

CITY COUNCIL  
PROCEEDINGS

The Plankinton City Council met in special session on Monday, May 22<sup>nd</sup>., 2023.

Members present were Mayor Brad Kehn, councilmembers Carl Bode, Magdalena Popek-Hurst, Jim Nielsen and Jason Schurz. Absent was Terry Schuldt.

City employee included Kylee Urban.

Visitors were Gayle Van Genderen Studeny and Rick Reed of GoldenWest.

Mayor Kehn called the meeting to order at 6:32 pm.

The pledge of allegiance was recited.

AGENDA  
APPROVAL

Mayor Kehn entertained a motion to approve the agenda with the additions of the pool and executive session personnel as per SDCL 1-25-2(1). Nielsen made a motion to approve the agenda with changes. Seconded by Schurz. All voted aye. Motion carried.

APPROVAL  
OF MINUTES

Popek-Hurst made a motion to approve the minutes. Seconded by Nielsen. All voted aye. Motion carried.

BILLS TO PAY

Nielsen made a motion to allow the finance officer to pay the bills. Seconded by Popek-Hurst. All voted aye. Motion carried.

SD DEPT OF TRANSPORTATION-FUEL PURCHASE-\$976.13; SD 811-MESSAGE FEES-\$8.40; TITAN MACHINERY-LEASED EQUIPMENT-\$714.50; VERIZON WIRELESS-TOWER INT./SURFACE PRO-\$79.12; BORDER STATES ELEC-ELECTRICAL SUPPLY-\$910.44; DARRINGTON WATER-OFFICE WATER-\$4.00; MC&R POOLS-PANT/POOL PUMP-\$4101.00; TECH SOLUTIONS-IT CONTRACT-\$695.00; EAST RIVER ELECTRIC-WHEELING FEES-\$5131.28; RUNNINGS-SUPPLIES-\$89.99; ARAMARK-RUG CONTRACT-\$28.96; DEPARTMENT OF ENERGY-POWER PURCHASE-\$15637.82; OVERWEG AUTO-FILTERS-\$225.94; HEARTLAND ELECTRIC-POWER PURCHASE-\$35804.59; CNA WESTERN SURETY-BOND RENEWAL-\$525.00; A-OX WELDING-SUPPLIES-\$317.95; MENARDS-SUPPLIES-\$411.99; CENTRAL ELECTRIC-WHEELING FEES/RAMP LIGHTING-\$1741.33; ROADSIDE-FUEL PURCHASE-\$333.78; DARIN CRANNY-TRAVEL REIMB.-\$169.91; PLANKINTON LUMBER-SUPPLY/FENCING-\$5429.12; GERRIT OVERWEG GRAVEL-LOADS OF GRAVEL-\$590.15; VISION SERVICE PLAN-EMPLOYEE VISION-\$167.26; SD DEPT. OF HEALTH-WATER TESTING-\$15.00; SDRS-LATE FEE-\$144.65; DELTA DENTAL-EMPLOYEE DENTAL-\$366.10; TOSHIBA FINANCIAL SERVICES-COPIER CONTRACT-\$172.90; CORE & MAIN-WARRANTY COVERAGE/FEES-\$14289.20; CINDY GEIMAN-RETIREMENT REIMB-\$414.00; BRAD KEHN-TRAVEL REIMB.-\$57.33; FRED VALDER-UTILITY REIMB.-\$417.60.

PLANKINTON COMMUNITY  
ANTENNA TELEVISION FRANCHISE ORDINANCE

Rick Reed, of Goldenwest Telecommunications came in to ask the council for the renewal of the Cable Television System contract/ ordinance. He explained that for them to work within the city, they need this contract/ordinance renewed.

Schurz made a motion to accept the first reading of the Plankinton Community Antenna Television Franchise Ordinance. Seconded by Nielsen.

All voted aye. Motion carried.

WATER RATE  
INCREASE

Nielsen made a motion to approve the Water Rate Increase Resolution #41723. Seconded by Popek-Hurst. All voted aye. Motion carried.

