

CITY COUNCIL PROCEEDINGS

The Plankinton City Council met in regular session on Tuesday, September 7, 2021 (one day late, due to the holiday). Mayor John J. Staller called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Members present: Jim Hinckley, Pam Vissia, Terry Schuldts and Brad Kehn. Absent was Jason Schurz. City employees present were: Eileen Sorsen, Casey Schmidt, Chance Boyd & Finance Officer in training, Kylee Urban. Darin Cranny was absent. Visitors were Gayle Van Genderen Studeny from SD Mail, Rose Wolfe, Amber Chewakin, Brad Green, Annette McReynolds, and Jeff Briggs (at 7:00 p.m.)

Mayor Staller entertained a motion to approve the agenda. Motion to approve by Vissia, and second by Kehn. All voted aye. Motion carried.

There were no public comments.

VISITORS:

Chad VanLaecken, the City's Insurance Claims Specialist, was on the schedule for 7:00, but was unable to attend. He had called Eileen Tuesday morning to fill her in on some of insurance work being done. There is a new insurance company representative working on our case. Also, he will contact Royal King to see how the front signage is going. He found out that the Fire Dept. was supposed to get a new rail with the replaced front doors. That will be taken care of, as the firemen are having trouble with the new doors on the old track. He is working on getting the upper city hall west foam roof replaced, and the new roof put on the Senior Center by calling the 2 contractors. Also, he is doing more checking on why the city shop roof didn't get replaced, when the adjuster suggested to replace ridge caps & other components.

Rose Wolfe was the next visitor. She had been given an August 30, 2021, deadline to get her things out of her abandoned house, which had been declared a nuisance property in May 2020. She said that she would like to keep her house up yet, as it was too hot this Summer to get it cleaned out. Vissia said "we have had multiple complaints", and that Rose has had enough time. Kehn said that the north side is caving in, and asked Rose what she wanted to do. She wants to put it off to the end of the year, and she needs to call Paulson Air to get a furnace out of it. Mayor Staller asked Rose if she had talked to the Development Board to assist in the costs of tearing the house down. Kehn also mentioned that when they inspected the house there were lots of dead animals (even a deer) there. The Council is worried about public safety, and they know it is hard for her. Hinckley said, "we may give you 30 days, but no more time". The Council agreed to legally allow Rose 30 more days to clean the house out, torn down and cleaned up. She needs to talk to the Development Board about getting monetary assistance to help tear it down, and she needs to call Paulson Air about taking their furnace out. Hinckley made a motion for the 30-day extension. Vissia seconded the motion. All voted aye. Motion carried. Rose has until October 7, 2021, to get the house taken down. She left the meeting at 6:50 p.m.

APPROVAL OF MINUTES:

Kehn made a motion to approve the minutes of the regular August 2, 2021, Council meeting. Schuldts seconded the motion. All voted aye. Motion carried.

Vissia made a motion to approve the minutes of the special September 1, 2021, Council meeting. Hinckley seconded the motion. All voted aye. Motion carried.

BILL APPROVAL:

Mayor Staller entertained a motion to authorize the Finance Officer to pay bills. Kehn made motion to authorize bill pay. Vissia seconded the motion. All voted aye. Motion carried.

EFT BILL LIST- PD. AFTER SEPTEMBER 1, 2021

BI-WEEKLY PAY 18--\$7,843.09; IRS—PAY 18 941 Tax Due--\$2,513.67;

BILLS PAID AFTER SEPTEMBER 1 MEETING AUTHORIZATION

BILLS TO PAY AFTER SEPT. 7 MEETING

BARNES & NOBLE—Library Books--\$279.07; CHS INC.—Shop LP--\$262.25; CNH INDUSTRIAL CAPITAL—Mini Excav./Skid Steer Lease--\$1,346.54; CHANCE BOYD—Meal Reimb.--\$5.30; CORE & MAIN—Pool Water meter/Supplies--\$1,696.46; DAKOTA AGROW—Weed Spray--\$554.60; DARIN CRANNY—Meal Reimb.--\$8.50; GT SANITATION—Sept. Garbage Service--\$65.00; GOLDEN WEST COMM.—Aug. Phones (less Cap. Credits)--\$110.76; L.L. JIRSA ARCHITECT—Completion bid phase, contr. Prep., Inspect. & Misc.--\$1,800.00; OVERWEG AUTO—Case Tires & Repair--\$1,018.86; PLANKINTON LUMBER—Aug. Supplies--\$181.59; ROADSIDE C-STORE—Aug. Fuel--\$494.23; SD MAIL—Aug. Legal Publishing--\$660.17; STEVE'S WELDING—Pole Trailer Supp.--\$76.59; TECH SOLUTIONS—9/1-9/30/21 IT Contract--\$695.00.

