

CITY COUNCIL PROCEEDINGS

The Plankinton City Council met in regular session on Monday, March 7, 2022. Mayor John J. Staller called the meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Members present: Jim Hinckley, Pam Vissia, Terry Schuldt, Brad Kehn and Jason Schurz. City employees were Darin Cranny, Chance Boyd and Kylee Urban. Visitors were Gayle Vangenderen, Mike Krell, Mary Krell, Jim Page, Travis Weich, Joe Larsen, Jeff Briggs, Don Petersen, and Skyler Mickelson.

Mayor Staller entertained a motion to approve the agenda with the addition of Vac Purchase. Kehn motioned to approve the agenda with addition of Vac Purchase. Schurz seconded. All voted aye. Motion carried.

Public Comments: Mike and Mary Krell came to voice their opinions and concerns on the new elevator addition that is being considered. They are worried about trucks ruining their road and going onto their property and wanted to know more about the plan for the elevator. They also voiced their concerns with there being more traffic on Main Street. Page informed him that they did some testing with doubles today and the flow would not change and would be the same flow as it is now. Vissia and Brad mentioned that they have also had a lot of messages and people concerned on the project. Kehn informed Krell's that he did not know any more than anybody else knows, as we have not received the drawings yet and nothing is for sure right now. Kehn felt the concern was more personal and should be spoken about between the Krell's and the Elevator employees. The issue of dust also came up and Page and Weich said they would work on finding a way to help the dust situation. Kehn mentioned that his concern would be making sure the elevator looked clean. Page said they would work on a solution to keep things clean and the dust down. Darin also mentioned maybe seeing if it is possible to move the culvert to widen the turn area to avoid trucks getting too close to the Krell's property. Hinckley said if everybody can work together, they should be able to go forward with the project.

Jeff Briggs came in with two attorneys to discuss the Briggs Development TIF. Jeff brought a packet of information to share with the council. His attorney Petersen said the first thing that will need to be done is making a Planning Committee consisting of the council. The council then went over the next steps to come in future meetings to make progress. The council then proceeded with the resolution to appoint the Planning Committee. Vissia read the resolution and made a motion to approve the resolution subject to approval by Jim Taylor. A roll call vote was done. Kehn, Hinckley, Schuldt, Vissia and Schurz all approved. Motion carried.

CITY OF PLANKINTON, AURORA COUNTY, SOUTH DAKOTA

RESOLUTION NO.2022-2

CITY PLANNING COMMITTEE ESTABLISHED

Whereas, the City of Plankinton has not heretofore exercised its regulatory power granted under SDCL Chapter 11-4 to divide the community into districts and otherwise exercise comprehensive city planning powers under SDCL Chapter 11-6 and, accordingly, does not have a "planning commission" as the same is defined in SDCL 11-6-1(1); and

Whereas, the City of Plankinton recognizes the value of tax increment financing and the creation of tax increment districts as a tool to promote community development and generally promote public health,

safety, and the general welfare of the community as contemplated by SDCL 11-4-1 and the powers granted thereby; and

Whereas, SDCL Chapter 11-9 relating to tax increment financing districts, and particularly SDCL 11-9-2, grants to municipalities those powers necessary and convenient to the creation of tax increment districts, to include, but not be limited to, creating such districts, approving and implementing the plans therefore, and entering into any contract or agreement determined by the governing body of the municipality to be necessary or convenient to implement the provision and effectuate the purposes of a project plan; and

Whereas, SDCL 11-9-3 and SDCL 11-9-4 require, respectively, that a municipality's "planning commission" shall (a) hold a hearing at which interested parties are afforded a reasonable opportunity to express views on the proposed creation of a tax increment district and the boundaries thereof; (b) designate the boundaries of such tax increment district which the planning commission recommends be created; and (c) submit such the recommendation to the governing body of the municipality; and

Whereas, in order to engage in tax increment financing and the creation of tax increment districts the City of Plankinton must, under SDCL Chapter 11-9, have a planning process to afford a reasonable opportunity for interested parties to express views on the proposed creation of a tax increment district, the boundaries thereof, and to make recommendations regarding the same to Plankinton City Council; now, therefore

