

CITY COUNCIL PROCEEDINGS

The Plankinton city council met in regular session on Monday, July 1st. Members present were Mayor Brad Kehn, councilmembers Jack Marette, Magdalena Popek-Hurst, Jim Nielsen and Terry Schuldt. Absent was Jason Schurz. City employees present were Kylee Urban, Darin Cranny, Chance Boyd and Cindy Geiman. Visitors were Curt Nelsen, Gayle VanGenderen and Carrie Brink. Mayor Kehn called the meeting to order at 6:30pm. The pledge of allegiance was recited.

AGENDA APPROVAL

Bode made a motion to approve the agenda with the addition of 4th of July holiday and the VFW BBQ. Seconded by Marette. All voted aye. Motion carried.

BILLS TO PAY

Nielsen made a motion to approve the bills to pay. Seconded by Popek-Hurst. All voted aye. Motion carried.

FP MAILING SOLUTIONS-POSTAGE METER-\$269.55; LAST BROUWER-JUNE MOWING-\$2800.00; AURORA-BRULE WATER-WATER PURCHASE-\$8512.90; OVERWEG AUTO-REPAIRS-\$733.94; VESTIS-RUG CONTRACT-\$35.97; GERRIT OVERWEG GRAVEL-GRAVEL-\$1900.10; DUANE BECKMAN-CORN CRIB TRANSPORT-\$500.00; PATRIOT FIRE & SAFETY-ENGINE PUMP TEST-\$483.75; AVERA HEALTH PLANS-EMP. HEALTH INS.-\$5435.00; SD DEPT OF HEALTH-WATER TESTING-\$376.00; SPN-ENGINEERING FEES-\$24929.99; SD MAIL-PUBLISHING-\$1430.93; F&M STATE BANK-PAYROLL FEES-\$7.95; HEARTLAND ENERGY-POWER LOAN-\$2483.36; BELL BANK-MINI EXCAV LEASE-\$919.42; JERRY MEIDINGER-ACH REIMB-\$65.95; F & M STATE BANK-BANK FEES-\$7.75; SD DEPT OF REVENUE-SALES TAX-\$3694.37; AFLAC-EMP. VOL. INS.-\$363.10; BELL BANK-SKID STEER LEASE-\$867.73; H & W CONTRACTING-SEWER PROJECT-\$185791.41; BARRY GEIMAN-PHONE STIPEND-\$150.00; CHANCE BOYD-PHONE STIPEND-\$150.00; DARIN CRANNY-PHONE STIPEND-\$150.00; KYLEE URBAN-PHONE STIPEND-\$150.00; CARL BODE-PHONE STIPEND-\$75.00; L & L SANITATION-GARBAGE FEES-\$100.00; GOLDENWEST-UTILITIES-\$483.50; SCHOENFISH & CO-ANNUAL REPORT-\$2000.00; SDML-BUDGET TRAINING-\$60.00; VERIZON WIRELESS-TOWER INT/SURFACE PRO-\$132.18; DARRINGTON-OFFICE WATER-\$8.00; DEPT OF ENERGY-POWER PURCHASE-\$14610.15; MC & R POOLS-SAND-\$949.40; HEARTLAND ENERGY-POWER PURCHASE-\$4009.87; NORTHWEST PIPE FITTINGS-SUPPLY-\$3047.70; EAST RIVER ELEC-WHEELING FEES-\$2720.56; A&B BUSINESS-IT CONTRACT-\$495.96; DELTA DENTAL-DENTAL INS-\$378.20; TOSHIBA FINANCIAL-COPIER CONTRACT-\$178.79; GUARDIAN-EMP. LTD, STD & LIFE-\$385.88; VSP-VISION INSURANCE-\$167.26; AVERA OCC HEALTH-DRUG TESTING-\$284.00; WESCO-ELECTRICAL SUPPLY-\$593.70; CORE & MAIN-SUPPLY-\$723.91; BORDER STATES ELEC-ELEC SUPPLY-\$4181.56; A & B BUSINESS SOLUTIONS-EQUIP LEASING-\$239.49; AMERICAN LEGAL PUBLISHING-ONLINE RENEWAL-\$495.00; SOUTH DAKOTA 811-MESSAGE FEES-\$17.85; TITAN MACHINERY-ISOLATORS-\$370.50; MCLEODS-WATER BILLS-\$589.90; ONSIGHT-CAMERA SUBSCRIPTION-\$302.70; HAWKINS INC-POOL SUPPLY-\$935.18; FINK PLUMBING-REPAIR-\$170.66; BUDDE SEPTIC-PORTA POTTY RENTAL-\$180.00; DARIN CRANNY-PARTS REIMB-\$5.53; SD DOT-FUEL PURCHASE-\$369.22; PLANKINTON LUMBER-SUPPLY-\$442.10; CENTRAL ELECTRIC-WHEELING FEES/RAMP LIGHTING-\$1312.76; BARNES & NOBLE-BOOK PURCHASE-\$473.83; RONS