OLD BUSINESS:

NUISANCE PROPERTIES:

Mayor Staller asked Kehn and Hinckley if they would be able to do a drive around on a Sunday afternoon to check on nuisance properties again.

POOL COMMITTEE:

The work on the pool bathhouse continues, with foundation work now, and Scott Construction will need to do some back-filling done before more work can be accomplished.

MEDICAL MARIJUANA ORDINANCE # 2021-3—1ST Reading:

The mayor asked for a motion to approve the 1st Reading of the Medical Marijuana Ordinance #2021-3. Kehn made the motion, and it was seconded by Schuldt. All voted aye. Motion carried. Mayor Staller said that City Attorney, Jim Taylor, had entered in 2 facilities at \$5,000 each for 1 year. He also put in that a Cannabis establishment may only be located along, or within 300 feet east or west of the center line of Main Street as extending from the north right of way boundary of Commerce Street to the south right of way boundary of Third Street. Also, a Cannabis establishment cannot be less than 1000 feet from the school or playgrounds. Mayor asked for a special Council meeting on September 20, 2021, at 6:00 p.m. for 2nd Reading and Adoption of the new Medical Marijuana Ordinance #2021-3.

NEW ORDINANCE BOOK:

Four new copies of the updated City of Plankinton Ordinance Book have arrived. Mayor Staller asked each of the committees to check their sections of the book for any errors, before it will be adopted.

NEW FINANCE OFFICER:

Kylee Urban was hired at the special Council meeting on September 1, 2021. She said she would be available for work on Monday, September 13. Mayor and Council asked her to begin that day.

SDML CONFERENCE:

The SDML Conference will be held in Spearfish on October 5 – 8. Mayor Staller and Dep. F. O. Casey will be attending. Since Kylee will be working then, city hall will remain open during that time.

FLOOD ORDINANCE UPDATE:

Mayor Staller and Utility Supt. Darin Cranny met with Attorney Jim Taylor on August 25 to update the Flood Ordinance for Plankinton. Before the new Ordinance Book is adopted, the new Flood Ordinance will be added to it.

2ND READING AND ADOPTION OF 2022 ANNUAL APPROPRIATION ORDINANCE #251:

Mayor Staller and the Council read through the 2022 Appropriation Ordinance #251, and he entertained a motion to adopt. Kehn made the motion to adopt, and Vissia seconded it. All voted aye. Motion carried.

CITY OF PLANKINTON			
ORDINANCE NO. 251			
2022 APPROPRIATION ORDINANCE			
Be it ordained by the town of Plankinton, SD, that the following sums are appropriated to meet the obligations of the municipality.			
EXPEN.			General Fund
	APPROPRIATIONS		
Governmental Funds			
410	General Government		
411.5	Contingency		\$ -
4121	Executive (Mayor/Council)		\$ 33,000.00
414	Financial Administration		\$ 78,486.00
419	Government Buildings		\$ 34,900.00
Total General Government			\$ 146,386.00
420	Public Safety		
421	Police		\$ 64,324.00
422	Fire		\$ 17,000.00
Total Public Safety			\$ 81,324.00
430	Public Works		
431	Highways and Streets		\$ 150,630.00
437	Cemetery & Parks		\$ 71,010.00
446	Ambulance		\$ 5,000.00
Total Public Works			\$ 226,640.00
450	Culture and Recreation		
451	Recreation		\$ 12,380.00
451.2	Participant Rec.-obj. 432 bldgs		\$ -
455	Libraries		\$ 12,410.00
46150	Pool		\$ 47,100.00
Total Culture and Recreation			\$ 71,890.00
TOTAL APPROPRIATIONS			\$ 526,240.00

The following designates the fund or funds that money derived from the following sources is applied to.-- REVENUE

REV.			General Fund			
Governmental Funds						
	Unassigned Fund Balance		\$ (42,206.00)			
310 Taxes						
31100	Taxes	General Property Taxes	\$ 195,426.00			
31300	Taxes	General Sales & Use Taxes	\$ 255,000.00			
31500	Taxes	Amusement Taxes	\$ 100.00			
32000	Lic.	Licenses & Permits	\$ 6,900.00			
32100	Lic.	Licenses	\$ 170.00			
32200	Lic.	Building Permits	\$ 2,500.00			
32400	Lic.	Video Lottery Fee	\$ 450.00			
330 Intergovernmental Revenue						
33400	Grant	State Grant	\$ 2,000.00			
33510	Taxes	Bank Franchise Tax	\$ 2,600.00			
33530	Taxes	Liquor Tax Reversion	\$ 5,000.00			
33540	Lic.	Motor Vehicle Licenses	\$ 15,000.00			
33800	Taxes	County Shared Revenue	\$ 4,500.00			
33820	Taxes	Co. Hwy./Bridge Res. Tax	\$ 35,000.00			
33830	taxes	County Wheel Tax	\$ 5,500.00			
340 Charges for Goods and Services						
34620	Fees	Swimming Pool Fees	\$ 7,000.00			
34800	Fees	Cemetery Lots & Grave Fills	\$ 3,000.00			
350 Fines and Forfeits						
35100	Fines &	Court Fines & Forfeits	\$ 100.00			
35400	Fines &	Library Fines	\$ 1,000.00			
360 Miscellaneous Revenue						
36000	Misc.	Miscellaneous Revenue	\$ 3,000.00			
36100	Int.	Interest Earned	\$ 1,500.00			
36200	Rental	Rentals	\$ 2,700.00			
36700	Contr.	Contrib. & Donations from Private	\$ 10,000.00			
36900	Misc.	Other Misc. Revenue	\$ 1,000.00			
391 Other Financing Sources						
39100	Other	Other Financing Sources	\$ 4,000.00			
39140	Comp	Compensation for Loss or Damage	\$ 5,000.00			
Total Means of Finance			\$ 526,240.00			