BE IT RESOLVED, by the City Council of the City of Plankinton, that a City Planning Committee be, and hereby is, created to have such membership, authority, duties, and operate as follows:

- **MEMBERSHIP**

- The City Planning Committee Board shall consist of up to six (6) but no less than three (3) City of Plankinton City Council members and the Mayor.
- All City Planning Committee members shall be appointed by the affirmative vote of a majority of the City Council.
- Each City Planning Committee member shall serve on the City Planning Committee for so long as the City Planning Committee is in existence.
- Each City Planning Committee member shall serve on the City Planning Committee only for so long as the member is a member of the Plankinton City Council or the Mayor.

- **AUTHORITY AND DUTIES**

- The City Planning Committee serves as an advisory board to the Plankinton City Council.
- The City Planning Committee will act in such capacity as a "planning commission" as set forth in SDCL Chapter 11-9, *Tax Increment Financing Districts*, and undertake all duties and responsibilities of a city planning commission as contemplated therein, including, but not being limited to, the public hearing, boundary determination, and recommendation functions as set forth in SDCL 11-9-3 and SDCL 11-9-4, all as related to tax increment financing and the creation of tax increment districts and the boundaries thereof.

- **MEETINGS; QUORUM; RECORDS AND REPORTS**

- The City Planning Committee shall have meetings to be held as needed to consider, and fully act, on relative to any tax increment finance project brought before it.
- A majority of the members shall constitute a quorum to transact business, and a majority of the quorum present at a meeting shall be necessary to approve any City Planning Committee action.
- The City Finance Officer shall keep a record of its proceedings and prepare reports as requested by the City Planning Committee.

CERTIFICATE

I, Kylee Urban, Finance Officer for the City of Plankinton, South Dakota, a municipal corporation, hereby certify that the above and foregoing is a true, full and complete copy of a Resolution passed and adopted by the City Council of said municipal corporation on March 7, 2022, and that the same has not been rescinded or modified.

Adopted by a majority vote of the Plankinton City Council in session this 7th day of March, 2022.

(SEAL)

APPROVED: _____
Mayor

ATTEST:

Finance Officer

APPROVAL OF MINUTES:

Mayor Staller entertained a motion to approve the minutes of the regular February 7, 2022, Council meeting. Vissia made a motion to approve. Schurz seconded.

BILL APPROVAL:

Mayor Staller entertained a motion to authorize the Finance Officer to pay bills. Hinckley made a motion to authorize bill pay. Schuldt seconded. All voted aye. Motion carried.

MARCH 7, 2022, BILL LISTING

EFT BILLS PD. AFTER Feb. 7, 2022

BI-WEEKLY—Pay 4 &5-- \$15,902.83; F&M BANK—Feb. Bank Fees-- \$28.25; GREAT WESTERN BANK—Bkt Trk Loan-- \$3,186.19; HEARTLAND—Loan Payment #33-- \$2,483.36; IRS—941 Tax-- \$5,026.50; SD DOR—Jan. Sales Tax-- \$7,499.67; SDRS—Empl. Retirement-- \$2,449.84; WEALTH MNGMT—Loan Payment-- \$6,634.92

BILLS PAID AFTER Feb. 7, 2022 AUTHORIZATION

AFLAC—Empl. Vol. Ins.-- \$343.27; AVERA HEALTH PLANS—Empl. Ins.-- \$5,664.90; CENTRAL ELEC.—Wheeling Fees/Ramp Lighting-- \$3,3041.08; COMMERCE—City Appreciation Supper-- \$450.96; CNH INDUSTRIAL—Mini Excav/Skid Steer Lease-- \$1346.54; DELTA DENTAL—Empl. Ins.-- \$350.50; GUARDIAN—Empl. Life/STD-- \$72.41; Heartland—Power Purch. -- \$76,631.47; MAIROSE & STEELE—W2 & 1099 Printing-- \$640.00; SD 811—Jan. Message Fees-- \$1.05; TECH SOLUTIONS—IT Contract-- \$695.00; VERIZON—Surface Pro/ Tower Int.-- \$75.16

