

## City Council Proceedings

The Plankinton City council met in regular session on Monday, November 4, 2019. Mayor Staller called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Members present: Pam Vissia, Brad Kehn, Susan Steele, Jim Hinckley, Terrance Schuldt, and Jason Schurz. City employees: Eileen Sorsen, Chance Boyd, and Darin Cranny were also in attendance. Visitors present were Clint Bultsma, J. P. Studeny, Brad Wilson, Gary Trisco and Seth Bultsma, with Natalie Briggs and Jim Nielsen joining later in the evening.

Brad Kehn asked for Nuisance Properties to be added to the agenda. Motion to approve agenda, with amended request made by Kehn, and seconded by Schuldt. All voted aye. Motion approved.

There was no citizen input.

Mr. Brad Wilson, representing S. Dak. Municipal League Workers Comp Fund, presented a plaque to the City for their 10 year membership.

Mayor Staller presented a proposed Resolution drafted by District III, for the Pool Committee to request a grant from Land & Water Conservation Fund in the amount of \$80,034.41, with the City of Plankinton contributing a 50% match. The Council recommended some changes to the wording; "that the City shall provide a minimum of 50% of the total grant for the project, not to exceed \$40,017.20". Steele motioned to allow the Mayor to sign the Resolution once recommended changes have been made. Kehn seconded and Council voted unanimously to approve. Motion carried.

Kehn made a motion to approve the minutes of the Special Meeting of October 3, 2019. All voted aye. Motion approved.

It was noted there needs to be a correction for the October 7 minutes. During Executive Session, both Darin & Chance exited at 8:56 p.m.. Later, Darin was called back in. Steele made a motion to approve the minutes of the October 7, 2019, Regular Council Meeting. Kehn seconded, with all members voting aye. Motion approved.

Kehn moved to approve payment of the following bills:

A-OX Welding Supp.—CO2 Cyl.--\$18.25; American Fence Co.—4' Playground Timbers--\$3,394.11; AmeriPride- rug contract--\$33.15; Aurora-Brule R. Water—Oct. water/ debt ret.--\$10,945.90; Border States- Elec.- tools--\$240.16; CNH Capital America, LLC.- 2<sup>nd</sup> lease pay--Mini excav/skid steer--\$1,346.54; Campbells Supply—Elec. Supp. & pks. Supp.-- \$166.96; Central Elec.- Rep/maint--\$625.00; Chance Boyd—Gas Reimb.--\$34.28; Core & Main—2<sup>nd</sup> 1/2proj. mgt. fee--\$7,000.00; DGR Engineering- Prof. serv.- elec.--\$1,837.76; DSG- Sewer cap. Outlay--\$5,480.31; Darin Cranny- reimb. For equip.& mileage-- \$951.20; Forterra- sewer/ cap. Outlay--\$1,016.31; Golden West—Oct. phones--\$399.77; Industrial Chem Labs- Lagoon degreaser-- \$778.00; Karian Petersen- Underground Elec. Proj. final pay--\$41,154.15; Menards- Shop water heater-- \$229.00; Mike's Constr.—Garbage--\$60.00; Plankinton Builders Supp.- Sept. Supp/mat.--\$1,092.98; Ramkota- Aberdeen—F.O.

SDML Conf.--\$335.97; Roadside C-Store- Fuel--\$2,200.26; Ron's Market- Supp/mat.--\$35.32; Santel Comm.—Nov-Jan. Internet--\$31.19; Schurz Irrigation- Winterize B.park--\$112.25; Scott Constr.- Pool Hydrant-- \$969.39; Scott Supply- Loader parts-- \$3.01; SD Dept of Health- Water/sewer testing--\$59.00; SD Dept of Trans.- Diesel--\$218.68; SPN- Sewer,Prof. Services-- \$1,091.70; Spencer Quarries—Sewer Rep. Rock--\$5,682.46; SD Mail—Oct. publ.--\$256.13; Stitch-N-Time- City Logo tops--\$86.00; Stuart C Irby- Elec. Suppl.--\$410.00; Sturdevants- Truck Rep/maint--\$127.70; Sunflowers- funeral bouquet-- \$53.25; Tech Solutions—IT-Nov.--\$690.00. Schurz seconded the motion. All aye. Motion to pay bills approved.