CITY OF PLANKINTON

ORDINANCE NO. 251

2022 APPROPRIATION ORDINANCE

			WATER FUND	ELECTRIC FUND	SEWER FUND	TOTAL
Proprietary and Fiduciary Funds						
	Beginning Unrestricted Cash		\$ 76,165.00	\$ -	\$ 108,742.00	\$ 184,907.00
Estimated Revenue			\$ 284,550.00	\$ 1,209,500.00	\$ 210,750.00	\$ 1,704,800.00
	Transfer In					\$ -
	Other Financing Sources					\$ -
TOTAL AVAILABLE			\$ 284,550.00	\$ 1,209,500.00	\$ 210,750.00	\$ 1,704,800.00

	Less Appropriations (Expenses)	\$ 275,665.00	\$ 1,121,755.00	\$ 200,630.00	\$ 1,598,050.00
	Less State Sales Tax		\$ 68,000.00		\$ 68,000.00
	Less Depreciation Reserve (SDCL 9-21-12)				\$ -
	Less Transfer Out				\$ -
	ESTIMATED NET POSITION RETAINED	\$ 85,050.00	\$ 19,745.00	\$ 118,862.00	\$ 223,657.00
Sect. III					
The finance officer is directed to certify the following dollar amount of tax levies in this ordinance to the County Auditor.					
First Reading-- 08/02/2021					
Second Reading--09/07/2021					
Adopted--09/07/2021					
Published --09/16/2021					
Effective--10/04/2021					
Signed and Dated by Mayor, John J. Staller _____ -- _____ -21					
Attest: Eileen Sorsen, Finance Officer _____ -- _____ -21					

CERTIFICATE OF MUNICIPAL TAX LEVY:

Mayor Staller entertained a motion to have the Finance Officer sign the Municipal Tax Levy for \$195,425.97 for the General Fund for 2022 and send it to the Aurora County Treasurer. Hinckley made a motion to have Eileen sign, and it was seconded by Schuldt. All voted aye. Motion carried.

NEW BUSINESS:

REDISTRICTING:

Mayor Staller said that Plankinton’s population increased by 74 people, from 707 in 2010 to 781 in 2020. He asked if the Council wants District III to look at redistricting the wards in the city. The Council agreed that it should be sent to them.

SHERIFF’S REPORT:

The July 2021 Sheriff’s Report and Aurora County calls list were handed out for the Council to look at.

STATE WATER FACILITIES PLAN APPLICATION:

Mayor wants to look at the funding and feels they could help. Jeff McCormick from SPN wants to know what needs to be finished from the last sewer project. The Mayor, Council and City Utility Superintendent need to decide where to spend the ARPA Funds. The application is due by October 1.

CASA REQUEST:

CASA are special advocates for children in the court system. They sent a request for a \$500 donation from the city. The Council would like to study up on it a bit more and discuss it at a future meeting. The Mitchell area CASA includes Aurora County.

BUILDING PERMITS:

Building Supt. Brad Kehn will look at the 2 properties and sign off on them later in the week:

John & Susan Steele—Permit #82621—Driveway at Law Office @404 S Main; Susan Devaney—Permit #9321—Entryway to House@ 310 S Duff St.

