

## CITY COUNCIL PROCEEDINGS

The Plankinton City Council met in regular session Monday, May 1<sup>st</sup>, 2023.

Mayor Kehn called the meeting to order at 6:30 p.m.

Members present included Mayor Brad Kehn and council members Carl Bode, Jim Nielsen and Magdalena Popek-Hurst.

Absent were Jason Schurz and Terry Schuldt.

City employees present were Darin Cranny, Chance Boyd and Kylee Urban. Visitors were Gayle Van Genderen Studeny and Chris Hill.

The Pledge of allegiance was recited.

### AGENDA APPROVAL

Mayor Kehn entertained a motion to approve the agenda with the addition of Chris Hill-Summer Rec, Pickleball and remove appointment of council member. Bode made a motion to approve the amended agenda. Seconded by Nielsen. All voted aye. Motion carried.

### CHRIS HILL- SUMMER REC

Chris Hill, Summer Rec Committee, wanted to report to the council a recap of what is all going on. He mentioned the fundraiser went very well and that the money will be used towards new equipment for the teams. He also wanted to approve the coaching applications he has received. 8U baseball- Michael Salgado, 10U baseball- Kyle Bruinsma, 12U baseball- Travis Weich, 14/16U baseball- head coach Zach Harter, assistant coach, Sam Olson, potential 3rd coach and 8U, 10U, 12U softball- Nicole Conrad. Mr. Hill suggested the City consider raises for the coaches. Nielsen made a motion to approve suggested coaches with the salaries to be determined. Seconded by Popek-Hurst. All voted aye. Motion carried.

Discussion was held on the installation of the turf at the main ball field with Mr. Hill reporting due to the overall cost of an estimated \$37,000 for the first phase and \$125,000 overall, continued fundraising efforts will be needed.

Mayor Kehn asked Mr. Hill to submit a listing of equipment update needs to the City for their budgetary review.

### WATER RATE INCREASE

The resolution to adopt the new water rates was tabled until next meeting.

### BILLS TO PAY

Nielsen made a motion to approve the bills to pay. Seconded by Popek-Hurst. All voted aye. Motion carried.

GUARDIAN-EMPLOYEE STD, LTD & LIFE INS.-\$267.85; MENARDS-SUPPLY-\$110.96; CORE & MAIN- WATER METERS-\$1489.14; SPN & ASSOC-LIFT STATION DESIGN-\$1200.00; BENDERS-SEWER JETTING-\$1127.50; TOSHIBA FINANCIAL-COPIER CONTRACT-\$172.90; VSP-EMPLOYEE VISION-\$167.26; DELTA DENTAL-EMPLOYEE DENTAL-\$366.10; SDMSA- ANNUAL DUES-\$35.00; SD BUILDING OFFICIALS ASSOC.-ANNUAL DUES-\$50.00; AVERA HEALTH PLAN-EMPLOYEE INS-\$5376.36; MMUA-CHANCES CLASSES-\$2274.50; J HARLEN CO.-SUPPLIES-\$575.43; AFLAC-EMPLOYEE VOL. INS.-\$181.55; CENTRAL ELECTRIC-SUPPLY-\$0.79; SD DEPT OF HEALTH- WATER TESTING-\$15.00; BORDER STATES-ELEC. SUPPLY-\$958.51; STITCH-N-TIME-SHIRT EMBROIDERY-\$40.00; SCHOLASTIC BOOK CLUB-BOOKS-\$453.00; PLANKINTON LUMBER-SUPPLIES-\$146.34; VISA-SUPPLIES-\$4404.00; L & L SANITATION-GARBAGE SERVICES-\$60.00; OVERWEG AUTO-

BATTERY-\$174.47; SDML- DISTRICT 4 MEETING-\$64.00; DARRINGTON-OFFICE WATER-\$4.00; SDGFOA- ANNUAL DUES-\$70.00; AURORA BRULE WATER- WATER PURCHASE-\$6618.70; TITAN MACHINERY-MINI EXCAV LEASE-\$1558.48; SD MAIL-PUBLISHING-\$1695.28; GERRIT OVERWEG GRAVEL OVERSIZED- GRAVEL-\$1514.52; STEVES WELDING & REPAIR-REPAIRS-\$34.38; GOLDEN WEST-UTILITIES-\$478.59

#### APPROVAL OF MINUTES

Popek-Hurst made a motion to approve the minutes from the April 17<sup>th</sup> meeting. Seconded by Bode. All voted aye. Motion carried.

#### FORESTRY PROGRAM

Popek-Hurst made a motion to authorize Mayor Kehn to sign the agreement with the South Dakota Urban and Community Forestry Division to allow Plankinton to gain the urban forester services of the Community Forestry Initiative. Seconded by Bode. All voted aye. Motion carried.

#### SUMMER HELP HIRING

Mayor Kehn reported that the city received one application. Magdalena added that she and Kylee did the interview, and she has a very good feeling about her. Darin Cranny, Maint. Supt., added that the language barrier shouldn't be a problem with translation apps. Popek-Hurst made a motion to hire Lorena Silva as summer help starting at \$12.50/hour. Seconded by Nielsen. All voted aye. Motion carried.

#### TIMECLOCKS

The council were given some information on a time-clock system. The council also wanted information on the other software that we had agreed on in the past but have not gotten yet. This will be tabled until more information is received.

#### PICKLEBALL

Bode reported that there was interest in pickleball and wanted to know where we could get a court made up at? Darin Cranny suggested we do the east half only of the tennis courts. Bode will look into more costs on transforming the tennis court to a pickle ball court and will be contacting Lori Jones who brought it to the Council's attention last year. Darin will see how many pickleball courts can be made there.