MARKER-SUPPLIES-\$375.62; DOLLAR GENERAL-SUPPLY-\$23.90; ROADSIDE-FUEL PURCHASE-\$854.64; VISA-SUPPLIES-\$3821.95; TRAVEL REIMB-\$93.84

APPROVAL OF MINUTES

Popek-Hurst made a motion to approve the June 6th, 2024 meeting minutes. Seconded by Nielsen. All voted aye. Motion carried.

Bode made a motion to approve the June 21st, 2024 Emergency meeting minutes. Seconded by Schuldt. All voted aye. Motion carried.

PUBLIC COMMENTS

Cindy Geiman discussed that she would like to get a quick link going on our website for last minute things. She stated there are a lot of people calling into city hall to ask questions that don't have facebook so can not get to all the information. The council agreed this was a good idea and to try to get something figured out.

ANIMAL ORDINANCE

Nielsen explained that he would like to get this ordinance sent to our attorney for proper writing of it and get it approved. Mayor Kehn asked if the disposal of waste is going to be an issue, and if we can't legally go on their property to check out the facility how are we going to know if there's a problem or see what we need to see. Nielsen said there should be something in the application that if they do want them then we can go on their property with them to check things out and discuss with a 24 hour notice given to them. Popek-Hurst said she is still not comfortable with having them in town. She said there are enough feral cats and dogs running around and feels it's going to cause a problem and also worried about diseases being brought in. Nielsen made a motion to approve the proposed ordinance be sent to the attorney for proper wording. Seconded by Murette. Roll call vote was done. Bode-yes; Murette-yes; Popek-Hurst-no; Nielsen- yes, Schuldt-yes. The proposal will be sent to the attorney.

4TH OF JULY HOLIDAY

Finance Officer Kylee was asking for approval to take July 5th off instead of July 4th. The council agreed July 5th the office will be closed and will be open July 4th. Urban also mentioned that the lifeguards asked if the pool could close early that day, so they can spend time with their families for the holiday. The council agreed the pool can close at 7.

VFW BBQ

Nielsen said the VFW will be grilling out for the 4th of July. They will start serving around 6 at the Ag Building. He also asked if he could open the ballfield for people to come do fireworks and the VFW will do cleanup. The council had no problem with this.

EMERGENCY MANAGEMENT LIAISON

Mayor Kehn stated that a council member was upset that he had appointed himself as EM liaison. He stated all the disasters he has been apart of helping in and stated the trainings he has done and this is why he appointed himself. Mayor Kehn asked Nielsen if he had any issue with this, Nielsen

stated that the councilmember spoke with him as well but Nielsen has no issue with the liaison being Mayor Kehn, as Kehn has done the same trainings as Nielsen, past Aurora Co EM.

LIBRARY ASSISTANT HIRING

Librarian Carrie Brink asked the council to consider hiring Elisa Espinosa for summer help at the library. She stated she would just like some Saturdays off for vacation. The council agreed this would be fine. Nielsen made a motion to hire Elisa Espinosa as summer help at the library for \$12.00/hr. Seconded by Popek-Hurst. All voted aye. Motion carried.

GRANTS

Marette stated that he would like to have somebody who knows more on grants. He stated we need to have somebody who is actively looking at grants and seeing if we can use them or qualify for them. The council agreed to have Cindy be the main grant person for the city.

Nielsen also mentioned that there is a hazardous mitigation grant out there that he feels we should go for. This can help us get a new generator for the pumps at the lagoon. The council agreed to go for the grant for a new generator. Nielsen will contact John Clem at District III to get this going.

NUISANCE PROPERTIES.

The Nuisance property committee came up with multiple properties that need letters sent to them, a lot with unlicensed vehicles. Popek-Hurst suggested we raise the fees on these ordinances. The council agreed to go over the fees and raise them. The council agreed this time they need to follow through and get things done. If they have expired licenses and don't follow the ordinance requirements the vehicles will be towed. Popek-Hurst made a motion to approve the properties brought forth to get letters and action taken. Seconded by Nielsen. All voted aye. Motion carried.

MOSQUITO SPRAYING CONTRACT

Finance officer, Kylee Urban, informed the council that APA would like back in on the contract, as their mosquitos are very bad out there. The golf course bought their own equipment so they will no longer be wanting in the contract. The council agreed to get the contract ready for APA.

