

CITY COUNCIL PROCEEDINGS

The Plankinton City Council met in regular session on Monday, August 3, 2020, at City Hall. Mayor John Staller called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Members present: Pam Vissia, Brad Kehn, Jim Hinckley, Terry Schuldt, and Jason Schurz. City employees, Eileen Sorsen, Darin Cranny and Chance Boyd were also in attendance. Visitors were J. P. Studeny from SD Mail, and City Lawyer Mr. Jim Taylor and Associate Ryan Loker.

Mayor Staller entertained a motion to accept the agenda, if there were no changes requested. Motion to approve by Kehn. Seconded by Vissia. All voted aye. Motion carried.

There were no public comments.

Kehn made a motion to approve the minutes of the July 6, 2020, regular Council meeting. Schuldt seconded the motion. All voted aye. Motion carried.

Mayor Staller entertained a motion to pay bills. Kehn made a motion to approve the following bills. Seconded by Schurz. All voted aye. Motion carried.

EFT BILL LIST—PD. IN JULY

HEARTLAND CONSUMERS POWER—Electric Loan Pay 14--\$2,483.36; SDDL UNEMPL. INS. DIV.—2ND Quar. '20 Unemploy. Tax--\$95.09; IRS—941 TAX Due--Pay 14 & Parks 5--\$2,830.23; GW BANK—July Bucket Truck Loan--\$3,186.19; IRS—941 Tax Due--Pay 15 & Parks 6--\$2,735.45; SD DEPT OF REV.—June Sales Tax Due--\$4,170.40; SD RETIREMENT—July Retirement Due--\$2,353.36; BI-WEEKLY Pay 14--\$7,727.10; BI-WEEKLY Pay 15--\$7,912.82; PARKS Pay 5--\$1,083.65; PARKS Pay 6--\$768.29; WEALTH MGT.—Quar. Water/Sewer Loan Payment--\$19,009.17.

BILLS PAID SINCE JULY 6 MEETING

A & B BUSINESS—7/21-8/20/20 Copier--\$133.13; AFLAC—July Empl. Vol. Ins.--\$165.15; AVERA HEALTH—August Employee Ins.--\$5,364.30; DELTA DENTAL—Empl. August Dental Ins.--\$211.00; DELPHINE BECKER—Refund On final Bill--\$43.50; CENTRAL ELECTRIC—June Wheeling & Ramp Lighting--\$1,397.07; DEPT. OF ENERGY—June Power Purchase--\$10,693.31; EAST RIVER ELEC.—June Wheeling Fees--\$2,996.70; GUARDIAN—Aug. Empl. Life, Ltd. & Std. Ins.--\$308.26; HEARTLAND CONS. POWER—June Power Purchase--\$23,200.97; OVERWEG AUTO—1996 20' Trailer--\$2,500.00; RAMAKER & ASSOC.—Cemetery Mapping & Contract payment--\$9,000.00; SPN—Surveyor Fees--\$1,200.00; SD DEPT OF TRANS.—June Diesel--\$1,200.77; SD ONE CALL—June Message Fees--\$9.45; VERIZON WIRELESS—June Tower Internet--\$45.50;

BILLS TO PAY AFTER AUGUST 3 MEETING

ALEJO CHILEL RAMOS—Meter Dep. Refund on #00-233-06-4--\$144.07; AMERIPRIDE—Rug Contract--\$39.79; AURORA-BRULE RURAL WATER—July Water/ Debt Ret.--\$10,163.80; BORDER STATES—Electric Supp/Mat.--\$818.67; CITY OF PLANKINTON—Meter Dep. applied to Final bill #00-182-02-9--\$196.48; CITY OF PLANKINTON—Meter Dep. appl. to final bill #00-233-06-4--\$105.93; CITY OF PLANKINTON—Meter Dep. appl. to final bill #00-387-04-4--\$250.00; CLAY BROUWER—4 CEM. MOWINGS/JULY--\$4,800.00; DGR ENGINEERING—Elevator Transformer Sizing--\$470.00; FAYE HEINIS—Refund Meter Deposit on #00-182-01-6--\$100.00; GOLDENWEST COMM.—Telephones--\$136.76; GREAT PLAINS LUMBER—Plexiglass/wood--\$52.41; JAMES TAYLOR, P.C.—Prof. Service--\$2,049.25; KROHMER INS.—8/1/20-8/1/21 FIRE DEPT INS.--\$3,471.00; M & L REPAIR—July Repair & Supp.--\$406.26; MAGUIRE IRON—Water Tower Inspection--\$1,950.00; MCLEODS—Copy Paper--\$73.98; MIKE'S CONSTR.—Garbage Serv.--\$60.00; MINN. MUN. UTIL. ASSOC.—Line-worker Course #6--\$1,750.00; NORTHWEST PIPE FITTINGS—Lagoon Gaskets--\$33.73; OVERWEG AUTO—'14 Ford Windshield & Tire Repair--\$404.56; PLANKINTON BUILDERS SUPP.—Refund Meter Deposit--\$250.00; PLANKINTON LUMBER CO.—Supp/Materials--\$362.50; PLANKINTON SERVICE CLUB—Annual Membership--\$35.00; ROADSIDE C-STORE—July Fuel--\$781.78; RON'S

