

CITY COUNCIL PROCEEDINGS

Plankinton City Council met in special session for a special meeting and equalization meeting on Monday, March 18th, 2024. Members present were Mayor Brad Kehn, Councilmembers Carl Bode, Terry Schuldt, Magdalena Popek Hurst and Jack Murette (via zoom). Member absent was Jason Schurz. City employee present was Kylee Urban. Visitors were Gayle Vangenderen, Rodney Faulhaber, Plankinton School Board member.

Mayor Kehn called the meeting to order at 6:32pm. The pledge of allegiance was recited.

AGENDA APPROVAL

Bode made a motion to accept the agenda with the addition of building permits. Seconded by Popek-Hurst. All voted aye. Motion carried.

EQUALIZATION MEETING

Mayor Kehn declared the council into equalization meeting at 6:32pm. Nobody attended the equalization meeting.

The following met the DOE and came to agreements: Rayne Guindon (Lot 9 thru 16 & Lot AB3 BLK 12 East Addition); Kathleen Guindon (W 100' of BLK 4 East Addition); Duane Meidinger (Lot C BLK 2 Original Addition); Kellie Harless (Lot 5 & 6 BLK 6 of Original Addition); Plankinton Elevator (Lot 7 thru 12 BLK 5 Original Addition)

Mayor Kehn declared the equalization meeting over at 6:45pm with no appeals.

BILLS TO PAY

Schuldt made a motion to pay the bills. Seconded by Bode. All voted aye. Motion carried.

GOLDEN WEST-UTILITIES-\$491.93; IRBY-ELEC SUPPLIES-\$25120.00; AURORA BRULE WATER-WATER PURCHASE-\$7202.80; MCLEODS-ENVELOPES-\$159.90; TITAN MACHINERY-SUPPLIES-\$325.00; KONECHNE HEATING & COOLING-SENIOR CITIZEN CENTER-\$5.73; OVERWEG-REPAIRS-\$162.92; ROADSIDE-FUEL PURCHASES-\$220.88; MARC-WEED KILLER/TOOLS-\$2731.72; BORDER STATES-ELEC SUPPLIES-\$5.02; A & B BUSINESS-IT CONTRACT-\$495.96; DEPT OF ENERGY-POWER PURCHASE-\$21347.37; EAST RIVER ELEC-WHEELING FEES-\$6088.40; DELTA DENTAL-DENTAL INS.-\$378.20; VERIZON WIRELESS-TOWER INT/SURFACE PRO-\$84.12; ARAMARK-RUG CONTRACT-\$35.97; GUARDIAN-EMP. LTD, STD-\$378.51; AVERA OCC HEALTH-DRUG TESTING-\$112.00; SD 811-MESSAGE FEES-\$3.15; GREAT PLAINS LUMBER-SUPPLIES-\$44.56; CORE & MAIN-RNI SOFTWARE ANNUAL CHARGE-\$1875.00; WESCO-ELEC SUPPLIES-\$352.08; HEARTLAND-POWER PURCHASE-\$36666.57; CENTRAL ELECTRIC-WHEELING FEES/RAMP LIGHTING-\$2314.52; PLANKINTON LUMBER-SUPPLIES/FIRE STATION REPAIR-\$11317.38; SD DEPT OF TRANSPORTATION-FUEL PURCHASE-\$161.94; SD MAIL-PUBLISHING/ADVERTISING-\$488.06; SD DEPT OF REV-SALES TAX-\$5802.85; F & M BANK-BANK FEES-\$7.50; DARRINGTON-OFFICE WATER-\$6.45; L & L SANITATION-GARBAGE SERVICES-\$60.00; SD DEPT. OF HEALTH-WATER TESTING-\$15.00; STEVES WELDING-BLADES-\$45.00; C & B OPERATIONS-SUPPLIES-\$1.08

MINUTES

Popek-Hurst made a motion to approve the Match 4th minutes. Seconded by Schuldt. All voted aye. Motion carried.

WATER SHUT OFF CHARGES

Finance Officer, Kylee Urban explained to the council that the attorney advised there are no changes to be made to the ordinances. And the city will no longer turn on or off curb stops for residents unless a meter is taken off which will result in the charge of \$300.00 to replace.

GOOD FRIDAY/EASTER MONDAY

Finance Officer Kylee Urban explained to the council that she misspoke at the last meeting while talking about Easter Monday, and the handbook only says half day Good Friday. The council agreed to stick with the handbook for half day Easter Friday.

POOL INTERVIEWS/DISCUSSION

Magdalena informed the council that she and Finance Officer Kylee Urban did some interviews from ticket takers and lifeguards on Saturday, and they all went very well. She informed the council that Carter Davis (previous year pool lead) has asked for \$22.00/hr to come back and be lead. Magdalena asked the council for their opinions. Bode said we have already set that pay at \$17.00/hr so if he will take that great but if not, we cannot do \$22.00/hr. Popek-Hurst will ask Carter and see if he will accept that pay or not. Popek-Hurst also mentioned that her and another lifeguard and the finance officer all believe it would be very beneficial to start selling food and drinks at the pool. The council agrees and we will look into the local businesses for supplies.

