

City Council Proceedings

The City of Plankinton met in regular session on Monday, May 6, 2019. Mayor John J Staller called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited. Roll call recorded the following members present: Pam Vissia, Brad Kehn, Susan Steele, Jim Hinckley & Terry Schuldt. City employees present were Darin Cranny, Jeanette Smith & Chance Boyd. Visitors present were Dani Stange, Rochelle Fink, Doug Meidinger, Alan Birmeier & Scott Black. Representing South Dakota Mail was Gayle VanGenderen.

Vissia moved to approve the amended agenda, with a second from Kehn. All voted aye, motion carried.

During the public comments, Doug Meidinger spoke of his concern regarding the zoning discussions that have been held by the council. Scott Black spoke of drainage issues on the corner of his lot, Darin will contact Bender Sewer & Drain to check into this. Alan Birmeier asked if there had been any new information regarding an updated garbage ordinance, he was handed a draft copy of an updated garbage ordinance for review. Gayle VanGenderen addressed a previous special meeting item that was discussed & not posted on the agenda.

Dani Stange & Rochelle Fink, representing the Summer Rec Program, were on hand to share information. Dani requested the Mayor & Council for an Executive Session, per SDCL 1-25-2(1). The Mayor granted the request. At 6:52 pm, Vissia moved, with a second from Kehn. All voted aye, motion carried. At 7:32 pm the Mayor declared to enter back to regular session, with no action taken. Hinckley moved to approve the Summer Rec Program's recommendations of the following to be hired as coaches: Travis Weich as a Rookies coach, salaried at \$1000.00; Josh Geppert as a Minors coach, salaried at \$1000.00; Todd Karst as a Majors coach, salaried at \$1000.00; Katie Keegan as Softball coach, salaried at \$3000.00; Chase Hetland as Head Teener coach, salaried at \$2000.00 & Deric Denning as Assistant Teener Coach, salaried at \$1000.00. Steele seconded the motion. All voted aye, motion carried.

Steele moved to grant the concession stand bid to Ron's Market for \$1250.00. Schuldt seconded the motion. All voted aye, motion carried.

Hinckley moved to approve the minutes of the April 1, 2019 regular meeting, with a second from Vissia. All voted aye, motion carried.

Vissia moved to approve the minutes of the May 1, 2019 special meeting, with a second from Kehn. All voted aye, motion carried.

Kehn moved to approve payment of the following:

SDDL Unemployment Ins-2019 1st qtr-228.56; Plankinton Service Club-2019 annual membership-35.00; Roadside Service-supp/mat-448.58; Verizon Wireless-March billing-67.67; Plankinton Builder's Supply-supp/mat-445.00; Overweg Auto-supp/mat-354.15; Michael Todd, Inc-supp/mat-488.78; Heartland Cons Power Dist-March power purchase-71,967.48; East River Electric-March wheeling fees-6455.40; City of Plankinton-meter deposit applied-250.00; Central

