

CITY COUNCIL SPECIAL MEETING PROCEEDINGS

The Plankinton City Council met in special session on Monday, June 8, 2020, at the Senior Citizens' Center. Meeting was called to canvass votes from the Ward I Municipal Election, and for Reorganization of Council for upcoming year, as well as miscellaneous items.

Mayor Staller called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Members present: Jason Schurz, Terry Schuldt, Brad Kehn, and Pam Vissia. Members absent: Jim Hinckley and Susan Steele. Finance Office, Eileen Sorsen was present. City employees, at appointed times: Casey Schmidt, Darin Cranny and Chance Boyd. Visitors were Gayle Van Genderen from SD Mail, Chris Hill, Brian Reis, and Jeff & Natalie Briggs.

Mayor Staller entertained a motion to amend the agenda to add Lyle Sutherland's UTILITY BUILD OVER INDEMNITY AGREEMENT to the meeting. Motion to approve, as changed, by Vissia. Seconded by Kehn. All voted aye. Motion carried.

Public Comments:

First appointment was Buddy Douglas. He did not arrive.

Second appointment was Chris Hill. He came to speak for the Plankinton Banker's Team. He would like to open the baseball field for practices, and put up the batting cage. Also, he would be willing to take care of spraying and maintaining the field, so it will be in good shape for next year. He will follow CDC guidelines and SD Amateur Baseball guidelines for practices. He said some other cities are opening bathrooms and concession stands. He is asking for permission to have practices and for maintaining the field, as he is particular about its care. Kehn said if Covid-19 calms down, could away games be changed back to town. Chris and Vissia said in-town businesses would be happy with that. Chris would also like the soccer goals moved to the east field, so Todd Karst doesn't have to keep moving them for his practices. Vissia said he should talk to Darin Cranny about the added baseball field work that the Bankers are willing to do. Vissia made a motion to allow the Bankers team to practice at the city ballpark. Kehn seconded the motion. All voted aye. Motion carried.

Third appointment was Brian Reis. He wanted to ask the Mayor and Council what their thoughts were about holding Pheasant Fest this year. He is thinking "no" on the food. Schurz said he doesn't want to write it off yet. Vissia doesn't know the stipulation on food, but Brian recommended "no food". Kehn asked Brian when would be the latest he needs to know the Council's decision, and was told it needed to be very soon. Inflatables and dance need to be booked up. Vissia said maybe have a family fun day, because if you let something go, it sometimes doesn't come back the next year. Brian would like to know early in July. Mayor Staller and Schuldt said the Council will support the Pheasant Fest Committee in whatever they plan. Brian said they haven't had a meeting about it yet. Vissia gave her blessing. Brian will bring their plan to the July 6 regular meeting.

After the ballpark discussion, Jason Schurz asked to add opening up public parks to the meeting agenda. Jason made a motion to open all city parks to the public right away. Kehn seconded the motion. All voted aye. Motion carried.

Inadvertently, some EFT (automatic payments out of checking account) payments were missed on the Bills to Pay Listing for March, 2020 to May, 2020. These are listed below:

MARCH – MAY EFT'S—2020

3/2/20-HEARTLAND—Elec. Loan--\$2483.36; 4/3/20-IRS—Pay 7 941 Taxes--\$2,438.14; SDDL UNEMPL. INS. DIV.—1st Quarter Unempl. Tax due--\$165.43; POSTALIA TDC—Postage for Meter--\$500.00; SD DEPT OF REV.—March Sales Tax due--\$5,815.42; GW BANK—4/15/20—Bucket Truck Loan--\$3,186.19; WEALTH MGMT TFM-4/15/20—Quarterly Water/Sewer Loan--\$19,009.17; SDRS-4/17/20—Apr. Retirement--\$2,315.68; IRS—4/17/20—Pay 8 941

