

## CITY COUNCIL PROCEEDINGS

The Plankinton City Council met in regular session on Monday, August 2, 2021. Mayor John Staller called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Council members present: Jim Hinckley, Brad Kehn, Jason Schurz and Terry Schuldt. Absent was Pam Vissia. City employees present: Eileen Sorsen, Casey Schmidt, Chance Boyd, and Darin Cranny. Other visitors were J. P. Studeny from SD Mail, Dep. Roman Briggs, Dep. Derek Howard, Jordan High Elk, Lindsey Weich and Clint Bultsma.

Mayor Staller entertained a motion to approve the agenda. Kehn made a motion to approve the agenda as written. Schurz seconded the motion. All voted aye. Motion carried.

There were no public comments.

### VISITORS:

#### 6:30 p.m.-- Aurora County Deputies:

Deputy Briggs arrived at 6:35 and Deputy Howard came in at 6:39. Mayor Staller had begun the discussion by saying that he thought the City Council was well represented at the Aurora County meeting concerning the possible hiring of another Deputy for Aurora County. He didn't feel that we were going to get any immediate help from the State with the cost, but we should keep pursuing it. Schurz wants a better service for extra money and it's hard. Roman talked about the number of civil papers to serve, reports to write, and transports to make. Aurora Plains Academy likes to handle their own things, but sometimes they can't. Roman said that currently they must prioritize by severity, miss a lot of family time, and put in a lot of hours. Kehn wants to see more coverage in town at odd times, not 8 – 5 Monday through Friday only. Dep. Howard said that we don't see them for all the hours they put in, misc. calls and training. Dep. Briggs said that if city officials have concerns, such as speeding, they need to let them know. The discussion turned to where a new Deputy might have to live. Derek believes that having another Deputy in Aurora County is long past due. Roman said that they ask themselves how long they feel they want to do this, with lack of help and lack of sleep. He reiterated that they are here to serve the community and that we need to voice our concerns. Kehn said there a few things that need to be worked on. J. P. Studeny stated that more discussion will be at the County Commissioners' meeting on Thursday, the 5<sup>th</sup> of August. Mayor Staller, doing a straw poll vote, asked for a roll-call vote in favor of hiring another deputy for Aurora County: Kehn- aye; Hinckley- aye; Schuldt- aye; Schurz- aye. Even though there was no formal motion or second made by the council, the mayor asked J.P. Studeny (County Commissioner representing Plankinton) to pass this on to the Commissioners at Thursday's meeting. He thanked the 2 deputies for attending the meeting and informing us. Kehn and Hinckley said that they just want what is best for the community, and they want it safe. Roman and Derek departed at 7:28 p.m.

#### 7:28 p.m.--Lindsey Weich—Service Club:

Lindsey spoke about the change from Pheasant Fest this year to a Chili Cook-off. The Pheasant Fest was canceled due to 2 school activities happening on the usual day. The plan is to close off Main Street on September 17, between the hours of 3:00 p.m. and 8:00 p.m. There will be carnival type games, but no inflatables. They are using it as a fundraiser for some classes at school. Mayor Staller also asked Lindsey at this time about not having yearly bidding on the city's insurance coverage. Since we had a big loss due to hail in 2020-2021, she feels that we need to let the insurance company re-coup some of its losses, and that we should leave the insurance companies have the bid for at least 2 or 3 years, before asking for new bids, instead of doing that annually. It is hard to get a competitive bid from any insurance company when they

don't have some longevity. If the Council doesn't like a year's bid, they can get another one bid from another company. Lindsey departed at 7:34 p.m.

### 7:34 p.m.--Clint Bultsma-- Bultsma Insurance:

Clint brought in the updated insurance policy for 2021-2022. Hinckley made a motion to accept the city P & C insurance bid of \$20,446.00. Seconded by Schurz. All voted aye. Motion carried.

Kehn made a motion to accept the Fire Department insurance bid from Krohmer Insurance for \$3,479.00, for 2021-2022. Seconded by Schuldt. All voted aye. Motion carried. Clint departed at approximately 7:45 p.m.

### APPROVAL OF MINUTES:

Mayor Staller entertained a motion to approve the July 6, 2021, regular Council minutes, as e-mailed out to the Mayor & Council. Schurz made the motion and Schuldt seconded the motion. All voted aye. Motion carried.