MARKET—Shop Supplies--\$24.39; SAMANTHA PRYOR—Meter Dep. Refund #00-182-02-9--\$53.52; SANTEL COMM.—Aug.'20-July '21 Tower Internet--\$119.40; SD MAIL—July Legal Publ.--\$514.44; STUART IRBY—Elec. Safety Equip.--\$1,416.00; TECH SOLUTIONS—TECH SOLUTIONS—8/1-8/31/20 IT Contract--\$690.00; TITAN MACHINERY—Streets Rep/Maint.--\$338.21.

At 6:35 p.m. Mayor entertained a motion to enter into Executive Session- Legal (per SDCL 1-25-2(3)). Schuldt made a motion to enter into Executive Session. Seconded by Hinckley. All voted aye. Motion carried.

Mayor declared out of Executive Session at 7:19 p.m., with no action taken.

Mr. Taylor and Mr. Loker departed the meeting at 7:19 p.m.

OLD BUSINESS:

CONFLICT OF INTEREST & INTERNAL CONTROL POLICIES: In the 2018-2019 Audit, the City was requested to enact a Conflict of Interest Policy and an Internal Control Policy. Mr. Taylor's office has prepared both of those. The Council voted to approve the policies and enter them in the Personnel Handbook. Vissia made the motion. Seconded by Kehn. All voted aye. Motion carried.

ELEVATOR LAND PURCHASE: Mayor Staller stated that Jim Page still wants to purchase the small tract of land the City owns by the elevator. He would be responsible for survey and legal costs, and whatever appraisal value the city receives from 3 individuals from inside city limits.

AMERICAN LEGAL PUBLISHING: The contract for Ordinance Book updating has been signed, and the initial paperwork has been sent in.

NUISANCE PROPERTIES: Mayor Staller said letters have been sent out to nuisance properties in town, and if those items are not taken care of, they can expect court action. Kehn said he has had calls from people working on getting their properties in order.

POOL ARCHITECT: Stockwell Engineering from Sioux Falls sent an agreement for professional services for the new bathhouse design. Mayor Staller said they were very up- front, and it may be more expensive than we think. Schuldt was also at the meeting with the architect at the pool. He agreed with that statement. With the former architect, only the building was figured- no infrastructure. The LWCF Grant of \$73,000 has to be used by next October. Mayor Staller asked for authorization from the Council to sign the Stockwell contract. Vissia made a motion to approve the Stockwell quote OF \$14,900, excluding sales or excise tax, after Mr. Taylor looks it over. Schurz seconded it. All voted aye. Motion carried.

NEW BUSINESS:

2021 BUDGET: Mayor Staller began reading over the Expenditure and Revenue Budget preliminary figures for the 2021 fiscal year. There was a discrepancy in the Water Dept. figures, so the Budget will have a 1st reading at a special meeting on August 17, at 6:30 p.m., at City Hall.

BUILDING SUPT. STIPEND: Mayor Staller entertained a motion to pay the Building Inspector, Brad Kehn, a Stipend for his personal cell phone use for City business. Schuldt said he used to get a stipend for his past job, for their business use on his personal phone. Council stated that they thought \$25 a month would be

fair. Mayor thought we should pay the Building Inspector position a Stipend from now on, and it should be employed into the Personnel Handbook. Hinckley made a motion to pay \$25 a month Stipend for the Building Inspector position. Schurz seconded it. Roll-call vote was taken: Vissia, aye; Hinckley, aye; Schuldt, aye; Schurz, aye. Kehn abstained from voting. Motion carried. The new policy will be added to the Personnel Handbook.

SENIOR CENTER ROOF REPAIR: A bid of \$1,700 for repair of damage to the Senior Center building roof was given by Wayne Willuweit, from Gregory, SD. He had installed the membrane roof in 1997, and it needs some patches where hail has hit, and some sealing of the membrane. He can come to repair the roof in the middle of August, 2020. Motion by Vissia to hire Mr. Willuweit's business for the roof repair. Seconded by Schurz. All voted aye. Motion carried.