Hinckley moved to approve the following:

(Ordinance No. 248)—

First Reading 10-7-19

Second Reading and Adoption: 11-4-19

Signed: John J. Staller, Mayor

Attest: Eileen Sorsen, Deputy Finance Officer

Vissia seconded motion: Roll call recorded Vissia, Kehn, Steele, Hinckley, Schuldt, and Schurz voting aye. Nay, none. Motion approved.

Kehn motioned to approve the following:

(Ordinance No. 249)—

ORDINANCE NO. 349

AN ORDINANCE OF THE CITY OF PLANKINTON, SOUTH DAKOTA, AUTHORIZING THE CITY COUNCIL TO AMEND BY RESOLUTION ANY ANNUAL APPROPRIATION ORDINANCES REQUIRED BY SDCL 9-21-2 IN THE EVENT OF INCORRECTLY REPORTED REVENUE OR SELF-SUPPORTING FUND FIGURES

WHEREAS, the City of Plankinton, South Dakota, wishes to be able to more promptly and efficiently correct any incorrectly reported revenue or self-supporting figures that may inadvertently be contained within any duly adopted annual appropriation ordinance required by SDCL 9-21-2; and

WHEREAS, the City of Plankinton, South Dakota, has determined that the most prompt and efficient manner in which to make said corrections is by resolution as opposed to by ordinance;

BETTER ORDAINED, by the City of Plankinton, South Dakota:

Section 1.

Ordinance 1-5-8, Appropriation Ordinance to be Passed Annually, is adopted to read as follows:

1. The City shall, in compliance with SDCL 9-21-2, no later than its first regular meeting in September of each year or within ten days thereafter, introduce the annual appropriation ordinance for the ensuing fiscal year, in which it shall appropriate the sums of money necessary to meet all lawful expenses and liabilities of the municipality.
2. The aforesaid ordinance shall, in compliance with SDCL 9-21-2, specify the function and subfunction as prescribed by the Department of Legislative Audit for which the appropriations are made and the amount appropriated for each function and subfunction, which amount shall be appropriated from the proper fund.
3. In the event the City determines any of the reported revenue or self-supporting figures contained within any duly adopted annual appropriation ordinance required by SDCL 9-21-2 are incorrect, the City Council may amend said ordinance by resolution in order to make the necessary corrections.
4. Nothing herein provides for the authority of City to make changes or corrections to any expenses or liabilities contained within any duly adopted annual appropriation ordinance required by SDCL 9-21-2, and all such changes or corrections to any expenses or liabilities shall be made by resolution as required by SDCL 9-21.

First Reading: 10-7-19

Second Reading and Adoption: 11-4-19

Signed: John J. Staller, Mayor

Attest: Eileen Sorsen, Deputy Finance Officer

Hinckley seconded the motion. Roll call recorded Vissia, Kehn, Steele, Hinckley, Schuldt and Schurz voting aye. Nay, none. Motion approved.

Mayor Staller informed the Council that, due to unforeseen circumstances, the Minutes of the October 7, 2019, meeting was not published in a timely manner. Therefore, **RESOLUTION NO. 10-7-19**, a RESOLUTION REVISING THE WATER AND SEWER RATES SCHEDULE, CITY OF PLANKINTON, SOUTH DAKOTA, which was approved by the City Council to take effect on November 6, 2019, will not take effect on that date. The print date for the Resolution in the designated paper for the City of Plankinton was October 23, 2019. Therefore, the Resolution will not become effective until November 13, 2019.

