

CITY COUNCIL PROCEEDINGS

The Plankinton City Council met in regular session on Tuesday, September 8, 2020 (due to Labor Day holiday), at City Hall. Mayor John Staller called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Members present: Pam Vissia, Jim Hinckley, Terry Schuldt, and Jason Schurz. Absent was Brad Kehn. City employees, Eileen Sorsen and Chance Boyd, were also in attendance. Visitors were Gayle VanGenderen from SD Mail, and Mike and Pam Bathke, and son.

Mayor Staller asked for a change in the posted agenda. Added was City fall clean-up scheduling. Vissia made a motion to approve the amended agenda. Seconded by Hinckley. All voted aye. Motion carried.

VISITORS:

Mike & Pam Bathke attended to discuss the sewer issue at the house they moved to Pirate Drive, on north side of town. They were issued a building permit, and the sewer line doesn't work in that area. His plumber hooked up water & sewer, but he said the elevation of the house has nothing to do with those not working. The sewer would only have 20" of dirt above it, so it would freeze up, as it needs to be 42" deep to not freeze up. Schurz thought we were good with the elevation. Mayor Staller said he knew it was not right for the Briggs Development, and the City has had lift station proposals for the whole development, but currently doesn't have money for that. Mayor thinks the water/ sewer for the whole project will be approximately \$300,000. They are still checking on lift station. Mike suggested checking with Eric Ambrosen at Planning Distr. III, to see if there are any grant funds from USDA or SD Housing Authority. He also wondered if the Development Corp. had any money to help get things going. He is exploring another option called a force main, which would put a pump outside of the house to send the water away. He stated that he put a house in Plankinton because he saw a need. Chance Boyd said SPN is trying to take care of the sewer issue. Bathkes departed at 6:50 p.m.

Vissia made a motion to approve the minutes of the August 3, 2020, regular Council meeting, as e-mailed to Council. Seconded by Schurz. All voted aye. Motion carried.

Hinckley made a motion to approve the minutes of the August 17, 2020, special Council meeting, as e-mailed to Council. Seconded by Schuldt. All voted aye. Motion carried.

Mayor entertained a motion to pay bills. Vissia made a motion to approve the following bills. Seconded by Schurz. All voted aye. Motion carried.

EFT BILL LIST—PD. AFTER AUG. 17 SPECIAL MEETING

F & M STATE BANK—Aug. Bank Fees--\$21.45; HEARTLAND—15TH Elec. Loan Pay.--\$2,483.36; SDRS—Aug. Retirement--\$2,318.30.

BILLS PAID AFTER AUGUST 17 SPECIAL MEETING

A & B BUSINESS—Copier Contract--\$181.36; DELTA DENTAL—Sept. Empl. Dental Ins.--\$211.00; GUARDIAN LIFE INS.—Empl. Life, Ltd, & Std. Ins.--\$308.26 VISA—Water Pumps, F. Off. & Elec. Suppl.--\$667.34.

BILLS TO PAY AFTER SEPTEMBER 8 MEETING

AMERIPRIDE SERV.—Rug Contract--\$39.79; A/B RURAL WATER—Aug. Water/Debt Ret. — 8,916.40; BORDER STATES—Elec. Supplies--\$1,039.79; CHS—Shop LP Gas--\$244.13; CNH INDUSTRIAL—Sept. Mini Excav/Skid Loader Pay.--\$1,521.60; CITY OF PLANKINTON—Met. Dep. Applied to Util. #00-81-05-0--\$100.73; CITY OF PLANKINTON—Met. Dep. Appl. to #00-228-03-7--\$56.69; CITY OF PLANKINTON—Met. Dep. applied to #00-075-16-1--\$145.31; CLAY BROUWER—August Cemetery Mowing #14-16--\$3,600.00; CONNIE HOWES—Refund Meter Dep. & Credit Util. balance--\$234.51; DGR ENGINEERING—Elevator Transformer Sizing--\$57.00; TRAVIS FINK—Refund Balance of Met. Dep. #00-81-05-0--\$149.27; EILEEN SORSEN—Reimb. For City '96 Trailer Title Trans.--\$21.20; GOLDENWEST COMM.—City Phones--\$393.64; KYLE LEHMAN—Reimb. Bal. of m. dep.--\$104.69; M & L REPAIR—Lagoon Pump Repair/maint.--\$90.42; MIKE'S CONSTR.—Garbage Serv.--\$60.00; OVERWEG AUTO—Aug. Shop Supp.--\$830.17; PEDRO LOPEZ—Refund Bal. of Met. Dep. #00-228-03-7--\$193.31; PLANKINTON LUMBER--Supplies--\$151.05; RESCO—Elec. Cap. Outlay--\$1,500.00; ROADSIDE C-STORE—August Fuel--\$504.89; RON'S MARKET—Aug. Supplies--\$32.30; SHERYL LORENZO—Refund Utility Credit #00-226-01-9--\$139.42; SD DEPT OF HEALTH—Water Testing--\$15.00; SD MAIL—Aug. Publishing--\$619.32; SPENCER QUARRIES—Sand for Elec. Poles--\$246.06; ECH SOLUTIONS—9/1-9/30--\$690.00; TRI-COUNTY LANDFILL—Tire Disposal--\$982.16; UNDER THE SUN RENTAL—Vac. Rental- Elec.--\$1,366.53.

