$1,400 re-issuance fee). Received a motion from Kehn. Seconded by Schurz. All voted aye. Motion carried.

Roadhouse Pub, for Retail (on-sale) Liquor License (\$1,400 re-issuance fee). Motioned by Schuldt. Seconded by Hinckley. All voted aye. Motion carried.

Ron's Market, for Package (off-sale) Liquor License (\$400 re-issuance fee). Received a motion by Kehn. Seconded by Schurz. All voted aye. Motion carried.

#### LIFEGUARD ADVERTISING:

Mayor discussed that there were three applications in already. Council decided on 25 cents extra for swimming lesson times for the lifeguards doing them.

#### BUILDING PERMITS:

Raymond & Teresa Delude @ 404 W Davenport St.-- #110821 – 20x45x16 post frame building; Kelly Johnson @ 505 East Commerce St. – Permit # 111821 – Fence Installation; Harold Kinyon @ 209 E 1<sup>st</sup> St. – Permit #111921 – Demolition of house, cap water & sewer; Todd Everson @ 602 E. State St. – Permit #112221 – Concrete poured over gravel driveway. Building inspector Kehn approved all 4 permits.

#### UTILITY SUPERINTENDENT REPORT:

Darin Cranny reported that to start of the month, we got the sewer line replaced on West 1<sup>st</sup> Street. All the snow route signs are up. This is on 1<sup>st</sup> and 2<sup>nd</sup> streets from Main Street to Walnut Street, and Walnut Street from 1<sup>st</sup> to 3<sup>rd</sup>. We have started on moving the street signs from the bent poles to the top of the

stop signs. I had a water system inspection this month. We are going to do some maintenance on the snow equipment this week. We spent some time working on the sweeper. Christmas lights are all up. We spent a good part of last week doing those. There are a few new things at the jail pond this year. All the rocks and chunks have been picked up at the west park on the soccer field area. The clay all smoothed out. It is completely ready for black dirt. I really think we need to move forward on getting more sewer work done. The state water plan has grant money available. There could be a lot of money available. We seriously need to look at getting this sewer system updated while there is money available instead of having to go out of pocket for all of it later down the road when costs go up even more.

ELECTRIC SUPERINTENDENT REPORT:

Chance Boyd reported that there were no outages this last month. We did have another blink, but nothing was found. James was here this month we started work on the bank and got everything exposed and ready while he was here. We did get our transformer for the Bank already, we have it installed and have everything ready as far as we can for now. I also signed up for transformer school on the 14<sup>th</sup>-17<sup>th</sup>. I installed new Exit signs with emergency lights in City Hall above the doors. I had DGR map out the rest of town for future underground. they are basic and just shows how the circuitry will work out. We spent quite a bit of time putting Christmas lights up last week. We did replace the East pole for the "Seasons Greetings" sign and added guy anchors to each side to help keep the poles straight.

FINANCE OFFICER REPORT:

There was nothing to report

MAYOR'S REPORT:

Mayor Staller reported that he has decided to extend the mural contest to December 31<sup>st</sup>. The dump site was discussed as many were asking to get into it after it had closed. They would like to open it up for one more day for a short amount of time during the month of December. The railroad has filled in some spots on vine street at the tracks that were needing attention. Golden West will plan to do their yard repairs in the Spring and any Electrical repairs from them after the first of the year. The donation that came in for the cemetery needs to be spent this year to fix up the building out there. Santa for Hometown Christmas had a great turnout for Hometown Christmas, with around 90 kids that showed up.

EXECUTIVE SESSION PERSONNEL, As Per SDCL 1-25-2 (1):

Mayor Staller entertained a motion to enter Executive Session at 8:21 p.m. Vlsia made a motion to enter Executive Session Personnel, ass per SDCL 1-25-2 (1). Kehn seconded. All voted aye. Motion Carried. Mayor declared the Council out of Executive Session at 8:33 p.m., with no action taken. Mayor adjourned the meeting at 8:35 p.m.

Signed: John J. Staller, Mayor \_\_\_\_\_

Attest: Kylee Urban, Finance Officer \_\_\_\_\_