BILLS TO PAY AFTER MARCH 7, 2022, MEETING

A&B – Copier Contract-- \$30.71; ABM—Bkt Trk Inspections-- \$1,958.47; ARAMARK—Rug Contract-- \$26.33; AURORA-BRULE WATER—Feb. Water Purchase-- \$5,441.50; BAILEY METAL FAB. —Metal for Trailer-- \$1,013.16; BARNES & NOBLE—Book Purchase-- \$125.67; BORDER STATES—Pool/ Bank Supplies-- \$1,361.26; CENTRAL ELECTRIC—Elec. Supplies-- \$14.83; CHANCE BOYD—Travel Food Reimb.-- \$24.87; CNH INDUSTRIAL—Mini Excav/Skid Steer Lease-- \$1,346.54; CITY OF PARKSTON—Street Sweeper-- \$25,000.00; CORE & MAIN—Water meter-- \$595.34; DAKOTA DATA SHRED—Shred Old Files-- \$93.08; DARIN CRANNY—Travel Food Reimb.-- \$15.23; DSG—Shop Supplies-- \$191.05; FIRE DEPT.—Annual Funding-- \$5,000; GOLDEN WEST—UTL Bills-- \$390.76; GT SANITATION—Feb. & March Garbage-- \$145.00; J. HARLEN CO.—Elec Supplies-- \$703.29; LARRYS I-90—Snow Plow-- \$9,500.00; MENARDS—Pool Supplies-- \$776.81; OVERWEG AUTO—Repairs/Supplies-- \$3,964.83; PLANKINTON LUMBER—Supplies/ bathhouse payment 3-- \$100,202.87; ROADSIDE-- Fuel Purchase-- \$415.22; RONS MARKET—F.O/Shop supplies-- \$211.71; RUNNINGS—Supplies-- \$157.86; SCHOENFISH& CO.—Annual Report-- \$1,300.00; SD DOH—Water Testing-- \$15.00; SD DOT—Fuel Purchase-- \$552.24; SD MAIL—Feb. Publishing-- \$783.31; TECH SOLUTIONS—IT Contract-- \$695.00;

FIRE HALL ROOFING:

Mayor Staller mentioned a possibility of building a new fire station but was not sure how we could get the money for this. Chance brought up that there is a grant that would pay up to half of the new building. Mayor said he wasn't sure where the rest of the money would come from and would talk to the fire department. Schurz said the fire department is currently saving up for a different purchase. Mayor Staller then proceeded with the quotes we have received so far on the roof. After reviewing them the Finance Officer was asked to get more quotes with insulation removal included.

LIFEGUARD APPLICATIONS:

Mayor turned the subject over to Schuldt, on the Pool Committee in charge of the applications and hiring. Schuldt reported that they had six applications and there may be two more coming. The council discussed whether to do concessions. The council decided this would cause more problems than good. Mayor decided they would decide wages right away. Vissia made a motion to hire the following 2022 lifeguards --

Carter Davis as head lifeguard -- @ \$13.50/ hour pending certification

Brianna Gerlach as Asst. Head Lifeguard -- @ \$12.50/ hour pending certification

Rylan Bush as Lifeguard -- @ \$12.00/hour

Gage Baker as lifeguard -- @ \$11.50/ hour pending certification

Each will get 25 cents extra if they do lessons and get the necessary certification for them as well. Hinckley seconded the motion. All voted aye. Motion carried.

VAC PURCHASE:

Mayor Staller turned the subject over to Chance. Chance reported that he and Darin went down to Minnesota last week to look at a few vacs. There were 3 different ones to look at and one was very beat

up. He reported that they were interested in a 2015 Vac. Schurz mentioned how much they need a vac for projects around town. The price of the vac is \$42,500. Chance and Darin reported that the one they would like to purchase is very clean and maintenance has been kept up well and future maintenance wouldn't be very hard for them to do. Schurz made a motion to approve the purchase of the 2015 Ditch Witch FX30 500gal Vac. Trailer for \$42,500.00 from Heavy Iron Sales out of Rice, MN. Hinckley seconded. All voted aye. Motion carried.

