

## CITY COUNCIL PROCEEDINGS

The Plankinton city council met in regular session on Monday, June 3<sup>rd</sup>, 2024. Members present were Mayor Brad Kehn, councilmembers Jack Marette, Jason Schurz, Terry Schuldt, Magdalena Popek-Hurst, Jim Nielsen and Carl Bode (via zoom). City employees present were Kylee Urban, Dairn Cranny and Chance Boyd. Visitors were Donna Beckman, JP Studeny, Curt Nelson, Desiree Schuldt, John Schuldt and Joseph Schuldt. Mayor Kehn called the meeting to order at 6:30pm. The pledge of allegiance was recited.

### AGENDA APPROVAL

Chance Boyd asked to add mosquito spraying and Terry Schuldt asked to add Railroad crossing to the agenda. Marette made a motion to approve the agenda with said additions. Seconded by Popek-Hurst. All voted aye. Motion carried.

### BILLS TO PAY

Mayor Kehn entertained a motion to pay the bills. Bode made a motion to pay the bills. Seconded by Nielsen. All voted aye. Motion carried.

F&M STATE BANK-PR FEES-\$7.55; HEARTLAND POWER-POWER LOAN-\$2483.36; F&M STATE BANK-BANK FEES-\$7.55; BELL BANK-MINI EXCAV LEASE-\$919.42; SD DEPT OF REV-SALES TAX-\$6029.04; WEALTH MNGMT-WATER METER LOAN-\$6634.92; SDDL R UNEM.-UNEMPLOYMENT-\$178.38; DISTRICT III-ANNUAL DUES-\$1289.00; KYLEE URBAN-TRAVEL REIMB-\$29.25; DARIN CRANNY-REPAIR REIMB-\$346.21; MICHELLE TEN EYCK-LIFEGUARD TRAINING-\$525.00; HEARTLAND POWER-POWER PURCHASE-\$20904.52; OVERWEG-REPAIRS-\$149.75; A7B BBUESINESS-IT CONTRACT-\$495.96; VERIZON WIRELESS-TWR INT/SURFACE PRO/HS-\$223.24; CORE & MAIN-ANNUAL RNI/SENSUS FEES-\$11737.21; AVERA OCC HEALTH-DRUG TESTING-\$213.00; AVERA HEALTH PLANS-EMP. INS.-\$5435.00; SD DEPT. OF HEALTH-WATER TESTING-\$15.00; BORDER STATES ELEC-ELECTRICAL SUPPLY-\$358.05; DELTA DENTAL-EMP DENTAL INS-\$378.20; RUNNINGS SUPPLY-SUPPLIES-\$796.76; DARRINGTON-OFFICE WATER-\$8.00; KASE BROUWER-CEMETERY MOWING-\$5600.00; STEVES WELDING-REPAIR-\$1008.65; AURORA-BRULÉ WATER-WATER PURCHASE-\$8239.00; RESCO-ELEC SUPPLIES-\$5386.14; IRBY-ELEC SUPPLIES-\$1029.50; MC&R POOL-SAND-\$949.00; PLANKINTON LUMBER-BALLPARK SHED-\$8359.11; TITAN MACHINERY-EQUIPMENT-\$370.00; HAWKINS-POOL SUPPLY-\$3349.97; EAST RIVER ELEC-WHEELING FEES-\$4265.60; STICKNEY REPAIR-BLADES-\$149.74; TOSHIBA FINANCIAL-COPIER CONTRACT-\$196.30; SD 811-MESSAGE FEES-\$15.75; SPN-ENGINEERING COSTS-\$1379.50; MENARDS-SUPPLIES-\$459.25; MCLEODS-OFFICE SUPPLIES-\$412.77; GUARDIAN-EMP. LTD, STD & LIFE-\$385.88; STEVES WELDING-SUPPLIES-\$687.47; DEPT. OF ENERGY-POWER PURCHASE-\$15637.82; CENTRAL ELECTRIC-WHEELING FEES/RAMP LIGHTING-\$1606.44; SD DOT-FUEL PURCHASES-\$939.56; VISA-SUPPLIES-\$1541.28; SD MAIL-PUBLISHING-\$1841.58; VESTIS-RUG CONTRACT-\$35.97

### APPROVAL OF MINUTES

Popek-Hurst made a motion to approve the minutes of the May 6<sup>th</sup>, 2024 meeting. Seconded by Nielsen. All voted aye. Motion carried.