OLD BUSINESS:

ELEVATOR LAND PURCHASE:

Mayor Staller took Tony Erpenbach, Lawron Bohr, and Clint Bultsma to the piece of city land that Mr. Page would like to purchase for the elevator, for appraisals. The Register of Deeds doesn't know who owns Out-lot 6, as this all goes back to railroad time. Jim Page said Steve Bucher has some old paperwork to check that out. Land sale is on hold for now.

NUISANCE PROPERTIES:

Mayor Staller is pleased that so many residents have complied with their clean-up letter requests. There are only about 6 that haven't done as asked, and he plans to keep checking on them. Some people have asked for an extension. He is very glad most have done what was asked. Our lawyer is currently working on some cases.

POOL ARCHITECT:

Melissa Staller, Jill Gislason (via phone), Mayor Staller, Carter Davis, Pam Vissia, and Eileen Sorsen had a Zoom meeting on September 8 with the pool architect, David Locke, from Stockwell Engineering. Jill Gislason was on her personal line. They went over a preliminary plan for the bathhouse and splash pad. They liked the plan presented, with a few adjustments. The new building will be built north of the current bathhouse, using materials that will last 30 to 40 years with no issues. All attending were very impressed with the engineer's preliminary plans. Hinckley asked if we are in the price range that we talked about before, which was around \$250,000. They told us, about \$300 a sq. ft., and possibly up to \$400,000. The first architect's plans were missing some very necessary items. Mayor Staller said the current pool has an estimated life span of 20 years yet.

LIBRARY HOURS:

Mayor Staller asked Gayle VanGenderen to speak about her conversation with the State Librarian. Gayle stated she was told that our library was one of about 10 communities on the "naughty list". The reason being she thought we were not open enough hours. Gayle told her we are open over 10 hr. a week, as the city library is located at the school. She was appreciative of finding that out, as the statutory requirement is being open at least 15 hours a week, including evenings and weekends. Gayle expressed to her that she didn't understand how our small town library works. The librarian did suggest that we open up a few more hours in the summer, and she is now convinced that we are working hard to follow the states guidelines. Mayor Staller stated that when school is out we can extend the time open to 15 hours a week. Hinckley asked what the benefit was to be state compliant. Gayle mentioned grant eligibility, which we haven't really explored, but she feels we are ok now. Mayor was grateful that Gayle responded to the State's letter by calling the librarian, and he asked if we have E-books yet. The library is doing inventory bar-coding to put it all on-line. He also asked who writes up the library's annual report. It is the city librarian, and is reviewed by the library board.

NEW BUSINESS:

Second Reading and Adoption-- CITY OF PLANKINTON APPROPRIATION ORDINANCE #250:

Mayor Staller entertained a motion to approve the 2021 Appropriation Ordinance #250. Hinckley made a motion to approve. Seconded by Vissia. Roll call vote: Vissia, aye; Hinckley, aye; Schuldt, aye; Schurz, aye. Motion carried.

CITY OF PLANKINTON
ORDINANCE NO. 250
2021 APPROPRIATION ORDINANCE

Be it ordained by the town of Plankinton, SD, that the following sums are appropriated to meet the obligations of the municipality.

| EXPEN. | | General Fund | | |
|-------------------------------------|---------------------------------|----------------------|--|--|
| | APPROPRIATIONS | | | |
| Governmental Funds | | | | |
| 410 | General Government | | | |
| 411.5 | Contingency | \$ - | | |
| 4121 | Executive | \$ 27,270.00 | | |
| 414 | Financial Administration | \$ 78,280.00 | | |
| 419 | Government Buildings | \$ 37,300.00 | | |
| Total General Government | | \$ 142,850.00 | | |
| 420 | Public Safety | | | |
| 421 | Police | \$ 65,701.00 | | |
| 422 | Fire | \$ 17,300.00 | | |
| Total Public Safety | | \$ 83,001.00 | | |
| 430 | Public Works | | | |
| 431 | Highways and Streets | \$ 159,515.00 | | |
| 437 | Cemetery & Parks | \$ 79,285.00 | | |
| 446 | Ambulance | \$ 5,000.00 | | |
| Total Public Works | | \$ 243,800.00 | | |
| 450 | Culture and Recreation | | | |
| 451 | Recreation | \$ 12,030.00 | | |
| 451.2 | Participant Rec.-obj. 432 bldgs | \$ 250,000.00 | | |
| 455 | Libraries | \$ 12,051.00 | | |
| 46150 | Pool | \$ 35,530.00 | | |
| Total Culture and Recreation | | \$ 309,611.00 | | |
| TOTAL APPROPRIATIONS | | \$ 779,262.00 | | |