### BILL APPROVAL:

Mayor Staller entertained a motion to authorize the Finance Officer to pay bills. Kehn made a motion to authorize bill pay. Hinckley seconded the motion. All voted aye. Motion carried.

#### EFT BILL LIST- PD. AFTER JULY 6, 2021

BI-WEEKLY PAY 14--\$8,891.75; BI-WEEKLY PAY 15--\$8,556.25; F & M BANK—July '21 Bank Fees--\$27.85; GW BANK—Bucket Truck Loan #20--\$3,186.19; HEARTLAND CONS. POWER—26<sup>th</sup> Elec. Loan Pay.--\$2,483.36; IRS—Pay 14 & Pool #3 941 Taxes Due--\$3,443.41; IRS—Pay 15, Seas. Rec. #2, & Pool #4 Taxes Due--\$3,852.63; POSTALIA TDC—Postage--\$500.00; SD DEPT OF REV.—June Sales Tax Due--\$4,628.67; SDRS—July Retirement--\$2,445.76; WEALTH MGT.TFM—Quar. Water/Sewer Loan--\$19,009.17;

#### BILLS PAID AFTER JULY 6 MEETING AUTHORIZATION

AVERA HEALTH PLAN—Aug. Employee Ins.--\$5,483.55; CNH CAPITAL—Mini-Excav/Skid Steer Lease--\$1,346.54; CENTRAL ELECTRIC—June Wheeling/ramp lighting--\$1,545.32; DELTA DENTAL—Aug. Employee Ins.--\$211.00; DEPT OF ENERGY—June Power Purch.--\$10,693.31; EAST RIVER ELEC.—June Wheeling Fees--\$3866.30; GUARDIAN—Aug. Empl. Life, Ltd & Std. Ins.--\$368.33; HEARTLAND CONS. POWER—June Power Purchase--\$29,372.97; VERIZON—Tower Internet/Surface Pro--\$75.16;

#### BILLS TO PAY AFTER AUGUST 2 MEETING

A & B BUSINESS—Copier 7/21-8/20/21--\$145.88; AMERICAN LEGAL PUBL.—Ann. Web Hosting Fee--\$3,205.00; ARMARK—July Rug Contract--\$42.97; AURORA-BRULE RURAL WATER—July Water/Debt Ret.--\$9,236.50; AVERA OCC. HEALTH—Pool Drug Test--\$190.00; BARNES & NOBLE—Library Books--\$67.14; BORDER STATES—Elec. Supp & Cap. Outlay--\$1,245.32; BULTSMA INSURANCE—2022 P & C Insurance--\$20,446.00; CARRIE BRINK—Reimb. Summer Reading Program Supplies--\$94.17; CASEY SCHMIDT—Reimb. Mileage--\$77.28; CITY OF PLANKINTON—Met. Dep. Applied to #00-154-12-9 L. Thiry--\$234.20; CITY OF PLANKINTON—Met. Dep. Appl. To #00-093-25-9 R. Larson--\$134.45; CITY OF PLANKINTON—Met. Dep. Applied to 00-046-08-2 E. Medlin--\$194.42; CLAY BROUWER—Cemetery Mowing 7-9--\$3,600.00; DAKTRONICS—Labor/mileage--Large Scoreboard--\$470.00; EILEEN SORSEN—Reimb. Mileage/Budget Training--\$77.28; ELIZABETH MEDLIN—Refund Bal. of Met. Dep. #00-046-08-2--\$55.58; GOLDENWEST COMM.—July Phones--\$394.76; GT SANITATION—July Garbage--\$195.00; J HARLEN CO.—Electric Sling Rope & Eye--\$78.75; KROHMER AGENCY—Fire Dept. Ins.8/1/21-8/1/22--\$3,479.00; LANCE THIRY—Refund Bal. Met. Dep.#00-154-12-9--\$15.80; MCLEOD'S PRINTING—Utility Bills--\$439.90; MN MUNICIPAL UTILITIES—Quar. 10/Line worker Course--\$1,750.00; PLANKINTON LUMBER—June Supplies--\$423.49; RAYANN LARSON—Ref. Bal. of Met. Dep. #00-093-25-9--\$115.55; RON'S MARKET—July Supplies--\$172.09; SD 811—Message Fees--\$.18.90; SANTEL COMM.—Annual Tower Internet 8/2021-7/31/2022--\$119.40; SD DEPT OF

HEALTH—Water Testing--\$196.00; SD DEPT OF TRANSPORTATION—Diesel & Blades--\$895.46; SD MAIL—July Legal Adv.--\$816.58; TECH SOLUTIONS—July IT Contract--\$695.00; VISA—July Misc.--\$1,622.99.