**RESOLUTION NO. 41723**

**A RESOLUTION REVISING THE WATER & SEWER RATE SCHEDULE  
CITY OF PLANKINTON, SOUTH DAKOTA.**

WHEREAS, City of Plankinton Code, Title V, *Public Works*, §50.01, of the Ordinances of the City of Plankinton authorize the setting of water and sewer rates by resolution of the City Council; now therefore

BE IT RESOLVED BY THE CITY OF PLANKINTON, AURORA COUNTY, SOUTH DAKOTA, that effective January 1 through December 31, 2024; January 1 through December 31, 2025; and January 1, 2026, and thereafter unless and until further resolution of the City Council, water and sewer usage rates and water and sewer tap rates are hereby set, and shall be collected, as follows:

**Rates Effective January 1 through December 31, 2024:**

**WATER RATES – INSIDE CITY LIMITS**

\$35.05 a month which includes 0 to 5000 gallons  
5,001 – 10,000 gallons = an additional \$0.09 per 10 gallons after

**WATER RATES – OUTSIDE CITY LIMITS**

\$51.54 a month which includes 0 to 5000 gallons  
5,001 – 10,000 gallons = an additional \$0.11 per 10 gallons after

**WATER SURCHARGES- IN TOWN & OUTSIDE CITY LIMITS**

\$16.82 a month whether or not any water is used, as previously established by resolution of the City Council as part of the financing for water system improvements. Such monthly surcharge will continue until repealed by separate action of the City Council.

**BULK WATER RATES**

\$10.50 per 1,000 gallons

**SEWER RATES – INSIDE CITY LIMITS**

\$19.90 a month which includes 0 to 5000 gallons  
5,001 – 10,000 gallons = an additional \$3.65 per 1,000 gallons  
10,001 – 99,99999 gallons = an additional \$2.00 per 1,000 gallons

**SEWER RATES – OUTSIDE CITY LIMITS**

\$30.90 a month which includes 0 to 5000 gallons  
5,001 – 10,000 gallons = an additional \$4.75 per 1,000 gallons  
10,001 – 99,999,999 gallons = an additional \$2.28 per 1,000 gallons

**SEWER SURCHARGES- IN TOWN & OUTSIDE CITY LIMITS**

\$35.10 a month whether or not any water discharged into the sewer. as previously established by resolution of the City Council as part of the financing for water system improvements. Such monthly surcharge will continue until repealed by separate action of the City Council.

**OTHER SEWER & WATER RATES & CHARGES**

Meter & Replacement Materials/Fittings  
[if the meter is damaged by user negligence] = Cost of Meter + Service Charge  
Labor Charges for Meter Replacement

[if meter damaged by user negligence] = Employee's Rate per Hour for time actually expended in replacing the meter

**WATER & SEWER TAP RATES**

1. Single Family Residential Water Tap - \$150.00
2. Multiple Family Residential Water Tap - \$200.00
3. Commercial/Business Water Tap - \$200.00
4. Single Family Residential Sewer Tap - \$150.00
5. Multiple Family Residential Sewer Tap - \$200.00
6. Commercial/Business Sewer Tap - \$200.00

***Rates Effective January 1 through December 31, 2025:***

**WATER RATES – INSIDE CITY LIMITS**

\$37.64 a month which includes 0 to 5000 gallons  
5,001 – 10,000 gallons = an additional \$0.10 per 10 gallons after

**WATER RATES – OUTSIDE CITY LIMITS**

\$54.12 a month which includes 0 to 5000 gallons  
5,001 – 10,000 gallons = an additional \$0.12 per 10 gallons after

**WATER SURCHARGES- IN TOWN & OUTSIDE CITY LIMITS**

\$16.82 a month whether or not any water is used, as previously established by resolution of the City Council as part of the financing for water system improvements. Such monthly surcharge will continue until repealed by separate action of the City Council.

**BULK WATER RATES**

\$11.03 per 1,000 gallons

**SEWER RATES – INSIDE CITY LIMITS**

\$19.90 a month which includes 0 to 5000 gallons  
5,001 – 10,000 gallons = an additional \$3.65 per 1,000 gallons  
10,001 – 99,99999 gallons = an additional \$2.00 per 1,000 gallons

**SEWER RATES – OUTSIDE CITY LIMITS**

\$30.90 a month which includes 0 to 5000 gallons  
5,001 – 10,000 gallons = an additional \$4.75 per 1,000 gallons  
10,001 – 99,999,999 gallons = an additional \$2.28 per 1,000 gallons

**SEWER SURCHARGES- IN TOWN & OUTSIDE CITY LIMITS**

\$35.10 a month whether or not any water discharged into the sewer. as previously established by resolution of the City Council as part of the financing for water system improvements. Such monthly surcharge will continue until repealed by separate action of the City Council.