Electric-March wheeling fees-2765.01; Avera Health Plan-employee ins-6515.64; Tech Solutions-March billing-690.00; Dept of Energy-March power purchase-15,027.21; April Bi-Weekly Payroll 7 & 8-14,580.73; IRS-April 941 taxes-5570.54; SD Supp Retirement-4560.31; SDRS-April Retirement-2886.62; SD Dept of revenue-March sales tax-6828.46; AFLAC-employee voluntary ins-154.14; Aurora Cty Treasurer-1/2 2019 Law Enforcement-31,840.17; City of Plankinton-meter dep applied-250.00; City of Plankinton-meter dep applied-250.00; Delta Dental of SD-employee insurance-317.00; The Guardian Life Ins Co-employee ins-558.62; A&B Business-copier contract-113.87; A-OX Welding Supply-supp/mat-250.29; Altec-rep/maint-64.00; AmeriPride-rug contract-30.98; Aurora Brule Rural Water- April water purchase & debt ret-7632.70; Bucher Law Office-FO & Dep FO Surety Bonds-1125.00; C&B Operations-rep/mat-78.84; Central Electric Coop-ramp lighting & rep/maint-169.8426.84; Core & Main-water meter-2161.31; City of Plankinton-meter dep applied-250.00; DGR Engineering-electrical project-958.72; Darin Cranny-meal reimb-6.00; Fink Plumbing-rep/maint-92.35; Golden West Tele-March billing-407.49; Industrial Chem Labs-supp/mat-497.42; M&L Repair-supp/mat-95.10; McLeod's-supp/mat-234.73; Menards-supp/mat-117.63; Plankinton Builder's Supply-supp/mat-1671.92; Mike's Const-garbage billing-60.00; Mike's Const-concrete for electrical project-2882.21; MMUA-electrical training-2250.00; Overweg Auto-supp/mat-3470.05; RESCO-electrical project-141,007.56; Roadside Service-supp/mat-1034.73; Ron's Market-supp/mat-92.81; SPN & Assoc-water meter project-371.25; Schoenfish & Co-prof services-1000.00; Scott Const-dig new rubble site hole-3596.95; Scott Supply-supp/mat-146.00; SD Dept of Health-water sample testing-431.00; SD DOT-supp/mat-433.85; SD Gov't HR & FO Ass'n-registration-125.00; South Dakota Mail-March legal publishing-500.69; WESCO-electrical project-62,432.40; Tech Solutions-April billing-690.00; Santel Comm-website service-31.19; 3-D Digging & Trucking-Water meter project payment two-14,496.54; City of Plankinton-meter dep applied-161.69; Shelton Schuh-meter dep refund-88.31. Schuldt seconded the motion. All voted aye, motion carried.

Steele & Schuldt gave an update on interviewing lifeguards. After discussion, it was the consensus of the council to employ Lauren Bruinsma & Mallory Bohr as lifeguards for the 2019 season. Steele moved to set the following wages & duties for lifeguards: Kylee Guindon as head lifeguard & training instructor, with a wage of \$12.50/hour; Lauren Bruinsma as a lifeguard & training instructor, with a wage of \$11.25/hour; Dacey Rihanek as a lifeguard, with a wage of \$11.25/hour; Logan Bush as a lifeguard, with a wage of \$11.25/hour; Taylor Westendorf as a lifeguard, with a wage of \$12.00/hour; Mallory Bohr as a lifeguard, with a wage of \$11.00/hour. Schuldt seconded the motion. All voted aye, motion carried.

The Mayor provided the council with an updated 5-year plan for review.

The Mayor adjourned the meeting at 7:55 pm.

City Council Proceedings
2019-2020 Council
Reorganizational Meeting

The Finance Officer administered the oath of office to John J Staller for an appointed one-year term as Mayor.

The Mayor administered the oath of office to Pam Vissia for an appointed one-year term in Ward I, to Terry Schuldt for an appointed one-year term in Ward I, to Brad Kehn for an appointed one-year term in Ward II, to Jim Hinckley for an appointed one-year term in Ward III & Susan Steele for an appointed one-year term in Ward III.

The Mayor announced the following appointments for 2019-2020: Jeanette Smith, Finance Officer; Vern Hill, Electrical Supt & Health Officer; Darin Cranny, Maintenance Supt & Parks/Cemetery Supt; James D Taylor, Attorney; Rayann Larson, Librarian; Brad Kehn, Building Inspector; Official Depository, Farmers & Merchants Bank; Official Newspaper, South Dakota Mail.

The Mayor announced the following committee appointments for 2019-2020: Electrical-Jim Hinckley, Terry Schuldt & Pam Vissia; Water/Sewer-Jim Hinckley & Susan Steele; Pool/Parks/Rec-Susan Steele & Terry Schuldt; Streets/Alleys/Cemetery-Terry Schuldt & Susan Steele.

The Mayor requested nominations for Council President. Hinckley nominated Vissia, with a second from Kehn. All voted aye, motion carried.

The Mayor requested nominations for Council Vice President. Kehn nominated Steele, with a second from Hinckley. All voted aye, motion carried.