### OLD BUSINESS:

#### REGIONAL NURSE OFFICE:

After discussion on a lack of windows and air conditioning in the rear northeast office in City Hall, the Council decided not to rent out an office for the regional Nurse.

#### NUISANCE PROPERTY:

The RV that was mentioned last month was moved to another location. Mayor Staller asked to see if it could run on its own power. He said that it moved forward and backward today. He and Councilman Hinckley will take a drive around town soon to check on other nuisance properties.

#### POOL COMMITTEE:

Mayor Staller talked about some added rules for the pool next year. He said August 11<sup>th</sup> is supposed to be the last day open, but the head lifeguard does not have anyone to work on August 10 and 11. Teen night was cancelled due to rain. Chance said they need to come back and clean out stuff before demo starts on the new bathhouse. Darin and Jesse Hanson (Plankinton Lumber) were looking at ways for some cost cutting on the new building. Darin feels we should change the concrete board to steel, saving \$1,624.28. Another way to save would be to install aluminum soffits and gutters instead of 24-gauge steel, saving \$2,875.29. Chance asked if he should contact On-Site to install a camera at the pool and aim it at the playground, also. After a discussion about the lack of pictures available on the game cameras, the Council decided to pay for a membership for unlimited pictures. Schuldt said he thinks lifeguard Carter Davis needs to have his pay bumped up for helping with lessons. Kehn said we will take it into account for next year, as we can't pay extra for certain people.

#### SURPLUS AUCTION:

Mayor Staller said the final amount the city received, after paying Auctioneer Clyde Olsen, was \$8,020.00.

#### MEDICAL MARIJUANA:

Mayor Staller read the draft ordinance on medical marijuana from the State. They recommend a dispensary application fee of \$5,000. A discussion was held on how many Cannabis establishments to allow in town. Kehn and Schurz would like to see 2 licenses available. Mayor suggested exempting Main Street, and 300 feet each direction from Main Street. We will have our attorney, Mr. Taylor, help to write up the Medical Marijuana Ordinance. An application form will need to be written up.

### NEW BUSINESS:

#### FINANCE OFFICER AD:

The ad for a new Finance Officer has been put in the South Dakota Mail, the Mitchell Daily Republic, SDML Magazine, and will also be posted on the city's website and Facebook page. Eileen announced that her retirement day will be November 26, 2021.

## NEW ORDINANCE BOOKS:

We have received the new ordinance books. The Council & Superintendents were asked to go through their various sections to make sure all is correct before it is accepted by ordinance. Mr. Taylor recommends we do not approve the new ordinance book until we have adopted a new Flood Ordinance, as the old one would be effective again, and there were some issues from the 2019 flooding that need to be addressed.

## SDML CONFERENCE:

The SDML Conference is in Spearfish this October 5<sup>th</sup> – 8<sup>th</sup>. Mayor Staller and Deputy Schmidt plan on attending. Finance Officer Sorsen will be on vacation. So, Mayor asked the Council to allow city hall to be closed on October 7 and 8. Council agreed.

## HAZARD MITIGATION:

This will be discussed at the 2<sup>nd</sup> meeting with John Clem from District III at the Courthouse on August 19, at 1:00. Mayor Staller asked Darin and Chance to attend, as he will be away.

## PRESENTATION AND 1<sup>ST</sup> READING OF 2022 BUDGET:

Mayor Staller went through the budget worksheets. Council agreed on the figures for 2022. Second Reading and Adoption will take place at the next regular Council meeting on September 7, 2021. For the Revenue Budget, Mayor Staller said we will accept all the General Property Tax of \$195,426.00. He entertained a motion to adopt the 2022 Budget. Kehn made a motion to accept the 2022 Budget. Schurz seconded the motion. All voted aye. Motion carried. Mayor recommended allowing Darin to order a replacement pool circulatory pump to install in the new pool bathhouse, as it takes a while to receive some construction items.