Tax due--\$2,435.41; IRS—5/1/20—Pay 9 941 Tax Due--\$2,426.34; SD DEPT OF REV.—5/26/20—April Sales Tax Due--\$4,756.86; GW BANK—5/11/20—May Bucket Truck Loan--\$3,186.19; IRS—5/15/20—Pay 10 & Parks #1 941 Tax--\$2,495.59; WEALTH MGMT TFM—5/15/20—Water Met. Loan #2 Pay--\$6,634.92; POSTALIA TDC—5/18/20—Postage--\$500.00; IRS-5/29/20—Payroll 11 & Parks #2 941 Taxes--\$2,558.20; SDRS—5/29/20—May Retirement--\$3,411.98; HEARTLAND—5/29/20--#12 Elec. Loan Pay.--\$2,483.36; GW BANK—6/10/20—June Bucket Truck Loan--\$3,186.19; SD DEPT OF REV.—6/25/20—May Sales Tax--\$3,632.88; Bi-Weekly ACH Payroll—4/3/20--\$7,402.61, 4/17/20--\$7,569.46, 5/1/20--\$7,410.60, Seasonal-parks Pay-5/15/20--\$389.48; Bi-Weekly Payroll—5/15/20--\$7,525.13, 5/29/20--\$7,409.94; Seasonal-Parks—5/29/20--\$751.82.

Vissia made a motion to pay the following bills:

BILLS TO PAY AFTER JUNE 8, 2020 SPECIAL MEETING

AMERIPRIDE—Rug Contract--\$39.79; AVERA OCC. MEDICINE—Drug Testing--\$96.55; BEATRICE HEISMEYER—Election Board Wages--\$180.00; C & B OPERATIONS—Mower parts--\$105.00; CNH INDUSTRIAL CAP.—Excavator/Skid Loader Lease Pay--\$1,346.54; CENTRAL ELECTRIC—Ramp Lighting--\$143.00; DARIN CRANNY—Reimb. Travel Expense--\$37.24; FORUM COMMUNICATIONS—Discover I-90 Ad--\$355.00; LOLA CRANNY—Election Board Wager--\$180.00; M & L REPAIR—Supp./ Mat.--\$105.15; MAXINE SCHROEDER—Election Board Wage--\$192.00; MITCHELL IRON & SUPP.—Loader Repair--\$78.22; ON-SIGHT, LLC.—6/20/19-5/31/20 Support--\$78.57; OVERWEG AUTO—Fuel/water Separator--\$45.11; PLANKINTON BUILDERS SUPPLY—May Supplies--\$174.72; ROADSIDE C-STORE—May Fuel--\$369.44; SCOTT CONSTRUCTION—Repair Manhole & Sewer Lines--\$13,223.49; SD SDAK TOURISM ASSOC.—Annual Dues--\$245.00; STEVE’S WELDING & REP.—Sewer Rep.--\$540.00; STUART C IRBY—Elec.- gloves-\$105.84; TECH SOLUTIONS—Technical Support--\$690.00; TITAN MACHINERY—Loader PTO Repair--\$2,081.12.

Kehn seconded the motion. All voted aye. Motion carried.

MALT BEVERAGE LICENSE HEARING:

Council person Susan Steele joined the meeting on a conference call at 7:15.

A Public Hearing was held on the Commerce Street Grille Malt Beverage & SD Farm Wine License for 2020-2021. It had been changed to this later date, due to previous lack of quorum for the vote. Council person, Vissia, had recused herself from the previous hearing vote. Application was complete, with no violations, and remittance received. Motion to approve by Schuldt. Seconded by Schurz. Roll-call vote was taken. Kehn-aye; Schuldt-aye; Schurz-aye; Steele-aye. Vissia abstained from the vote. Motion carried.

Council person Susan Steele left the meeting after vote was taken.

DUMP TRUCK PURCHASE:

Darin Cranny, Utility Supt., said he has been looking for a replacement dump truck for the City, as the old ones are not in good working order, especially with all the street maintenance needed this year due to 2019 flooding damage. He hoped to find some in the thirty thousand dollar range, but all that he found needed 10 new tires, were bad inside, and he thought we would end up having to replace them in a few years, if purchased. He found a 2010 Mack dump truck at Boyer Trucks in Sioux Falls, for \$47,995.00. He said it has 190,000 miles on it, which isn't a lot for a truck like that. It had been owned by a city in Iowa, so had been well maintained, the interior looks like brand new, and the box is good. Schurz said he had also looked at it, and it looks good. Darin had also searched for a chassis truck, and then he would have switched our old truck box to that. Mayor Staller said we are not using the Recreation budget, or the Street Improvement money for chip-seal this year, plus a little of Streets Other Current budget, so the money can come from there. Vissia will trust Darin's input, and other Council members that also checked the truck out. Mayor Staller said we will have to empty out our Street Reserves Fund. Schurz is ok with that. Kehn made a motion to purchase the 2010 Mack Dump Truck for \$47,995.00. Seconded by Schurz. All voted aye. Motion carried.