ARPA FUNDS REPORT:

The Finance Officer reported that she is looking into the reports that need to be sent in for the ARPA Funds money received. She stated that she had planned to report this as revenue loss. The council agreed.

ANNUAL REPORT:

The Finance officer reported that Schoenfish & Co. came on February 3rd to do the annual report and look over everything. Schoenfish auditors said everything looked good. Vissia made a motion to approve and publish the 2021 annual report. Kehn seconded. All voted aye. Motion carried.

NOMINATING PETITIONS:

Mayor Staller reported there was only one petition received that of Joe Larsen, Council Ward III. Vissia and Hinckley both reported they would not be coming back and are done. Kehn mentioned maybe a pay increase for council would help bring in more people willing to be on the council. Mayor agreed and the Finance Officer will look into what other towns are paying.

DISTRICT 4 MEETING:

Mayor let everybody know the district 4 meeting will be held at the Commerce on March 24th and would like all council to attend if possible.

EQUALIZATION MEETING:

Mayor reported the Equalization meeting will include a special meeting and be held March 21st at 6:30pm.

RU SITE:

The city has not received any applications for the position.

SUPPLEMENTAL BUDGET ORDINANCE #2022-1 SECOND READING:

Mayor Staller entertained a motion to approve and adopt the supplemental budget ordinance. Vissia made a motion to adopt the Supplemental Budget Ordinance #2022-1. Kehn seconded. All voted aye. Motion carried.

**CITY OF PLANKINTON ORDINANCE #2022-1
AN ORDINANCE AUTHORIZING A SUPPLEMENTAL APPROPRIATION
TO THE 2021 FISCAL BUDGET**

WHEREAS, the budget adoption process was already completed when the additional budget items were implemented, it is necessary to make, approve, and adopt a supplemental appropriation ordinance for the fiscal year 2021.

THEREFORE, BE IT ORDAINED by the City Council of Plankinton that the Finance Officer be authorized to make the following budget adjustments to the 2021 Budget:

General Fund:

FINANCIAL ADMINISTRATION--

101-414-411----Salaries and Wages-----	\$8,834.82
Money derived from Cash on Hand, unused General Gov't Buildings Budget--to assist in Hiring of New Finance Officer.	
101-414-412—Social Security Benefits	\$550.11
Money derived from Cash on Hand, unused General Gov't Buildings Budget--to assist in Hiring of New Finance Officer.	
101-414-413—Retirement	\$310.71
Money derived from Cash on Hand, unused General Gov't Buildings Budget--to assist in Hiring of New Finance Officer.	
*101-414-415—Group Insurance	\$8,909.26
Money derived from Cash on Hand, unused General Gov't Buildings Budget \$1,772.98 & unused Cemetery & Parks Budget \$7,136.28 --to assist in Hiring of New Finance Officer.	
101-414-421—Insurance	\$1052.21
Money derived from Cash on Hand, unused General Gov't Buildings Budget--to assist in Hiring of New Finance Officer.	
101-414-421—Publishing	\$2,658.48
Money derived from Cash on Hand, unused General Gov't Buildings Budget--to assist in Publishing.	

WATER FUND:

MAYOR--

101-4121-429----Other Current Expenses-----	\$222.30
Money derived from Cash on Hand, unused Water Budget--to assist in Other Current Expenses.	

FINANCIAL ADMINISTRATION—

101-414-422—Professional Services	\$7,219.46
Money derived from Cash on Hand, unused Water Budget--to assist in Professional Services.	

TOTAL APPROPRIATIONS----- \$29,757.35

First Reading: February 7, 2022
Second Reading & Adoption: March 7, 2022
Published: March 17, 2022

Signed: John J. Staller, Mayor _____

Attest: Kylee Urban, Finance Officer _____

JUNETEENTH HOLIDAY:

The mayor asked if we would like to observe this as a paid holiday to take off. The Finance Officer reported that many other towns have put this holiday into effect, and it is considered a federal holiday. Vissia motioned to make JUNETEENTH a holiday. Kehn seconded. All voted aye. Motion carried.