LIFEGUARD WAGES

Popek-Hurst said she will bring in all applications with the pay sorted out to the next meeting.

AVERAGING SEWER RATES RESOLUTION 31824

Popek-Hurst made a motion to approve resolution 318254. Seconded by Murette. All voted aye.

RESOLUTION NO. 31824

A RESOLUTION REVISING THE WATER & SEWER RATE SCHEDULE

CITY OF PLANKINTON, SOUTH DAKOTA.

WHEREAS, City of Plankinton Code, Title V, *Public Works*, §50.01, of the Ordinances of the City of Plankinton authorize the setting of water and sewer rates by resolution of the City Council; now therefore

BE IT RESOLVED BY THE CITY OF PLANKINTON, AURORA COUNTY, SOUTH DAKOTA, that effective January 1 through December 31, 2024; January 1 through December 31, 2025; and January 1, 2026, and thereafter unless and until further resolution of the City Council, water and sewer usage rates and water and sewer tap rates are hereby set, and shall be collected, as follows:

Rates Effective January 1 through December 31, 2024:

WATER RATES – INSIDE CITY LIMITS

\$35.05 a month which includes 0 to 5000 gallons

5,001 – 10,000 gallons = an additional \$0.09 per 10 gallons after

WATER RATES – OUTSIDE CITY LIMITS

\$51.54 a month which includes 0 to 5000 gallons

5,001 – 10,000 gallons = an additional \$0.11 per 10 gallons after

WATER SURCHARGES- IN TOWN & OUTSIDE CITY LIMITS

\$16.82 a month whether or not any water is used, as previously established by resolution of the City Council as part of the financing for water system improvements. Such monthly surcharge will continue until repealed by separate action of the City Council.

BULK WATER RATES

\$10.50 per 1,000 gallons

SEWER RATES – INSIDE CITY LIMITS

\$19.90 a month which includes 0 to 5000 gallons

5,001 – 10,000 gallons = an additional \$3.65 per 1,000 gallons

10,001 – 99,99999 gallons = an additional \$2.00 per 1,000 gallons

Sewer rate charges for residential customers located inside the City limits are based on actual water use during the months of November, December, January, and February at the rate of \$3.98 per 1000 gallons of water used. The annual rate adjustment will be reflected on the April bill for usage during March and will remain constant for 12 months. Due to seasonal rate averaging residential customers are not eligible for separate sprinkling/irrigation meters. Monthly surcharges as from time to time established will be applied for every month of the year.

SEWER RATES – OUTSIDE CITY LIMITS

\$30.90 a month which includes 0 to 5000 gallons

5,001 – 10,000 gallons = an additional \$4.75 per 1,000 gallons

10,001 – 99,999,999 gallons = an additional \$2.28 per 1,000 gallons

Sewer rate charges for residential customers located outside the City limits are based on actual water use during the months of November, December, January, and February at the rate of \$6.18 per 1000 gallons of water used. The annual rate adjustment will be reflected on the April bill for usage during March and will remain constant for 12 months. Due to seasonal rate averaging residential customers are not eligible for separate sprinkling/irrigation meters. Monthly surcharges as from time to time established will be applied for every month of the year.

SEWER SURCHARGES- IN TOWN & OUTSIDE CITY LIMITS

\$35.10 a month whether or not any water discharged into the sewer. as previously established by resolution of the City Council as part of the financing for water system improvements. Such monthly surcharge will continue until repealed by separate action of the City Council.

OTHER SEWER & WATER RATES & CHARGES

Meter & Replacement Materials/Fittings

[if the meter is damaged by user negligence] = Cost of Meter + Service Charge

Labor Charges for Meter Replacement

[if meter damaged by user negligence] = Employee's Rate per Hour for time actually expended in replacing the meter

WATER & SEWER TAP RATES

1. Single Family Residential Water Tap - \$150.00
2. Multiple Family Residential Water Tap - \$200.00
3. Commercial/Business Water Tap - \$200.00
4. Single Family Residential Sewer Tap - \$150.00
5. Multiple Family Residential Sewer Tap - \$200.00
6. Commercial/Business Sewer Tap - \$200.00

Rates Effective January 1 through December 31, 2025:

WATER RATES – INSIDE CITY LIMITS

\$37.64 a month which includes 0 to 5000 gallons
5,001 – 10,000 gallons = an additional \$0.10 per 10 gallons after

WATER RATES – OUTSIDE CITY LIMITS

\$54.12 a month which includes 0 to 5000 gallons
5,001 – 10,000 gallons = an additional \$0.12 per 10 gallons after

WATER SURCHARGES- IN TOWN & OUTSIDE CITY LIMITS

\$16.82 a month whether or not any water is used, as previously established by resolution of the City Council as part of the financing for water system improvements. Such monthly surcharge will continue until repealed by separate action of the City Council.