VAC TRAILER RENTAL:

Chance Boyd, Electric Supt., has received a quote for a Vac. Trailer rental, from Sun Rentals in Huron. It will be \$382 a day to rent a one to vac. out our own locates, for about a week. He can also set up some main valves to use it on. Mayor Staller said this may be a yearly thing, as the City plans on installing underground electric on a yearly basis. Vissia made a motion to rent the Vac. Trailer. Schuldt seconded the motion. All voted aye. Motion carried.

BRIGGS ADDITION PLAT MAP APPROVAL:

Jeff and Natalie Briggs arrived at 7:14 p.m. for the Briggs Development Plat Map approval. Mayor Staller asked if there was anything to add about the Plat, and that it will probably be a year before the City will be able to get Sewer and Water out there. Vissia asked Jeff if they are looking at having sixteen homes out there. Jeff said "yes". Vissia made a motion to approve the Briggs Addition Plat Map. Kehn seconded the motion. All voted aye. Motion carried.

CEMETERY (CIMS) SOFTWARE:

Deputy Finance Officer, Casey Schmidt, had more information on the CIMS Cemetery software. There is no length or penalty on contract length. Payment plans are flexible, after \$2,995 initial amount due. She tried calling 2 other companies for a comparison on prices. One did not call back, and the other was "iffy". It would be cheaper to get mapping done right away. The Land Improvement budget for cemetery of \$9,000, used to re-set stones and other improvements to the cemeteries, will not be used this year due to wet conditions. Also, \$10,000 in ballparks will be available, due to no extra improvements there this year. She found out that the first year total will be about \$13,300, which includes her training. The billing goes in steps. Yearly license support and maintenance run at \$800 on subsequent years. For initial set-up, there will be aerial mapping, and they will load the maps that we have in city hall. In the end, we can go grave space by grave space, and eventually it will be available on the Web. Casey said the reviews of this company were very good. The Council wants us to figure out a down payment. Vissia said we could probably use this year's Land Improvement Budget amount of \$9,000. The Finance Office will figure out a payment plan, after the down payment is made.

ORDINANCE BOOK:

The quote from American Legal Publishing to update the City's Ordinance Book was about \$5,500, and we will be asking Mr. Taylor, our city lawyer, to look at the ordinances, which may raise the actual cost to about \$10,000. Mayor Staller admits that he is uncomfortable with what we have. Kehn said it is a mess. Gayle Van Genderen questioned how we know what the company took out, or changed. We will be comparing our old books, and they have lawyers on staff, and Mr. Taylor will be checking it over. Mayor Staller figured \$3,458.25 could be taken out of Mayor's Other Current Expense Code, and \$6,541.75 would be available from Financial Admin. Professional Expense Code to help pay for the new updated Ordinance Book. Kehn made a motion that we get moving on the Ordinance Book update. Vissia seconded it. All voted aye. Motion carried.

NUISANCE PROPERTIES:

Mayor Staller & Brad Kehn went on a drive around town checking out houses, junk and cars the previous week. They stated that there are a lot of unlicensed cars out there. Kehn said they are hidden way back in people's trees. These will all be discussed at a future meeting.

POOL COMMITTEE:

Mayor Staller found that we may be able to start on the new bathhouse earlier this year. Randy Kittle from the SD State Game, Fish & Parks Department said he is hoping the Pool Grant can be made available in July.

LIBRARIAN:

Mayor Staller stated that Rayann Larson has submitted her resignation for July 29, 2020, and we need to entertain a motion to accept. Vissia made a motion to accept, with sincere regret, Rayann's resignation. Schuldt seconded the motion. All voted aye. Motion carried.