## BUILDING PERMITS:

Building Supt. Brad Kehn said the Historical Society is putting a lean-to on the east side of the building. No charge for the permit, as it's a non-profit entity.

- Aurora Co. Historical Society—Bldg. Permit #71621--Overhang to Display Antique Equipment @ 403 N Lawler.

## HEARTLAND GRANT:

Plankinton received a 2021 \$5,000 Economic Grant on 7/12/21 for economic development.

## STREET SUPT. REPORT:

Darin spent quite a bit of time on pool in July and has been planning on a new pump and how to plumb it. Talking with Chance about the electric part. He wants to get the pump ordered soon in case it takes a long time to receive it. He will be pulling out all the sand filters to check if they need repair or replacement. There is no electrical in Plankinton Builders bid, so that will be an additional cost on the bathhouse. Rural Water was back to camera more areas. They found the 2 manholes east of the school and raised them to ground level. There were 6 in that area that were buried, and now all are ground level. Engineers checked the video behind the grocery store and suggest replacing 120 feet and re-lining it. It will be costly as there is fiber-optic, sewer, and electric all in the area. Darin plans to camera some lines each year, as it has been 20 years since that was done. He and Mayor Staller discussed using the ARPA money the city will receive for repair/replacing sewer line, and possibly capping our old wells. District III is looking into the uses for the money. Road work is getting done, but Darin can't find cold mix anywhere now. Darin and Mayor Staller

have discussed leasing a new 570 or 590 loader instead of buying one. New ones are at least \$80,000. They also talked about renewing the lease for a new mini-excavator and skid steer. New equipment every 3 years, warranted, and no big payment. Darin's first wastewater inspection went well.

**ELECTRIC SUPT. REPORT:**

Chance has started to cut over from overhead to underground in the alley between 1<sup>st</sup> and 2<sup>nd</sup> Streets and started to bury cable on the intersection of 2<sup>nd</sup> Street and Pearl Street. Once this area is done, it will take out roughly 2.5 – 3 blocks of overhead and take care of 5 houses. Two outages in July. The employees set up for the July 14 surplus sale and has cleaned up and organized behind the shop since. James from MMUA will be here Aug. 16 & 17. They will take down the Primary over the Ag Building, and work on some underground projects. The old load management is now done. He has set it up with Heartland to read it through a web-based program, so he can check it from his phone if not at work. Kelly Dybdahl from Heartland was here to bring our \$5,000 Economic Grant and it sounded like Heartland Power will have no changes for power charges in 2022. The clinic had some locates on the empty lot south of their building, and there may be a need to change out the transformer there. Last he heard they are at least 8 months out. Chance rented Scott Construction's vac 3 times in July, and it has been quite handy.

**FINANCE OFFICER REPORT:**

There was a suggestion that the City apply for a matching funds grant from the Arts Council to possibly place a mural on city hall. The 2-year audit has been scheduled to begin on January 17, 2022. Eileen reported that she is retiring, and her last day will be on November 26, 2021.

**MAYOR'S REPORT:**

Mayor Staller reported that there is a Planning District III meeting on August 25, at 3:00 to 5:30. He would like as many council members or employees attend as possible, as they will be discussing the American Rescue Plan and local project eligibility. We have put \$30,000 into water and sewer's budgets, as it looks like we can use ARPA money, but will verify with District III for legality. They will also be discussing the Marijuana ordinances. Mayor also reported that Plankinton has been given a Drinking Water Award of Excellence for 10 consecutive years of safe drinking water. He read Darin Cranny's 2020 Certificate of Achievement for safe drinking water for Plankinton. The road damage by the lift at city hall has been sent to Chad Van Laecken, to check if there is insurance money to cover it.

There was no Executive Session.

Mayor Staller adjourned the meeting at 9:00 p.m.

Signed: John J. Staller, Mayor \_\_\_\_\_

Attest: Eileen Sorsen, Finance Officer \_\_\_\_\_