Council member Kehn informed members that Building Permits for Brian Knigge, new porch, and Ron Briggs, demolition of house, are approved. He needs more information on request from Charles Miller for proposed fence.

County Emergency Manager, Jim Nielsen, joined the meeting. He updated the Council on FEMA issues from recent flooding, and the Spring Declaration of Disaster. He informed the Council that the County Commissioners will be approving a request for a Hydrology Study at their next meeting, and they are asking the City and Townships for financial support. He is anticipating FEMA mitigation money to do the study, however, if this does not come to pass, he is asking the City for \$1,200.00 to go towards the Study. Additionally, with the water that is going through the City, he recommends the city put up signs reflecting it to be unsafe to be on the ice. He said he has received a Grant for storm boxes, and will check to see where the City would want them placed. Steele made a motion to authorize the City of Plankinton to allocate \$1,200.00 for the Hydrology Study. Seconded by Vissia. Motion approved.

Natalie Briggs addressed the Council in regards to request street closings. Gary Trisco was in attendance, as an interested party. Council member, Steele, upon research, informed Mrs. Briggs that all land-owners must, with land-abutting the requested closures, sign an agreement to close those streets, and must have a Notary Public witness the signing. In addition, the public notice must have a ten day period between the published date and the meeting, to vacate the streets. The Council did let her know that she could sell the corner lot using the old plat. Mrs. Briggs thanked the Council, and noted that they would return when all the requirements have been met.

The following liquor licenses were voted on: Commerce Street Bar and Grille, for on-sale liquor and wine license. It was noted by Council that the back of the form had not been completed, and to notify Commerce Street Bar and grille. A motion by Steele, and seconded by Kehn, to approve the licenses once the forms have been properly completed. All members voted aye. Motion approved.

On-sale liquor license for the Plank Inn. Received a motion to approve by Council member Vissia, and seconded by Hinckley. All voted aye. Motion approved.

Off-sale liquor license for Ron's Market. Received a motion to approve by Council member Hinckley, and seconded by Steele. All voted aye. Motion approved.

License for wine license by Dollar General was not voted upon, due to proper paperwork, and check not being received. Council will hear license request when above has been completed.

Clint Bultsma of the Bultsma Insurance Agency met with the Council to present proposed Employee Health Insurance coverage for 2020. An approximate one percent decrease in cost was noted, for the same policy. An Employee Assistance Program plan was added to the policy for an additional \$14.05 a month, for a total cost of \$5,364.30 a month. Hinckley motioned to purchase the Health Insurance from the Bultsma Insurance Agency, with a second from Schuldt. Motion approved by unanimous vote. Motion approved.

Council member Kehn noted that a house in the 600 block of First Street is not up to code. Severe rodent problem. He also noted on Sixth Street, there is a vacant house not up to code. Doors are open, and kids are playing in it. Animals are going in and out. Mayor Staller will initiate steps to address these infractions.

City Council asked if Deputy Finance Officer, Eileen Sorsen, would be willing to become a Notary Public.

Mayor, Electrical Supt., Maintenance Supt., and Deputy Finance Officer gave their reports.

Motion by Hinckley, and seconded by Kehn to enter into Executive Session. All voted aye. Motion carried, and Executive Session convened at 8:28 p.m. Council exited Executive Session at 9:38 p.m. with the Mayor announcing that no action was taken.

Motion made Steele, and seconded by Hinckley to increase Deputy Finance Officer's wage to \$19.57 an hour, retroactive to October 1, 2019. Voting aye—Steele, Hinckley, Schuldt, and Schurz. Voting nay—Vissia and Kehn. Motion passed.

Council approved holiday for day after Thanksgiving. Also, holiday for Christmas will start at 12:00 p.m. on December 24, 2019.

The Mayor adjourned the meeting at 9:42 p.m.

Signed: John J. Staller, Mayor \_\_\_\_\_

Attest: Eileen Sorsen, Dep. Finance Officer \_\_\_\_\_