At 8:00 pm the delayed Public Hearing was held on Malt Beverage application renewals & new licenses. Dollar General #18575 application has not been received. The Finance Officer presented applications from Roadhouse Pub, Roadside C-Store, Plank Inn & Commerce Street Grille, LLC. All applications are complete & monies have been received. Kehn moved to approve the transfer & new license for Roadside C-Store, with a second from Vissia. All voted aye, motion carried. Steele moved to approve the license for Plank Inn, with a second from Hinckley. All voted aye, motion carried. Vissia moved to approve the license for Roadhouse Pub, with a second from Kehn. All voted aye, motion carried. Schuldt moved to approve the license for Commerce Street Grille, LLC, with a second from Steele. All voted aye, with Vissia abstaining. Motion carried.

The Mayor presented a notice for an alley vacate from Diane Scott. Vissia moved to set this for public hearing at the next regular meeting of June 3, 2019 at 7:00 pm. Steele seconded the motion. All voted aye, motion carried.

Schuldt moved to approve passage of the following:

RESOLUTION NO. 5-6-19
A RESOLUTION REVISING THE WATER & SEWER RATE SCHEDULE
CITY OF PLANKINTON, SOUTH DAKOTA.

WHEREAS, Title XI, *Sewer & Sewage Code*, and Title XIII, *Water Code*, of the Ordinances of the City of Plankinton authorize the setting of sewer and water rates by resolution of the City Council; now therefore

BE IT RESOLVED BY THE CITY OF PLANKINTON, AURORA COUNTY, SOUTH DAKOTA, that effective June 5, 2019, and thereafter until further resolution of the City Council, water and sewer usage rates and water and sewer tap rates are hereby fixed and shall be collected as follows:

WATER RATES – INSIDE CITY LIMITS

\$23.08 a month which includes 0 to 5000 gallons
5,001 – 10,000 gallons = an additional \$6.05 per 1,000 gallons
10,001- 19,000 gallons= an additional \$4.95 per 1,000 gallons
19,001 – 99,999,999 gallons= an additional \$4.18 per 1,000 gallons

WATER RATES – OUTSIDE CITY LIMITS

\$39.58 a month which includes 0 to 5000 gallons
5,001 – 10,000 gallons = an additional \$9.08 per 1,000 gallons
10,001 – 19,000 gallons = an additional \$7.43 per 1,000 gallons
19,000 – 99,999,999 gallons = an additional \$6.27 per 1,000 gallons

SEWER RATES – INSIDE CITY LIMITS

\$9.90 a month which includes 0 to 5000 gallons
5,001 – 10,000 gallons = an additional \$2.20 per 1,000 gallons
10,001 – 99,99999 gallons = an additional \$.55 per 1,000 gallons

SEWER RATES – OUTSIDE CITY LIMITS

\$20.90 a month which includes 0 to 5000 gallons
5,001 – 10,000 gallons = an additional \$3.30 per 1,000 gallons
10,001 – 99,999,999 gallons = an additional \$.83 per 1,000 gallons

WATER SURCHARGES- IN TOWN & OUTSIDE CITY LIMITS

\$16.82 a month whether or not any water is used. as previously established by resolution of the City Council as part of the financing for water system improvements. Such monthly surcharge will continue until repealed by separate action of the City Council.

SEWER SURCHARGES- IN TOWN & OUTSIDE CITY LIMITS

\$12.10 a month whether or not any water discharged into the sewer. as previously established by resolution of the City Council as part of the financing for water system improvements. Such monthly surcharge will continue until repealed by separate action of the City Council.

OTHER SEWER & WATER RATES & CHARGES

Meter & Replacement Materials/Fittings

[if the meter is damaged by user negligence] = \$125.00

Labor Charges for Meter Replacement

[if meter damaged by user negligence] = Employee’s Rate per Hour for time actually expended in replacing the meter

WATER & SEWER TAP RATES

1. Single Family Residential Water Tap - \$150.00
2. Multiple Family Residential Water Tap - \$200.00
3. Commercial/Business Water Tap - \$200.00
4. Single Family Residential Sewer Tap - \$150.00
5. Multiple Family Residential Sewer Tap - \$200.00
6. Commercial/Business Sewer Tap - \$200.00

CONTINUING NATURE OF ALL WATER & SEWER RATES & SURCHARGES

All water and sewer rates and surcharges are continuous so long as a customer is metered and billed for connection to the City water and sewer system. If a customer wishes to disconnect in order to incur no charges for water and sewer service, reinstatement of service at any time to the same service location will require payment of the appropriate water and sewer tap rates plus metered and billed services from and after the date of payment of the tap rate. "Tap rates" include both the fee for a new physical tap into a water or sewer main and the charge to reinstate metered and billed water and sewer service at any location which previously was connected or "tapped into" the City water and sewer system.