The following designates the fund or funds that money derived from the following sources is applied to.-- **REVENUE**

| | | General Fund | | |
|--------------------------------------|---------------------------------|---------------|---|--|
| Governmental Funds | | | | |
| | Unassigned Fund Balance | \$ 77,120.00 | using reserve funds of \$78,000.00 for Pool b.house proj. | |
| 310 Taxes | | | | |
| 31100 | Taxes General Property Taxes | \$ 188,442.00 | | |
| 31300 | Taxes General Sales & Use Taxes | \$ 247,200.00 | | |
| 31500 | Taxes Amusement Taxes | \$ 100.00 | | |
| 32000 | Lic. Licenses & Permits | \$ 6,600.00 | | |
| 32100 | Lic. Licenses | \$ 200.00 | | |
| 32200 | Lic. Building Permits | \$ 2,000.00 | | |
| 32400 | Lic. Video Lottery Fee | \$ 450.00 | | |
| 330 Intergovernmental Revenue | | | | |
| 33400 | Grant State Grant | \$ 2,000.00 | | |
| 33510 | Taxes Bank Franchise Tax | \$ 2,600.00 | | |
| 33530 | Taxes Liquor Tax Reversion | \$ 4,600.00 | | |
| 33540 | Lic. Motor Vehicle Licenses | \$ 15,000.00 | | |
| 33800 | Taxes County Shared Revenue | \$ 4,500.00 | | |
| 33820 | Taxes Co. Hwy./Bridge Res. Tax | \$ 34,000.00 | | |
| 33830 | taxes County Wheel Tax | \$ 5,650.00 | | |

| | | | | | | | |
|---|--------------------|-----------------------------------|----------------------|--|--|--|--|
| 340 Charges for Goods and Services | | | | | | | |
| 34620 | Fees | Swimming Pool Fees | \$ 6,000.00 | | | | |
| 34800 | Fees | Cemetery Lots & Grave Fillsq | \$ 2,000.00 | | | | |
| 350 Fines and Forfeits | | | | | | | |
| 35100 | Fines and Forfeits | Fines & Forfeits | \$ 100.00 | | | | |
| 35400 | Fines and Forfeits | Fines | \$ 1,000.00 | | | | |
| 360 Miscellaneous Revenue | | | | | | | |
| 36000 | Misc. | Miscellaneous Revenue | \$ 1,500.00 | | | | |
| 36100 | Int. | Interest Earned | \$ 2,500.00 | | | | |
| 36200 | Rental | Rentals | \$ 2,700.00 | | | | |
| 36700 | Contr. | Contrib. & Donations from Private | \$ 172,000.00 | | | | |
| 36900 | Misc. | Other Misc. Revenue | \$ 1,000.00 | | | | |
| Total Means of Finance | | | \$ 779,262.00 | | | | |

CITY OF PLANKINTON

ORDINANCE NO. 250

2021 APPROPRIATION ORDINANCE

| | | | | WATER FUND | ELECTRIC FUND | SEWER FUND | TOTAL |
|--|-----------------------------|--|--|----------------------|------------------------|----------------------|------------------------|
| Proprietary and Fiduciary Funds | | | | | | | |
| | Beginning Unrestricted Cash | | | \$ 70,000.00 | \$ - | \$ 75,000.00 | \$ 145,000.00 |
| Estimated Revenue | | | | \$ 258,200.00 | \$ 1,351,050.00 | \$ 158,400.00 | \$ 1,767,650.00 |
| | Transfer In | | | | | | \$ - |
| | Other Financing Sources | | | | | | \$ - |
| TOTAL AVAILABLE | | | | \$ 258,200.00 | \$ 1,351,050.00 | \$ 158,400.00 | \$ 1,767,650.00 |
| Less Appropriations (Expenses) | | | | \$ 258,015.00 | \$ 1,133,987.00 | \$ 155,963.00 | \$ 1,547,965.00 |
| Less State Sales Tax | | | | | \$ 74,000.00 | | \$ 74,000.00 |
| Less Depreciation Reserve (SDCL 9-21-12) | | | | | | | \$ - |
| Less Transfer Out | | | | | | | \$ - |
| ESTIMATED NET POSITION RETAINED | | | | \$ 70,185.00 | \$ 143,063.00 | \$ 77,437.00 | \$ 290,685.00 |

Sect. III

The finance officer is directed to certify the following dollar amount of tax levies in this ordinance to the County Auditor.