Popek-Hurst made a motion to approve the May 22<sup>nd</sup>, 2024 minutes. Seconded by Schuldt. All voted aye. Motion carried.

#### PUBLIC COMMENTS

Donna Beckmann came in to inform the council and workers that they are interested in putting a new wheelchair ramp closer to their new door at Horizon Healthcare. The old ramp is quite a ways from the new door and they have some patients that are struggling with this. The council and workers said there wouldn't be any issue with this and just to let them know when it gets closer to doing this project so we can get the necessary steps followed to go forward.

#### CITY WIDE CLEANUP DAYS

The council agreed it would be okay just to do fall cleanup this year and see if we can get the site open on a Saturday or maybe one Saturday a month. Darin Cranny, Maint. Supt, will speak with employers to see if anybody would be willing to work the Saturdays and this will be revisited.

#### CITY HALL FLOORING

Finance Officer, Kylee Urban, explained to the council that she spoke with some people on how to deal best with the flooring and has ordered an EPA approved sealer for asbestos flooring and would like to also cover it with think wood vinyl plank flooring to make the areas non-hazardous. Popek-Hurst mentioned she would like to start having the city set aside money each year in the budget for small improvements to city hall throughout the years to avoid situations like this. Mayor Kehn agreed that would be a good idea.

#### CODE ENFORCEMENT CONTRACT

Bode informed the council that the county commissioners have proposed a new solution that would be \$100/capita for each city. This has decreased the city's proposed contract pricing. This will only be valid if the city of White Lake agrees to join back in on the contract, if not the county will revisit and figure out a new proposal. He also informed the council that he attended the White Lake Special Meeting and encouraged them to join back in for the contract. Schurz said he would like to see the council approve the rest of the years law enforcement contract so we can be in a good place on it. Schurz made motion to sign the remaining 2024 law enforcement contract. Seconded by Bode. All voted aye.

#### COMMITTEE APPOINTMENTS

Mayor Kehn appointed the following committees: ELECTRICAL COMMITTEE: Terry Schuldt (committee chair), Jim Nielsen, Magdalena-Popek-Hurst; WATER/SEWER COMMITTEE: Jack Marette (committee chair), Jason Schurz, Terry Schuldt; POOLS/PARKS/REC COMMITTEE: Magdalena Popek-Hurst (committee chair), Jack Marette, Jason Schurz; STREETS/ALLEY/CEMETERY COMMITTEE: Jim Nielsen (committee chair), Jack Marette, Jason Schurz; NUISANCE PROPERTY COMMITTEE: Jack Marette, Jim Nielsen, Magdalena Popek-Hurst.

#### BUILDING PERMITS

LOGAN & SACHIKO EVANS-608 N DUFF ST-NEW HOME/GARAGE-APPROVED; KEN & MICHELLE PAYNE-DEMOLITION-207 E 4<sup>TH</sup> ST-APPROVED; KYLEE URBAN-301 S MAIN ST-FRONT YARD FENCE-APPROVED

#### MOSQUITO SPRAYING CONTRACT

Chance Boyd, Elec Supt., informed the council that back in 2019 there was a contract that the city would do mosquito spraying out at fish lake golf course and they asked if we could do it again. Chance wanted the okay to go into contract. The council agreed that was fine just get the contract signed.

#### RAILROAD CROSSING

Schuldt informed the council that he had a resident question if anything will be done about the railroad crossings as they are very rough. The council thought that they were going to do one this year. Marete is going to get in touch with the railroad contact and find out an answer.

#### CITY HALL CLEANING

Mayor Kehn informed the council that he spoke with the employees and asked if they thought a cleaning person was needed for city hall. The employees agreed that they did not need a cleaning person and can handle this themselves.