BULK WATER RATES

\$11.03 per 1,000 gallons

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6. Commercial/Business Sewer Tap - \$200.00

Rates Effective January 1, 2026, and thereafter:

WATER RATES – INSIDE CITY LIMITS

\$40.36 a month which includes 0 to 5000 gallons

5,001 – 10,000 gallons = an additional \$0.11 per 10 gallons after

WATER RATES – OUTSIDE CITY LIMITS

\$56.83 a month which includes 0 to 5000 gallons

5,001 – 10,000 gallons = an additional \$0.13 per 10 gallons after

WATER SURCHARGES-IN TOWN & OUTSIDE CITY LIMITS

\$16.82 a month whether or not any water is used, as previously established by resolution of the City Council as part of the financing for water system improvements. Such monthly surcharge will continue until repealed by separate action of the City Council.

BULK WATER RATES

\$11.59 per 1,000 gallons

SEWER RATES – INSIDE CITY LIMITS

\$19.90 a month which includes 0 to 5000 gallons

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10,001 – 99,99999 gallons = an additional \$2.00 per 1,000 gallons

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CONTINUING NATURE OF ALL WATER & SEWER RATES & SURCHARGES

All water and sewer rates and surcharges are continuous so long as a customer is metered and billed for connection to the City water and sewer system. If a customer wishes to disconnect in order to incur no charges for water and sewer service, reinstatement of service at any time to the same service location will require payment of the appropriate water and sewer tap rates plus metered and billed services from and after the date of payment of the tap rate. "Tap rates" include both the fee for a new physical tap into a water or sewer main and the charge to reinstate metered and billed water and sewer service at any location which previously was connected or "tapped into" the City water and sewer system.

PROPERTY OWNER'S [LANDLORD'S OR LESSOR'S] RESPONSIBILITY FOR RENTER'S [LESSEE'S OR TENANT'S] UNPAID WATER & SEWER CHARGES

The owner of any real estate connected to the City water and sewer system is responsible for payment of all water and sewer service rates, charges, and surcharges upon read out and final billing to a tenant who is vacating such property. The owner will remain responsible for such water and sewer service rates, charges, and surcharges until such time as a new tenant applies for service at such property and pays the required deposit in full. Upon read out and final billing on rental property which is actually known to the Municipal Finance Officer to be rental property, the Finance Officer will, within a reasonable time not to exceed ten (10) business days, notify the owner of such property that read out and final billing to the tenant has occurred and that the owner is responsible for payment for continued water and sewer service to the property. Such notice may be by telephone, email, or by first class mail as determined by the Finance Officer. It is the duty and obligation of the owner of such property to properly notify the City and authorize a complete disconnection if the owner does not wish to remain responsible for continued water and sewer service rates, charges, and surcharges to the property.

Brad Kehn
Mayor

Adopted this _____ day of _____, 2024

Attest:

Kylee Urban
Finance Officer
Motion carried.

TREE GRANT

Popek-Hurst informed the council that Maint. Supt Darin Cranny, Finance Officer Kylee Urban and herself had a meeting with John from the forestry program on Thursday, March 14th, 2024. We have

been approved for the \$2500.00 tree planting grant. They have sent us a list of trees that will do well in our area. Darin is not sure he will get time to do the project this year with the sewer project happening, but Jon said we can ask for an extension on this project if needed.

BUILDING PERMITS

PLANKINTON SCHOOL-Demolition of old café-405 S Campbell St.-APPROVED; CARL & NANCY BODE-Fencing and Concrete Slabs for driveway and shed- 705 Pirate Drive-APPROVED; MARCIA BELTMAN-Fencing-603 N Kimball St-APPROVED;

ORDINANCE ENFORCEMENT CONTRACT

Mayor Kehn informed the council that Bode and himself attended a meeting with other towns and county commissioners to discuss the contract of law. He said he was very happy with the way Sherriff Roman Briggs went over the budget for the sheriff's office. He informed the council that they did talk about using COLA to cap the yearly increase, but they will need to present that idea to their commissioners. Mayor Kehn said he finally feels like we are being heard by the county. Murette voiced his concern about the sheriff and deputies are patrolling interstate and highways very often and we are paying for that. Mayor Kehn said the bottom line is yes, we do pay for that.

MAYORS REPORT

Mayor Kehn informed the council that he has been in touch with a few people for a while about filling open spots on the council. So, he will be continuing the process of interviewing them. He said the people he's bringing on have a different way of thinking and he thinks it will be beneficial to have people from different spectrums join the council.

Mayor Kehn let the council know he has been playing phone tag with the people from GF&P but is still waiting for the contract.

EXECUTIVE SESSION-PERSONNEL AS PER SDCL 1-25-2(1)

Mayor Kehn entertained a motion to enter executive session-personnel with finance officer Kylee Urban present.

Bode made a motion to enter executive session at 7:58pm.

Mayor Kehn declared the council out of executive session at 8:10pm. No action taken.

Meeting adjourned at 8:10pm.

Brad Kehn,

Mayor

Attest:

Kylee Urban,

Finance Officer