STREET SUPT. REPORT:

Mayor Staller read Darin Cranny's report to the Council. Darin wrote that there was a lot of time spent at the pool in August. They tore down the old storage shed, and helped tear down the old bathhouse and helped T.J. Scott haul out the old concrete and misc. All the walls had to come down, as they were not cored, and had no re-bar in them. He contacted the Mayor & Council to approve this and approve the extra costs of more walls. They chose a different block that won't need exterior paint, and the lumber yard found some for minimal extra cost. It is the same style as the school, only gray in color. Clay was hauled in for better compaction. He said some water & sewer funds may have to be used for the extra expense. He received an estimate of \$5,371.13 for a new pool pump. The cost will go up in November if he doesn't order it now. Council gave to go-ahead to order. The lead time now is 6 to 8 weeks. Darin has been replacing new lights on top of the old single axle dump truck, and new taillights in back. Barry noticed that the hinge on the dump box was broken and fabricated that. The guys got the roads ready for the chip seal. A lot of double chip seal was laid on the roads that were dug up and repaired after the 2019 flooding. They also worked on the housing development by the school. They are hoping some patch mix will come available soon, so more roads in town can be patched. It is out everywhere he has looked. Darin and Mayor Staller met with Mr. Taylor regarding the new Flood Ordinance update. It will make sure that any area in the flood plain will be a little harder to build on. Dakota Pump did their annual lift station inspections. One of the pumps at the Vine Street lift station has bad bearings and could fail at any time. Parts are not available for these pumps, as they were used when they were installed 20 years ago. It was on our 5-year plan. Dakota Pump is figuring an estimate for 2 new pumps, a new mounting system, and a new railing system for the side of the concrete wet well. After the State's inspection of the lagoon, Darin was told to put signs up around it to keep the public out, and any other required items that needed to be done. The big concrete slabs that were previously put in areas around the lagoon are supposed to be taken out, as per the inspection. He wants to try to take some out and replace with riprap. Darin said Jeff Briggs north housing development is moving forward, and he is selling lots pretty fast. Darin plans to meet with city engineer Jeff McCormick on getting the lift station moving forward. Jeff Briggs said his engineers have the water lines set up to run down the streets and have 2 dead-end cul-de-sacs. Darin said he had discussed before, when he thought the city would have to put in water lines, that he would like to loop the system. That would require another 300 ft. or so of extra water line and he is wondering if the city could split the cost with Jeff so we could have a better system, as with 2 dead ends there is always water sitting and not moving and is not ideal for any water system. Darin will leave that up for discussion.

ELECTRIC SUPT. REPORT:

Chance Boyd reported that he has 2 people left to switch over from overhead to single-phase underground electric this year. He is waiting for the new trencher (on order), so may have to rent a trencher to get them done. James from MMUA was here for 2 days and helped Chance with some switchovers. A lot of time was spent working on electric for new bathhouse. He changed the plan a bit by adding more outlets, and boxes for cameras and speakers. He wants to stub in pipes in the park for

future, for cameras in the park and power for picnic shelter and basketball court, to save from cutting in the new concrete later. Chance is working with Dakota Pump on new pool pump plans. The bathhouse will have single phase to it, and a VFD will convert that to 3 phase for a new 3 phase pump, which will cost more now, but will save money in the future, as the 3 phase will run cheaper and more efficient than single phase. A panel and breakers still need to be ordered. There was a lightning strike that hit the storm siren behind T.J. Scott's shop. Chance needs to get 2 new lightning arrestors, as they were destroyed. He needs to get the siren checked out for insurance purposes. T & R Electric came to check out all the old transformers and will pick them up soon.

FINANCE OFFICER REPORT:

Eileen welcomed the newly hired Finance Officer, Kylee Urban. Eileen will be retiring at the end of November and will be training Kylee in the next few months.

MAYOR'S REPORT:

Mayor Staller reported that there was more vandalism at Poolside Park. One of the large cement blocks that are there for the new bathhouse was carried up the playset and thrown down 2 of the slides, making gashes in them. Two more cameras have been installed in the park in the pool and playset area. He said that State Sales Tax is on course for around \$266,000 for the year. According to a State Water/sewer loan expert our rates need to be at a \$50 - \$60 minimum per month. He plans on working a 5-year plan update in November.

JEFF BRIGGS DEVELOPMENT UPDATE:

At 7:25 Jeff arrived to fill the Council in on the Briggs Development. He didn't advertise, but next year build season there should be five houses, and two more in 2023 at this time. All have full basements. He will have his lawyer draw up TIF papers. Then, at 7:27 Jeff received an ambulance page and had to leave.

EXECUTIVE SESSION PERSONNEL AND LEGAL:

Mayor Staller entertained a motion to enter Executive Session Personnel as per SDCL 1-25-2(1)) & Legal as per SDCL 1-25-2(3) at 7:27 p.m. Kehn made the motion, and Schuldt seconded it. All voted aye. Motion carried.

Mayor Staller declared the Council out of Executive Session at 7:44 p.m., with no action taken. He asked if there was any further business for the good of the city. Vissia asked if we could have Clean Up Days on October 4 and 5, with a rain date of October 11 & 12. Mayor and Council all were in favor.

Mayor adjourned the meeting at 7:47 p.m.

Signed, John J. Staller, Mayor _____

Attest, Eileen Sorsen, Finance Officer _____