#### CREDIT CARD

Finance officer, Kylee Urban, handed out a packet on a credit card and its benefits and informed the council she was going to get info on some other ones that have benefits as well. She also informed the council that she did speak with the local bank to see if they had any other options, and they did not and understood that we are looking at a different credit card option.

#### UNLAWFUL KEEP AND NUSINANCE ANIMALS ORDINANCE

Jim Nielsen informed the council he has had somebody come to him about raising ducks in town. He made up a new ordinance that would allow chickens and ducks to be raised in town for eggs and meat with a permit and cleaning regulations. This ordinance will be sent on to the attorney for further review and considered at the next meeting.

#### SIGNATURE CARDS

Finance officer, Kylee Urban explained to the council that we would need to remove Schurz from the bank account signature approval and add Carl Bode, as Bode is new president. Popek-Hurst made a motion to remove Schurz and add Bode to the signature approval for the bank accounts. Seconded by Schurz. All voted aye. Motion carried.

#### ANNUAL REPORT

Finance Officer Kylee Urban informed the council that the annual report for 2023 was received from the auditors of Schoenfish & Co.. The council looked at the report and approval was needed to send to the state and publish in the newspaper. Nielsen made a motion to approve the 2023 annual report as is. Seconded by Schuldt. All voted aye. Motion carried.

## BUDGET

Finance Officer Kylee Urban gave the council the current budget numbers along with past years and suggestions for next years. She informed the council she wanted to get this done and figured out before her maternity leave in September and hopes to do budget meetings in August.

## PEDDLERS PERMIT

The city received a peddlers permit from Lauris Krasovskis of Southwestern Books for three days to sell books door to door in Plankinton. Permit was approved upon payment.

## GUINDON LOT

Finance Officer Kylee Urban explained to the council that some cemetery lots that were purchased by a Guindon family ended up getting taken by other people mistakenly in the past, so they were out of their spots to bury a loved one. The finance officer and family spoke about finding some different spots instead and found there were some open spots right beside theirs that were owned by somebody else but purchased back in 1917 and only 2 of the 6 lots were taken. The finance officer took the necessary steps to try and track down any remaining family of the Kothe's that owned lots of interests and there was no luck as they had all moved away and since passed. The finance officer asked, if probed to make sure nobody is there, and published to make sure nobody would come forward, can the Guindon's take ownership of this lot, since their spots were taken. The council agreed this is not a problem and to go forward with the process.

## EXECUTIVE SESSION-PERSONNEL

Nielsen made a motion to enter executive session. Seconded by Murette. The council entered executive session with city workers Darin Cranny and Kylee Urban in attendance at 8:00pm.

Mayor Kehn declared the council out of executive session at 8:06pm. No action taken.

## MAINT. SUPT REPORT

As normal, pool work continues. It takes time every day to make sure things are ready. I've had a few full days up there finishing up some things and making sure it is ready for the year. We had an issue with the sand in the filters, so I had to make a quick trip to Sioux Falls and get new sand. Of course, I blew a tire on the trailer in the construction zone on the way home. I got it to Humbolt and got that one replaced along with another one that was coming apart. We all helped and got the sand replaced the next day. The pool was not closed for any of this work. All seems to be working as good as a pool can right now. We finished the flatbed on the plow pickup this month on wet days. That is being used now. Did some work at the jail pond. The culvert is installed. We got 2 24-inch culverts from the county. Not much more has been done over there, it's been wet, and we've been swamped with other priorities. Barry and Chance removed the old flag poles at the cemetery, and I had a bucket of gravel and a tamper hooked to the loader so the veterans could prepare the holes for their new flag poles. The manhole lining crew has been in town and lined the manholes that were planned on being lined. These are the ones where the sewer lines connect to and will just be lined and not replaced. The boring crew was in town at the end of last week, along with some of the H&W contractors. The digging is going to start this week, soon. Some was done last week locating lines before the boring takes place. I'm going to have a lot of time working with these guys locating

and giving any information I have. I've spent some time preparing to discharge at the lagoon again. I have started that today and will be spending some of the next few days there. I spent a day blading the gravel roads in town again and filling some holes with the skidloader. I fogged for mosquitoes last Friday morning starting at 5am. There's been a ton of other little things done, everyone has been really busy. Blaine and Dan have been doing the mowing and a lot of miscellaneous things we had. I have a lot of things I want to get done; it all depends on how this goes with the contractors in town. One of the things is to cut down at least 3 dead trees at poolside park. That will get done sooner than later.