CITY HALL ROOF REPAIR: ARS Tecta America from Sioux Falls was here to inspect the City Hall roof on July 22. A quote has not been received as of meeting time, so that discussion will be held at September Council meeting. Since it has been over 10 years since the roof was repaired, our insurance will no longer give replacement value.

INTEK FLOOR QUOTE: We received a quote from Intek for \$1,305, to strip and wax the floor at City Hall. Council wants to look for other companies.

COVID (CARES ACT) FUNDING RESOLUTION:

Vissia made a motion to have Mayor Staller sign Resolution 2020-8-3 for Covid Care Funds. Schuldt seconded it. Roll call vote was taken: Vissia, aye; Hinckley, aye; Kehn, aye; Schuldt, aye; Schurz, aye. Motion carried.

City of Plankinton Resolution Number 2020-8-3

A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the "CARES Act"), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Plankinton acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, the City of Plankinton acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds Act on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, the City of Plankinton seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Plankinton acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of Plankinton most recently approved as of March 27, 2020; and

WHEREAS, the City of Plankinton acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Plankinton that the mayor of Plankinton may execute any and all documents as required by the State in order to receive CARES Act funds.

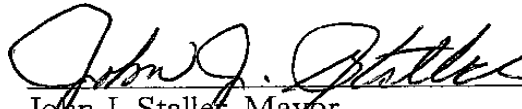
It is further

RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not accounted for in the City budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

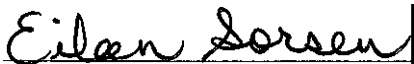
It is further

RESOLVED that the City will not request reimbursement from the State under the CARES Act for costs for which the City previously received reimbursement, or for which the City has a reimbursement request pending before another source.

Approved and adopted this 3rd day of August, 2020.


John J. Staller, Mayor
City of Plankinton, South Dakota

ATTEST:



Eileen Sorsen, Finance Officer City of Plankinton, South Dakota

FINANCE OFFICER ANNIVERSARY:

Vissia made a motion to give Finance Officer, Eileen Sorsen, a 50 cent an hour raise for her 5 year full-time Anniversary on August 6, 2020. Kehn seconded the motion. All voted aye. Motion carried.

BUILDING PERMITS:

Building Inspector Brad Kehn said there is lots of building going on. He signed off on the following Building Permit applications: #7720—Terrance Schuldt—Deck addition @ 307 S Kimball; #71320—Paul Payne—Handicap Ramp & Deck--@ 202 E 4th; #71520--Travis & Ashley Olsen—Outdoor 10' x 22' front deck @ 940 E 3rd St; #71720—Darin Cranny—Living area & garage @ 101 N Kimball St.; #72020—Brenda & Valentin Carbajal—Concrete pad/ car port @412 N Congress St.; #73020—Travis Schuldt—Security Fence for Dogs @ 304 S Lawler.

STREET SUPT. REPORT:

Darin Cranny stated they have been working on the soccer field. Need to do more work at the lagoon. Some work was done at the Briggs Development, but it will be a major road project. The 4-wheeler motor blew up. It is 12 years old and has 4,500 miles on it. It is used for spraying, snow removal, and other misc. tasks. We will need to replace it with a 4-wheel drive model. Mayor said we could transfer funds from Electric Load Mgmt. Budget for its purchase. Council said to look for one for \$15,000, or less. Darin is supposed to bring information to next Council meeting. The tire pick up is coming soon for residential tires only. Non-running/junk cars and pickups are now being collected, but must have titles.

ELECTRIC SUPT. REPORT:

Chance Boyd worked with the Minn. Municipal trainer, James, on ballfield updates for electric. He has Overhead School on Sept. 15-18, and would like to have Darin attend, as there is no additional cost for the cross-training school. He assists Chance at times, so it is for safety reasons. Next year, he would like Barry Geiman to attend. He has started trenching for some street lights, and plans to rent a vac. the week of August 17, and start in digging primary cable. The north end of town has underground electric hooked up, and will continue to do more as houses come in. He is waiting for a 3-phase transformer for the new Elevator bin site.

MAYOR'S REPORT:

Mayor Staller wants the Council to think about adding a 1 cent sales tax increase for Plankinton, for the purpose of repairing & upkeep of streets. The flooding has caused a lot of damage around town. He would like to discuss it further at the next regular meeting. We couldn't get FEMA money this year because we don't have a 4" mat on our streets. Darin got a Safe Water Certificate from the State. Mayor will set a special meeting for Budget First Reading, and discussion of 4-wheeler purchase.

Mayor Staller adjourned the meeting at 8:50 p.m.

Signed: John J. Staller, Mayor _____

Attest: Eileen Sorsen, Finance Officer _____