NEW BUSINESS:

CANVASS VOTES FROM JUNE 2, 2020, MUNICIPAL WARD I ELECTION:

Casey Schmidt, Dep. F.O., gave the Poll Book to Mayor Staller. It had been signed by the Election Board: Maxine Schroeder, Lola Cranny, and Beatrice Heismeyer. Casey showed the Council that the Official Canvass Sheet was blank. The Canvassing Board was: Jason Schurz, Brad Kehn, Chance Boyd, and Darin Cranny. Casey announced that the Tally Sheet was brought out of the safe just before the meeting. Each member of the Canvassing Board was asked to look over the Tally Sheet to make sure the vote counts were correct. There was a total of 58 votes. Absentee votes were 34, and 24 voted at the Fire Hall. Mayor Staller asked if there were any discrepancies found. Tally Sheet was found to be correct by all 4 Canvass Board members. Pam Vissia received 36 votes. Terrance Schuldt received 41 votes. Doug Meidinger received 27 votes. Casey announced the new duly elected Ward I Council members, for a period of 2 years, are Pam Vissia and Terrance Schuldt.

SUTHERLAND'S UTILITY BUILD OVER INDEMNITY AGREEMENT:

Mayor Staller read the entire agreement, which allows an easement for Lyle & Amy Sutherland for concrete driveway over existing city water main & electric line. He entertained a motion to allow him to sign the form. Vissia made the motion. Kehn seconded the motion. All voted aye. Motion carried.

CITY PARKS:

Schurz thinks we need to allow all the City parks to re-open right away. But, the restrooms will not be open, as there is not adequate time for keeping them clean according to CDC regulations. Parents are responsible if they want their children to use the parks. Schurz made a motion to open the parks to the public. Schuldt seconded the motion. All voted aye. Motion carried.

REORGANIZATION PORTION FOR 2020-2021:

OATHS OF OFFICE:

Mayor Staller recited the Oath of Office to Finance Officer Sorsen and Council members for the position of Mayor, City of Plankinton, for unopposed 2 year term.

Council members all recited their Oaths of Office to Mayor Staller:

Pam Vissia--duly elected, 2 year term—Ward I

Terrance Schuldt—duly elected, 2 year term—Ward I

Brad Kehn-- unopposed, 2 year term- Ward II

Jason Schurz—unopposed, 2 year term—Ward II

Council members, Jim Hinckley and Susan Steele, were absent.

Mayor Staller entertained for a nomination for Council President for 2020-2021. Kehn made a motion to select Pam Vissia as Council President. Seconded by Schurz. All voted aye. Motion carried.

Mayor Staller entertained for a nomination for Council Vice President for 2020-2021. Vissia made a motion to select Brad Kehn as Council Vice President. Seconded by Schurz. All voted aye. Motion carried.

PLANKINTON CITY COUNCIL 2020-2021 COMMITTEE APPOINTMENTS:

BUILDING INSPECTOR – BRAD KEHN

HEALTH OFFICER – DARIN CRANNY

ELECTRICAL- JIM HINCKLEY, TERRY SCHULDT, SUSAN STEELE

WATER/SEWER – JIM HINCKLEY, SUSAN STEELE, PAM VISSIA

POOL/PARKS – SUSAN STEELE, TERRY SCHULDT, JASON SCHURZ

STREETS/ALLEYS/CEMETERY – TERRY SCHULDT, JASON SCHURZ, PAM VISSIA

BANK—F & M BANK

ELECTRICAL SUPT – CHANCE BOYD

LAWYER – JAMES TAYLOR

PARK/CEMETERY SUPT – DARIN CRANNY

NEWSPAPER – SD MAIL

LIBRARIAN – RAYANN LARSON – Until Resignation

MAINTENANCE SUPT – DARIN CRANNY

FINANCE OFFICER – EILEEN SORSEN

EXECUTIVE SESSION:

Mayor Staller entertained a motion to enter Executive Session- Legal (as per SDCL 1-25-2(3)). Kehn made a motion to enter Executive Session at 8:15 p.m. Schuldt seconded the motion. All voted aye. Motion carried. Mayor and Council came out of Executive Session at 8:24 p.m. Mayor Staller declared no action taken.

Mayor Staller adjourned the meeting at 8:25 p.m.

Signed: John J. Staller, Mayor _____

Attest: Eileen Sorsen, Finance Officer _____