**OTHER SEWER & WATER RATES & CHARGES**

Meter & Replacement Materials/Fittings

[if the meter is damaged by user negligence] = Cost of Meter + Service Charge

Labor Charges for Meter Replacement

[if meter damaged by user negligence] = Employee's Rate per Hour for time actually expended in replacing the meter

**WATER & SEWER TAP RATES**

1. Single Family Residential Water Tap - \$150.00
2. Multiple Family Residential Water Tap - \$200.00
3. Commercial/Business Water Tap - \$200.00
4. Single Family Residential Sewer Tap - \$150.00
5. Multiple Family Residential Sewer Tap - \$200.00
6. Commercial/Business Sewer Tap - \$200.00

***Rates Effective January 1, 2026, and thereafter:***

**WATER RATES – INSIDE CITY LIMITS**

\$40.36 a month which includes 0 to 5000 gallons  
5,001 – 10,000 gallons = an additional \$0.11 per 10 gallons after

**WATER RATES – OUTSIDE CITY LIMITS**

\$56.83 a month which includes 0 to 5000 gallons  
5,001 – 10,000 gallons = an additional \$0.13 per 10 gallons after

**WATER SURCHARGES-IN TOWN & OUTSIDE CITY LIMITS**

\$16.82 a month whether or not any water is used, as previously established by resolution of the City Council as part of the financing for water system improvements. Such monthly surcharge will continue until repealed by separate action of the City Council.

**BULK WATER RATES**

\$11.59 per 1,000 gallons

**SEWER RATES – INSIDE CITY LIMITS**

\$19.90 a month which includes 0 to 5000 gallons  
5,001 – 10,000 gallons = an additional \$3.65 per 1,000 gallons  
10,001 – 99,99999 gallons = an additional \$2.00 per 1,000 gallons

**SEWER RATES – OUTSIDE CITY LIMITS**

\$30.90 a month which includes 0 to 5000 gallons  
5,001 – 10,000 gallons = an additional \$4.75 per 1,000 gallons  
10,001 – 99,999,999 gallons = an additional \$2.28 per 1,000 gallons

**SEWER SURCHARGES- IN TOWN & OUTSIDE CITY LIMITS**

\$35.10 a month whether or not any water discharged into the sewer. as previously established by resolution of the City Council as part of the financing for water system improvements. Such monthly surcharge will continue until repealed by separate action of the City Council.

**OTHER SEWER & WATER RATES & CHARGES**

Meter & Replacement Materials/Fittings

[if the meter is damaged by user negligence] = Cost of Meter + Service Charge

Labor Charges for Meter Replacement

[if meter damaged by user negligence] = Employee's Rate per Hour for time actually expended in replacing the meter

**WATER & SEWER TAP RATES**

1. Single Family Residential Water Tap - \$150.00
2. Multiple Family Residential Water Tap - \$200.00
3. Commercial/Business Water Tap - \$200.00
4. Single Family Residential Sewer Tap - \$150.00
5. Multiple Family Residential Sewer Tap - \$200.00
6. Commercial/Business Sewer Tap - \$200.00

**CONTINUING NATURE OF ALL WATER & SEWER RATES & SURCHARGES**

All water and sewer rates and surcharges are continuous so long as a customer is metered and billed for connection to the City water and sewer system. If a customer wishes to disconnect in order to incur no charges for water and sewer service, reinstatement of service at any time to the same service location will require payment of the appropriate water and sewer tap rates plus metered and billed services from and after the date of payment of the tap rate. "Tap rates" include both the fee for a new physical tap into a water or sewer main and the charge to reinstate metered and billed water and sewer service at any location which previously was connected or "tapped into" the City water and sewer system.