H&W PAY APPLICATION

The council approved to pay H & W their pay application in bills to pay. Signed

BUILDING PERMIT

Travis Faulhaber-208 E 9th St-reissued permit- garage-APPROVED

POOL PARTY

Popek-Hurst informed the council she wanted to do an end of summer pool party for everybody. She stated she would like to get organizations involved in this and make it a big fun day. She would also like to rent a bouncy house as well for the event. She said the commerce may be donating hotdogs for the event as well. This event will take place on August 10th. Mayor Kehn said his business Kehn's Carpet Cleaning will donate \$100 and challenge every other business in town to match that donation.

BUDGET

Finance officer, Kylee Urban, asked to set dates for budget meetings and agree on a COLA amount to budget. The council agreed to budget for 3% COLA. The budget meeting dates will be August 26th and 27th.

MAINT. SUPT. REPORT

I've spent a lot of time on the sewer project. There have been unknown, unmarked water lines hit to repair. There have been roads getting destroyed by the equipment, especially after the large amount of rain we got. I've talked to the engineers about this, and we are getting communication lines opened to figure out what to do. We also have an alley to be worked on soon with issues. This is the alley just north of hwy 16 going east from Kimball St. We already knew this, but there is a 1 ¼ inch copper water line that runs right through a sewer manhole. This line supplies water to 4 homes. For one thing, that line is way too undersized for 4 homes. The other of course is it runs through a manhole. I've come up with a plan to rectify this. The only place of the 4 right now that needs water is the trailer house on the southwest end of the alley. The contractor will back-feed the trailer from the hydrant half a block to the north. After that they can dig up the water line at the main on Lawler St. and cap it. Then they can proceed to dig all the new sewer line in that alley. After that is finished, Zac is going to come in and bore a new 4-inch water line as far away from the sewer line as he can all the way down the alley. Then he will go in and re-connect all the services. He's also going to open dig a new line on the west side of Kimball St. from the west end of this line to State St. This will tie in the line on State St. to this one. I figured since he's there he may as well do this otherwise we'd have 2 dead end lines there, one on the west end of State St., and one on the west end of that alley. This way we eliminate the one dead end and have a loop. A lot of this cost is more than likely going to be out of pocket, but we really have no choice. When an already undersized waterline runs right in the way of the new sewer line and through a manhole we must fix it. I met with Brad on Friday and showed him this and explained it and he agreed we had to do what was necessary. I have also explained and cleared all of this with the engineers and contractors. The pool has been running pretty well, but it seems to be leaking more water than it was. It was leaking normally at the start of the year, but recently it seems to be more. Instead of every other day adding water, it seems we are adding almost every day now. Nothing we can do about it now but add water, but something to keep in mind. We spent quite a few days getting ready for chip seal as they told me on a Friday, they would be here the next Wednesday or Thursday. We had everything ready, then they postponed because of rain chances. Actually, it turned out to be a good thing as the flood would not have been good for a couple of the newly sealed roads. We will have more work to do now before they come and do this. As for the flood I had just gotten back in town at 5:30pm and went out at 7:30pm. I didn't get home until 7pm the next night. I was just ready to go home at 4:30pm and the lagoon called me. I got there as quickly as possible, and we had a pump stop working. I called Chance and Barry, and they came out right away. We had our 3-inch pumps there just in case already and had to fire them both up to keep the wet well from overflowing. Barry and I removed the pump that was not working and found some rubber in there causing it to lock up. I removed that and we put it back on and we were running. After we got them all working, the 3 pumps would not keep up with the amount of water we had coming in. I needed sleep, so Barry and Chance stayed that Friday night all night to watch everything and the extra pump we had to run and keep gas in it. Chance had a couple of hours of sleep the night before and Barry had more. By early

morning the 3 pumps were keeping up and the extra one we had was shut off. I know this sewer project is going to be kind of a pain in the rear, but it's going to all be worth it in the end. A lot of this sewer backup into homes and overloading our lagoons should be avoided. I can't guarantee this won't happen again, when you get that much rain in such a short time anything can happen. I'm also glad I was already discharging at the lagoon, so we had no major issues with too much water. A lot of communities did and got in trouble. I'm also glad we have newer pumps at the lagoon. Although we still had to add another one, if we had still had the old ones, we would have been in major trouble. A lot more homes would have had sewer backup than already did. We took in more water during this flood than we did in the 2019 flood. We are now trying to pump our once almost empty jail pond down as it is way over full. We all spent time at the ball fields helping get ready for the tournaments last week and on Saturday. We had to get water off the fields, so more pumping was done. We really didn't want to have them move the games somewhere else, it's a lot of money coming into town.