#### CITY WIDE

##### CLEAN UP DAYS

Discussion was held regarding the current specifics regarding Clean Up Days and if some changes need to be made to reduce the amount of the City's labor effort and not having to have city equipment on people's lawns or incur liability risks in the event. Supt. Darin Cranny suggested to hold it once a year, instead of twice. The council decided city wide cleanup days will remain the same for now and be held June 5<sup>th</sup> and 6<sup>th</sup> weather permitting.

##### POOL OPENING

The pool will open Tuesday, May 30<sup>th</sup>, weather permitting. Season pool passes of \$80 per family, \$55 per individual and daily pass of \$2 per day will remain the same.

#### ANNUAL REPORT

Nielsen made a motion to approve the annual report to be sent out to the state and the newspaper. Seconded by Popek-Hurst. All voted aye. Motion carried.

## MAINTENANCE SUPT. REPORT

Darin, Maint. Supt., reported that he spent some time finishing up cleaning up the east RU site so it was ready to open for the season. It has been open for a couple of weeks now. Anna was scheduled to go to pool school last month, but it snowed and blew, so we rescheduled her to go with me this month. That is this Wednesday and Thursday. We have a new pool filter and sand at MC&R pools we paid for last year. We're taking a trailer to haul that back with us. I had to do some water meter work this month. Ever since the last update that sensus did, I had 3 that were not reading on my computer. I've gotten 2 of them working, just need to get inside 1 more house. Actually, I tried a bunch of stuff to get these 2 working, but they ended up doing it remotely. They said they can't fix the other one, so I'll get that done soon, one way or another. I got a little irritated at this as they were all working fine before the update. We swept main street shortly after it warmed up. It's going to need it again soon. Our baby pool area is going to increase in size some. We tore all the concrete up around it. We're going to increase the size on both the east and west sides. This will allow a bench to be inside the pool area, and even have room for a couple of lounge chairs if they want. I have new lines running from the baby pool to the mechanical room. I will probably need to get a small pump to put in line for the return water to give it pressure slightly above the actual pool pressure. This will allow the return water to enter the main lines in the mechanical room. The pressure line will be easy to hook up. We have new fence ordered. Once that is here, we will set the poles and have the concrete work done. We had a sewer line issue we had to dig up and repair on east commerce street. We had a couple of bills from Benders for the camera work and cleaning they did. This is one of the areas that will be all new with our sewer project. We all did some cemetery work today. Grave filling, road repair, etc. Did a little bit of ballfield work but Chance and Barry did most of that. We got the pickup sander and plow off and the toolboxes back in it so it's usable again for the season.

## ELECTRICAL SUPT. REPORT

Chance Boyd, Elec. Supt, reported that we had a couple outages this month. The wind blew a patio table and broke a meter, the line over in Briggs Development got hit while doing the sewer, and we had a jumper on the top side of a cutout broke that feeds the development East of the school. I started to take the overhead line down from the water tower to Campbell Street. All the lines are down, planning to pull the poles on Wednesday and we will be done there. I met with Tracey Thorne from WAPA last week. As of right now we are getting billed a "Drought Adder". He was optimistic that with the amount of snowpack in the mountains and the amount of snow we had in the plains that possibly could pay off the drought adder sooner. He did say there possibly could be another price increase to help pay for materials/equipment as everything has gone up so much. That wasn't definite but more of a heads up. Spent a few days out at the ballfields. We got the outfield lights completely buried and put-up new lights in the outfield. Cleaned up the poles that still had some old meter sockets on them as well. I also added some contactors in by our panel to make it easier to turn the lights on and off with just a switch. Barry and I spent a few days fixing the fence out around the big field. During that May storm last year, we had some bleachers go through the fence. We fixed that spot and have gone through and started to re-stretch some of the fence along the homefield dugout. We also started to add a bottom pipe to help keep the fence from curling up. A lot more to do out there but we will work on it when we get time. My plan is to work on the guest dugout side before next season. It needs quite a bit of work to make it right. It has a lot of patchwork and should have some taller fence in some spots. There are 4 drains out there that have been buried in the road. We found them, cleaned them, and pushed water through it to make sure they are cleaned out and will take water. We need to get out there and do some drainage around the field but will probably wait until after the season to do any of it as it will be a huge mess if we get rain. I helped up at the pool and ripped out the concrete around the baby pool. We plan on putting a

new fence up around the baby pool. I am waiting for a quote back from the lumber yard on the fencing materials. We went out today and filled holes at the cemetery. There was a badger that seemed to have a hay day out there. We started to throw some grass seed down, but the wind was taking most of it. We will go out later this week and finish up on grass seed and water it down some. I am hoping to get started on getting some electrical buried here once we get the pool running. My plan is to get finished up going North along Duff Street from 7<sup>th</sup>-9<sup>th</sup> street. We will also have Briggs Development to do once that is ready, along with getting power to the lift station.

#### MAYORS REPORT

Mayor Kehn reported that Finance Officer Kylee, councilmember Nielsen and himself had a meeting with a different IT business, just looking at new programs and equipment and to see if we can lower our costs. Mayor Kehn also told the council that he ordained a marriage at City Hall on Friday, April 28<sup>th</sup>. Mayor Kehn let the council know there is an issue a resident has with a certain water line that was put in a very long time ago that they have their shut off on, and a couple other houses tapped into that as well, so if they were to turn their water off it would shut the other houses water off as well. This will need to be looked at and changed. Mayor Kehn presented Maint Supt. Darin Cranny with an award of Plankinton Water System Achievement.

Meeting adjourned at 8:01pm.

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Brad Kehn,

Mayor

Attest:

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Kylee Urban,

Finance Officer