#### ELEC SUPT. REPORT

We had 1 outage during one of the storms. We also had an outage caused by a homeowner using a skidloader, took out their electric meter and blew the fuse on the pole. Darin helped with that on a Saturday. This was all billed out and has been paid. Been helping Darin some with the pool, Barry and I worked on the sprinklers at the ballfields, still need to get some new heads to replace some that don't work and have some that are leaking. Will get them taken care of soon. We replaced a culvert on the corner of 4<sup>th</sup> and Kimball by the jail pond. We have started to work on some underground on Madison street, getting some of it ready for when they get the new sewer line in. We are also needing to get this done as that RV shed is ready for power also. We trenched to that last week and their electrician has it ready. So we are trying to get our part done this week or close to. We are going to backfeeding a switch from the campground so we don't have to have an outage to switch that over which would shut down Dollar General and Hills RV. We have another service that we will be extending tomorrow. We went and got everything vac'd out this morning as we had some other locates we needed to find on Madison St. I have done some weed spraying at the ballfields, east dump, pool, westside, elevator lot, water tower, and a little at the lagoon. Have been working on that on some of the nicer calmer days. Barry has made a nice A-frame for our innerduct(conduit) rolls. It will make things a lot easier for us while we put conduits in during the project. I was asked about spraying mosquitoes at the golf course. We have done it in the past, and the girls are looking for the contract we used to go by. Just wanted to make sure everyone was still ok with it. they said they would pay us to do it as they have before.

#### FINANCE OFFICER REPORT

This past month has been quite busy. Cindy and I have been getting everything squared away with the pool and their schedules and just getting everybody on track for a great season! Cindy and I both did some training with the ticket takers to make sure they had everything figured out and understood. We have been doing our monthly duties like payroll, bills, reports, etc. I have also been working a lot on budgeting to get prepared for next year's budget. Cindy and I are also getting things ready for when we leave for the week next week for finance officer school in Spearfish. Other SDML and MAP trainings have been sent out and there is a budget training in Sioux Falls on June 26<sup>th</sup>. This is a yearly training we do. There is also a Finance Officers workshop on July 17<sup>th</sup> in Sioux Falls that we are interested in attending with the council's approval. Looking at the July 4<sup>th</sup> holiday, a couple of us are wondering if we could do July 5<sup>th</sup> off instead, if not no big deal, would just be nicer for some to have a longer weekend. This would also depend on our contractor's schedule as well, if they are doing the 4<sup>th</sup> off and not the 5<sup>th</sup> then we would have to do the same. If there are any issues

while we are away at Finance officer school, I will have the office phones forwarded to me, or if you have my cell phone number don't be afraid to text me or email me if needed.

The council agreed trainings were good as long as it is published about being gone.

#### MAYORS REPORT

Mayor Kehn asked about the planters done by Harley Douglas. Said we should try to get them out. Mayor Kehn asked the finance officer to contact the businesses and see if they would like a planter/garbage cans, but the business would have to take care of the garbage in the them.

Mayor Kehn also mentioned that Brett Jones has been doing research on the wells out at jailpond and will let us know what he finds out.

Mayor Kehn wanted to stress how happy he is with the way the deputies have been patrolling and working. He said he's seen them a lot around town and thinks they are doing a great job and just hopes no services will go backwards in the future. He also wanted to thank the commissioners for coming up with a solution to the contract and their communication.

Mayor Kehn also mentioned to the city is required to have an emergency management liaison for the county and state and would be taking that role over.

Meeting adjourned at 8:28pm.