ELEC SUPT. REPORT

We had one broken cutout on a transformer that shut off 2 houses along 1st street, had a bird get in a transformer on the North circuit that blew the transformer fuse and another fuse, then we had some broken secondary underground yesterday fixed the spot that we found and it broke in about 3 different spots again and fixed this morning. This was an area where flood water sat for a few days so it doesn't take much for water to get into a little cut and blow it out. We got our underground in on Madison street, and have it energized. We installed a new switch and have it backfed from the campground for now. I have 6 conduits that we have stubbed out which need to get routed eventually for future. We did get that new RV shed energized about 2 weeks ago. We shifted gears and have some work to do on North Duff street for a new house getting moved in there. we hauled everything we need up there but it keeps raining and we haven't been able to get anything done yet. Will get that put in when we can. We have service that is going to be replaced on East 3rd street that we have started on. set new meter and still have wire to run up the pole to be ready for their electrician. We were called by dispatch for a "pole on fire" along North Sanborn street. With the heavy rain we received, the branches were weighted down and were arcing a little bit in the line. We ended up just trimming quite a few branches out. With everything going on, we didn't get back there to get branches picked up, but looked like some of the homeowners picked them up and hauled them out for us and it is very much appreciated. We all spent about 2 days at the ballfields as there were 2 tournaments there this week. we pumped water off the fields, mowed, moved bleachers around, and tried to clean up some of the area around the playground area etc. we had to pump the septics out quite a few times as there is so much ground water right now that it is running back in from the drain tile. I asked the Lumberyard to get a quote on bathrooms for the West Side park. Currently we pay for a porta-potty to be over there. Earlier this spring we dug water, sewer, and electric over into the park for bathrooms. I haven't received anything yet, but would like to try and budget something for next year to get them done. These would be handicap accessible as well, and I would do the electrical for the building. Konechne Heating and cooling came to look at our units as they weren't working right or not at all. The unit that feeds the meeting room, and the front office was completely empty of freon, so Roger filled it and said he wasn't sure how long it would last but we will see as they haven't been serviced for probably 3-4 years. The unit that does the offices on the south side and the south front, had a bad compressor or fan, I cant remember, but I told him to

get it fixed. This hasn't been done yet as they had to order it. They suggested on replacing the units with one unit, but I told them to get a quote for that, but have not seen anything yet and told them if anything it wouldn't be until next year so we can budget for it if needed.

FINANCE OFFICER REPORT

This past month has been pretty busy. Cindy and I had HR school and Finance officer school from June 11th to June 14th. I feel we both learned a lot from Finance Officer school, but we both felt the HR portion of the schooling was not very informative and we don't feel it would be beneficial to go again in the upcoming years, unless there are major changes that we would be informed on. I attended budget training in Sioux Falls on the 26th and felt I took a lot away from it, Rod does a great job going over new things yearly for budgeting. This yearly meeting is also open to all the council, and I feel it would be very beneficial for council members to attend these meetings to understand more about the auditing process. I will send out an email next year before this meeting to see if any are interested, it is only \$30/person and lunch is provided usually as well. I spoke with our auditors, as we are supposed to be doing a 2 year audit this year for 2022-2023, they are very behind on audits, along with all other auditing companies. They should be here to do our audit around end of October, as I requested, they come when I am not on maternity leave, and we were scheduled for late September or October most likely. I will be having more frequent baby appts the next couple months, I have scheduled them for the end of days so it should not affect much for working hours, but I may be unavailable some days later in the day due to this. There have been a lot of move outs and move ins the past month, so we have been doing a lot of those, then our normal billing, checks, reports, etc. I've been trying to get city residents squared away on the online FEMA reporting. I've had to submit a couple for some older ladies who were not capable of doing this themselves, other than that we have informed everybody who has reported damage to us on where to go to do their reporting. Also, I will have quarterly council checks ready later this week.

MAYORS REPORT

Mayor Kehn brought the council out to look at the mural. The mural was put up by Jack Murette, Chris Schluening, Julian Schluening and Larry Gerlach. The city thanks them for their work helping put this up. The council will decide on how to light the sign the next meeting in August.

Aurora County 4-H is asking for a donation, as other towns donate to them, but they have not asked Plankinton in the past. The council will decide next meeting. ROCS also asked for \$1,920 to help with their senior meal funding. Mayor Kehn explained that he would like to spend this money given to them on warmers and equipment to be used so the food can stay warm for the senior citizens. This can be taken out of buildings funds. This will be tabled until next meeting as well.

EXECUTIVE SESSION-PERSONNEL

Mayor Kehn entertained a motion to enter executive session-personnel as per SDCL 1-25-2(1). Nielsen made a motion to enter executive session. Seconded by Bode. All voted aye. The council entered into executive session at 8:29pm.

Mayor Kehn declared the council out of executive session at 9:11pm. No action taken.

Meeting adjourned at 9:14pm