PROPERTY OWNER'S [LANDLORD'S OR LESSOR'S] RESPONSIBILITY FOR RENTER'S [LESSEE'S OR TENANT'S] UNPAID WATER & SEWER CHARGES

The owner of any real estate connected to the City water and sewer system is responsible for payment of all water and sewer service rates, charges, and surcharges upon read out and final billing to a tenant who is vacating such property. The owner will remain responsible for such water and sewer service rates, charges, and surcharges until such time as a new tenant applies for service at such property and pays the required deposit in full. Upon read out and final billing on rental property which is actually known to the Municipal Finance Officer to be rental property, the Finance Officer will, within a reasonable time not to exceed ten (10) business days, notify the owner of such property that read out and final billing to the tenant has occurred and that the owner is responsible for payment for continued water and sewer service to the property. Such notice may be by telephone, email, or by first class mail as determined by the Finance Officer. It is the duty and obligation of the owner of such property to properly notify the City and authorize a complete disconnection if the owner does not wish to remain responsible for continued water and sewer service rates, charges, and surcharges to the property.

Signed: John J Staller, Mayor

Adopted this day of 6th day of May, 2019

Attest: Jeanette Smith, Finance Officer

The 2018 Annual Report was viewed by the council. After review, Vissia moved to approve, with a second from Kehn. All voted aye, motion carried.

The Finance Officer presented a renewal policy from The Guardian Life Insurance Co for approval. Hinckley moved to approve, with a second from Steele. All voted aye, motion carried.

The Mayor shared information regarding the possible need for new signs to be placed at the Cemetery containing information regarding the rules. No action taken.

The City received an email from SD Housing Dev Authority regarding a timeline for interested parties for the DakotaPlex Pilot project. No action taken.

Discussion was held regarding a new bucket truck for the Electrical Dept. More information will be forthcoming.

Kehn presented the following four building permits: Michael & Annette McReynolds – 108 E 2nd St – fence & landscape for flood prevention with sump pump field; Lawron & DeEtte Bohr – 305 E 2nd St – shed; Commerce Street Bar & Grille – 120 S Main St – storage shed; Zach Scott – 602 N Kimball St – home/pole shed. He has approved permit 4119-2 for Lawron & DeEtte Bohr, but has more information to gather before he approves the remaining.

Vissia shared complaints of nuisance properties. More information will be gathered.

The Mayor's report included: sharing a plan for Brigg's addition; the possibility of repairs to the I-90 overpass not being completed this year; hoping to have the water meter replacement project complete soon & sharing a thank you note from the Pool Improvement Committee.

The Maintenance Supt report included: locating & exercising water main valves; getting an estimate for wood chips for the playgrounds; snow removal; servicing equipment; culvert cleaning; FEMA paperwork; working on the new crow's nest; Cemetery maintenance.

The Utility Supt report included: receiving materials for the underground electrical project which will start soon; attending training; MMUA was here for training; all easements have been handed out for the underground project; still have the three phase meters left to install.

The Finance Officer's report included: expenditure & revenue reports; receiving notice of mosquito spray grants; Aurora County Emergency Mgmt will be honoring 4 deserving individuals on May 16; the 2019 Law Enforcement Torch Run for Special Olympics will be in Plankinton on May 15 at 2 pm; HR & FO school will be in Pierre next month.

At 9:08 pm, the Mayor asked for a motion to enter executive session, per SDCL 1-25-2(1). Hinckley moved, with a second from Schuldt. All voted aye, motion carried.

At 9:35 pm, the finance officer was asked to join executive session.

At 10:05 pm, the Mayor declared to enter back into regular session, with no action taken.

The Mayor adjourned the meeting at 10:06 pm.

Signed: John J Staller, Mayor

Attest: Jeanette Smith, Finance Officer