First Reading--8-17-20

Second Reading--9-8-20

Adopted--9-8-20

Published --9-17-20

Effective--10-7-20

Signed and Dated by Mayor, John J. Staller --_9-08-20

Attest: Eileen Sorsen, Finance Officer --_9-08-20

CITY HALL ROOF REPAIR:

A second proposal is coming from another company. Willuweit Construction respectfully declined their bid, as they have had hail in their area, and will not have time to work here. There is no word from the City's insurance adjustor as to the hail damage to the roof on 8/10/20 yet. Mayor Staller stated we will wait with the roof until we get more information.

SHERIFF'S REPORTS:

The Monthly Sheriff's Reports from the last few months were handed out to Council members.

2021 LAW ENFORCEMENT CONTRACT:

The annual 2021 Law Enforcement Contract amount due will be \$65,700.20. In 2020, it was \$64,123.24, for a difference of \$1,576.96 more in 2021. The amounts were shown to the Council, to list the differences. Mayor Staller entertained a motion to sign the 2021 contract. Schuldt made the motion, and it was seconded by Hinckley. All voted aye. Motion carried.

1 CENT SALES TAX:

Mayor Staller said there won't be a discussion to add a 1 cent sales tax, to aid in road repairs in Plankinton. It is not legal. We will have to find another source for road rebuilding funds. FEMA will not cover damage to our streets, as they do not have a 4" mat on them. We need to contact Planning District III to see if there is any sort of funding out there.

BUILDING PERMITS:

Permit #81920—Lawron Bohr—Add lean-to on existing building @ 305 E 2nd Street; #82820—Todd Everson—Add 2 bedrooms & 3-season room @ 602 E State Street; #9420--Michael Ell—Deck on South side of house @ 501 E Commerce Street.

Kehn was not in attendance, so he will sign off on these as soon as possible.

FALL CLEAN-UP DAYS:

The clean-up days will be scheduled for October 5 & 6, 2020. The rules for pick up will be published in the SD Mail and on the Plankinton city web-site.

STREET SUPT. REPORT:

Darin Cranny was not in attendance, but sent a list of August work. They finally got the last valve replaced at the lagoon. Mosquito fogging was done, and Chance and Barry both got their certification, so they can also fog now. Twelve truckloads of tires were hauled to Pukwana Landfill. Barry has started mowing in the creek to get the reeds knocked down. They have more Westside Park work to get done before winter. The dump truck, skid steer, and excavator have really been put to good use this past spring and summer.

ELECTRIC SUPT. REPORT:

Chance Boyd reported that MMUA Trainer, James, will be here this month for a few days. The city had to have Central Electric assist with setting in new electric poles last week. Two poles had broken, and our truck was holding one of them, so more wouldn't go down. We had to have an outage on the north end of town during the repair. There have been some "blinks" this past month due to East River issues. He is starting to dig in single-phase electric lines & working at the new elevator site. The city of Miller allowed us to borrow a transformer for free until our new oversized transformer comes in. We will assist them in some capacity in the future. He is also ordering a new transformer for Overweg Auto's new shop addition. The lead time is long on that transformer, also. Some underground has been put in on North Main, also.

FINANCE OFFICER'S REPORT:

Eileen has been inputting all Covid-19 related eligible expenses from March 1, through December 30, 2020, that the Covid Care Fund will reimburse to our town. To this point, we are claiming \$44,179.47, which includes a portion of our 2020 law enforcement contract. The ambulance can also claim some of their PPE expenses, so that will be done through the City's portal.

MAYOR'S REPORT:

Darin and Mayor Staller looked at the road by Skunk Creek to see if it can be patched and made stable, to allow for use in the near future. Sherry Staller is going to hold a pie social after homecoming parade, to raise funds for some new Main Street Christmas lighting, as the old ones are getting in bad shape. He said Darin thinks the FEMA funding may reimburse 75% of the lagoon pumps we purchased in February, 2020. We are one of six counties in the state with no Covid-19 cases. The Senior Center may hold Car Bingo on Sunday, September 13, as patrons would like to have Bingo come back, and it permits social distancing. The Mayor and Council all looked at the preliminary cemetery maps that we received from our new cemetery program. Casey Schmidt is currently working on that project.

Mayor Staller adjourned the meeting at 7:42 p.m.

Signed: John J. Staller, Mayor _____

Attest: Eileen Sorsen, Finance Officer _____