**PROPERTY OWNER'S [LANDLORD'S OR LESSOR'S] RESPONSIBILITY FOR RENTER'S [LESSEE'S OR TENANT'S] UNPAID WATER & SEWER CHARGES**

The owner of any real estate connected to the City water and sewer system is responsible for payment of all water and sewer service rates, charges, and surcharges upon read out and final billing to a tenant who is vacating such property. The owner will remain responsible for such water and sewer service rates, charges, and surcharges until such time as a new tenant applies for service at such property and pays the required deposit in full. Upon read out and final billing on rental property which is actually known to the Municipal Finance Officer to be rental property, the Finance Officer will, within a reasonable time not to exceed ten (10) business days, notify the owner of such property that read out and final billing to the tenant has occurred and that the owner is responsible for payment for continued water and sewer service to the property. Such notice may be by telephone, email, or by first class mail as determined by the Finance Officer. It is the duty and obligation of the owner of such property to properly notify the City and authorize a complete disconnection if the owner does not wish to remain responsible for continued water and sewer service rates, charges, and surcharges to the property.

\_\_\_\_\_  
Brad Kehn  
Mayor

Adopted this 22nd day of May, 2023

Attest: \_\_\_\_\_  
Kylee Urban  
Finance Officer

**TIMECLOCKS**

Finance Officer Kylee handed out brochures of the Gworks timeclock keeping that is already included in the City's software program. The estimated cost is \$420 per year. Popek-Hurst made a motion to go with the Gworks HR Hub time tracker. Seconded by Schurz. All voted aye. Motion carried.

MEMORIAL TREE FOR  
THE PAST MAYOR, THE LATE JOE STALLER

Schurz suggested that the city go with an Autumn Fantasy Maple Tree to honor past mayor Joe Staller. He found one from James Valley Nursery that is already established, and they will bring it to town and plant it for around \$610.00. It was decided the City will visit with the Staller family as to placement location. Schurz made a motion to purchase the tree with installation to not exceed \$650.00. Seconded by Popek-Hurst. All voted aye. Motion carried.

PICKLEBALL  
COURT

Bode and Nielsen both did some research on the equipment needed for a pickleball court. There was either permanent equipment that could be put up or temporary. The council decided a permanent setup would be best with around a budget of \$1,500-2,000.00. Mayor Kehn asked Bode to bring a proposal to the next meeting.

ABATEMENT OF  
TAXES and FEES

Mayor Kehn entertained a motion to abate any taxes applied by the City and to remove any fees owed by the former owners (Francisco Salgado and Tania Delgado) of the 107 S. DUFF ST. property in Plankinton. Popek-Hurst made a motion to abate all taxes and fees owed to Plankinton City. The property is now owned by Aurora County. Seconded by Bode. All voted aye. Motion carried.

POOL  
INFORMATION

Popek-Hurst and Bode met with lifeguards at the swimming pool on Saturday, May 20<sup>th</sup> to go over things before the pool season starts. She asked that the pool be opened on June 1<sup>st</sup> rather than May 30<sup>th</sup>, as the lifeguards will be doing training and cleaning. This was approved by the council.

WAGES

Discussion was held on how to spend the city's ARPA Funds of \$132,0000.

A list of positions and wages paid by other cities was made up by the Finance officer and handed out to the council. The council is to look over these wages and see if we lack anywhere and compare this to the budget to see if there is any room to improve.

CITY MAINTENANCE  
EMPLOYEE RAISE

Mayor Kehn reported to the council that we had missed city maintenance employee Anna Cranny's anniversary raise at the last meeting so we will have to backpay her if they would like to give her a 50-cent per hour raise? Popek-Hurst made a motion to give Anna her anniversary 50 cent raise and backpay her from her anniversary date. Seconded by Nielsen. All voted aye. Motion carried.

IT CONTRACT

The Finance officer gave the council packets on a new IT contract with A&B Business of Mitchell, South Dakota she has been looking at. This discussion will be tabled until the next meeting.

MAYORS REPORT

Mayor Kehn reported that we will be having a student cleaning up the trash cans/planters that used to sit on Main St. so we can get them back out and use them. Kellie Gillen brought this to our attention and asked they be put out again. He also let the council know that we have been in touch with the personal representative of the estate which owns some of the nuisance properties and their attorney, as well and they should be getting taken care of soon. Mayor Kehn also discussed with the council Contract Law. He stated that we aren't getting what we paid for since there are not four deputies currently on staff and he plans to visit the issue with White Lake and Stickney towns.

EXECUTIVE SESSION-PERSONNEL

PER SDCL 1-25-2(1)

Schurz made a motion to enter executive session at 7:49 pm.  
The council was declared out of executive session at 8:43 pm.  
No action taken.  
Meeting adjourned at 8:46 pm.

---

Brad Kehn, Mayor

---

ATTEST: Kylee Urban