NUISANCE PROPERTY:

Mayor Staller reported that he wanted to turn the house in North Plankinton over to the attorney. The council agreed. Other Nuisance property letters have been sent out and the second ones will be sent out as well.

KYLEE- 6 MO. RAISE:

Mayor Staller informed the council that the Finance Officer Kylee's probationary period was up and would like to entertain a motion to give her a 50-cent raise. Kehn motioned to approve a 50 cent raise to the finance officer. Schuldt seconded. Kylee will now make \$19.40/ hour.

BUILDING PERMITS:

Ag Kota Grain building permit is pending approval. Waiting on a drawing and some more details to help with certain concerns brought up by the community and council. Plankinton Lumber Yard—Frame pole type building w/ exterior metal sheeting was approved by the Building Supt. Kehn and council.

JANUARY SHERIFF'S REPORT:

January's Sheriff's report copies were available for council to look over.

STREET SUPT. REPORT:

Darin reported: We own a new to us sweeper. Our sealed bid won. We have not picked it up yet, they offered to keep it until spring in their heated building and keep insurance on it. We installed a water meter at the fire station. I've done some more work on the pool plumbing. I've got a lot more to do, just waiting for it to warm up some more now. We tore all the old plumbing out in the hole in the mechanical room. That hole is where the pump used to be. It will now be at floor level for easy access. Every piece of piping visible (not underground) will be new once I get that all done. All the fire equipment we are responsible for has been serviced this month. Chance and I took a trip to MN to look at a vac trailer. We built a wire trailer for Chance for his big spools of wire. It's nothing special but will serve its purpose. Pretty much all that is left is run wires for the lights. I bought our new snowplow for the pickup I drive. I went to Mitchell and ordered it not too long after the last meeting. Once it came in, I went and picked it up and we mounted it. I had to locate the pins at the east meadow development for the duplex going in. They have the foundation poured and ready. I also had to meet up at the lumberyard to discuss their new pole shed and met at the elevator discussing the new bin. Today we burned the tree pile since we finally got some snow. We also cleaned up the leaf pile area and spread them out in my designated area.

UTILITY SUPT. REPORT:

Chance reported: Darin and I took down the storm siren behind TJs shop. I called the guy in Armour and he said he would look at it. I plan on taking it down to him tomorrow. This siren is around 40 years old with the paperwork I found from the City of Sioux Falls. Barry and I installed our meter socket and CT cabinet at the bank on one of the nicer days. I was sent the wrong CTs for the cabinet, so I am waiting on the right ones before we energize. Once we get that in, Muth will start switching the old services over. I sent out to get quotes for material for the Clinic. I have one back and waiting for some others to come in before I order it. The transformer for the clinic should be here in the next couple of months. We did get a service buried for the duplex apartments being moved in on E Meadow. Anna has been helping me on some of the nicer days finishing up lights at the pool. We have 3 rooms done so far and will hopefully get them done next week with the nicer weather. There is safety training with Bruce on the 24th in Volga. There is usually 5-6 other Municipals for these and have been rotated around between us all. There is also the SDMEA annual conference in water town this year.

FINANCE OFFICERS REPORT:

The Finance Officer reported that she has been getting things set up on the new SDML reporting site. She also reported, with the help of Joe Larsen, a grant application has been submitted for a mural project. The Finance Officer also reported that she will be going on maternity leave at any time now but does plan to come in periodically after the first couple weeks to help with some work.

MAYORS REPORT:

The Mayor reported: We have received notification that on March 11th there will be a meeting on the upcoming Western Area Power Administration rate increase. They already know that there will be a rate increase due to this, it's a question of how much. We've eaten a couple of increases from our transmission partners that we have swallowed but will probably have to do an electrical rate increase on this one. A South Dakota city was hacked and used the system to try and get 47K out of their bank. Fortunately, it was caught and denied. We will need to do interviews on maintenance help. Have not received an application for the city restricted use site. When you do interviews, tell them they may have to work the restricted site, and that includes some Saturday hours.

Meeting adjourned at 9:04 p.m.

Signed: John J. Staller, Mayor _____

Attest: Kylee Urban, Finance Officer _____