

## CITY COUNCIL PROCEEDINGS

The Plankinton City Council met in regular session on Monday, March 2, 2020. Mayor John Staller called the meeting to order at 7:04 p.m. Late due to lack of quorum at 6:30 p.m. The Pledge of Allegiance was recited. Members present: Pam Vissia, Susan Steele, Terry Schuldt, Jim Hinckley. Brad Kehn was absent. City employees, Eileen Sorsen, Chance Boyd, and Darin Cranny were also in attendance. Visitors were Jason Schurz, J.P. Studeny from SD Mail, Linda Heath, and Howard Millis.

Change in Agenda due to Council Position appointment. Motion to approve agenda, as changed, by Vissia. Seconded by Hinckley. All voted aye. Motion carried.

Jason Schurz recited & signed the Loyalty Oath from Mayor John J. Staller for appointment to Ward II, as of March 2, 2020. Mayor Staller recommended that Jason does not have to re-patriot his earnings since September, 2019, as he has served in good faith since then. Steele made a motion to appoint Schurz for Ward II, and allow him to keep his past Council wages. Seconded by Schuldt. All voted aye. Motion carried.

There was no citizen input.

Vissia made a motion to approve the minutes of the regular February, 3, 2020 Council meeting. Seconded by Hinckley. All voted aye. Motion carried.

Schuldt made a motion to approve payment of the following bills:

### Bills paid since last meeting (Jan. 6, 2020):

A & B Business—Copier--\$127.53; Aflac—Empl. Vol. Ins.--\$165.15; Avera Health Plan—Empl. March Health Ins.--\$5,364.30; Central Electric—Jan. Wheeling--\$3,090.61; CNH Industrial Capital—Feb. Skid Steer/Excav.--\$1,346.54; City of Plankinton—Meter Dep. appl. to Utility bill--\$250.00; ComPro—Bal. of Phone System--\$1,158.56; Dept. of Energy—Jan. Power Purch.--\$17,831.30; Delta Dental—Empl. Ins.--\$211.00; East River Elec.—Jan. Wheeling--\$6,111.00; Heartland—Jan. Power Purch.--\$64,226.97; Pyramide USA—AquaZip'N--\$13,174.00; SD One Call—Jan. Message fees--\$2.10; Guardian—Empl. Ins.--\$326.09; IRS—941 tax-Pay3 & 4--\$4,625.24; Bi-Weekly Pay 3 & 4--\$14,710.56; GW Bank—Bucket Truck loan pay#3--\$3,186.29; SDRS—Feb. Ret.—2,200.34; SD Dept of Rev.—Jan. Sales Tax--\$8,076.60; Commerce Grille—Employee Apprec. Meal--\$499.86; F & M Bank—Feb. Bank fees--\$27.60; Visa—fin. Off. & Elec. Supp.--\$1,658.97; Wealth Mgt.—Water Meter Loan Interest--\$4,445.34;

### Bills to pay after March 2, 2020 meeting:

AmeriPride—Rug Contract--\$33.15; Aurora-Brule Rural Water—Feb. Water/Debt Ret.--\$5,834.20; Border States—Elec. Supp/mat.--\$286.23; Chance Boyd—Gas, CDL & Meal Reimb.--\$109.64; DSG—Pool Rep/Maint--\$580.20; Dakota Pump—Ann. Inspection Agreement--\$300.00; Darin Cranny—Meal Reimb--\$14.00; Golden West—Feb. phones--\$392.30; Justice Fire &

Safety—Ann. Extinguishers Insp.--\$484.50; MC&R Pool—Pool Repair & Cert. Pool Op. Course-B. Geiman & C. Boyd--\$1,549.55; McLeod's—Receipt books--\$229.35; Mike's Constr.—Garbage--\$60.00; Overweg Auto—Supplies--\$298.75; Plankinton Builders—Jan. Supplies--\$267.90; Ron's Market—Supplies--\$77.76; Schoenfish & Co.—'19 Annual Report--\$1,050.00; SDARWS—Rural Water 2/5/20 water leak equip. fee--\$100.00; SD Dept. of Health—Water Testing--\$15.00; SD Dept. of Transp.—Diesel--\$518.54; SD Federal Property—Shop Supplies--\$95.20; SD Mail—Feb. Publ.--\$194.04; Spencer Quarries—Omega Mix--\$1,149.40; Stuart Irby—Glove testing--\$45.14; Titan Machinery—Loader Switch--\$355.00; TrueNorth Steel—Culverts--\$2,439.39; VSP—Empl. Eye Ins.-6 mo.--\$784.40; Verizon—Tower Internet--\$45.51.

Vissia seconded the motion. All voted aye. Motion carried.

#### OLD BUSINESS:

Nuisance Property: Linda Heath came to discuss her property on East 1 Street, and the 911 call to her house. She feels someone has an agenda against her. Hinckley stated it was not a bogus call. There was a loud bang, and the Fire Department was called to make sure there was not a fire, and the firemen were doing their job looking in the windows. Vissia stated that we have to take care of citizens' calls. Linda said she plans on going back to live there shortly. The Council thanked Linda for coming.

Nominating petitions for Mayor and Council: John J. Staller has filed a petition for Mayor, 2 yr. term, unopposed. Pam Vissia, Terrance Schuldt, and Doug Meidinger filed petitions for two City Council Ward I positions, for 2 year each. Brad Kehn and Jason Schurz filed petitions for two City Council Ward II terms of 2 years each. For Ward III City Council One 1 yr. term, and One 2 yr. term, Incumbents, Susan Steele and Jim Hinckley did not file. According to SD Law, they will continue to serve unless they tender a resignation. A municipal election will be held on April 14, 2020, at the Fire Station for Ward I registered voters. We need to ask 3 people to be on election committee.

Pool: The Pool Committee- Sue Steele, Jason Schurz, and Terry Schuldt- reported that there will be 3 returning lifeguards. They are-- Mallory Bohr, at \$11.25 an hour; Lauren Bruinsma, at \$11.50 an hour; Dacey Rihanek, at \$11.50 an hour. Starting pay is \$11.00 an hour, with 25 cent an hour increments per year. Steele made a motion to hire Mallory at \$11.25, Lauren at \$11.50, and Dacey at \$11.50 an hour for the upcoming 2020 Lifeguard season. Seconded by Schurz. All voted aye. Motion carried.

The Pool Committee will meet again on March 9 for two more interviews. They said they would like to meet with the Pool Fundraising Committee to see what they would like to see in a new bathhouse. The Fundraising Committee has asked the Council to find an architect for new bathhouse plans. Mayor Staller has a name of someone to try.

Summer Handy-persons: Mary Lawson and Seth Bultsma applied for Summer Handy-persons. Anna Klein is already permanent Part-time. Vissia made a motion to hire Mary Lawson for

Seasonal part-time Handyperson, at \$11.25 an hour. Hinckley made a motion to hire Seth Bultsma, for Seasonal part-time Handyperson, at \$11.00 an hour. Schurz seconded the motions. All voted aye. Motions carried.

R. U. Site Attendant: Schuldts made a motion to hire Deb Gould for part-time Restricted Use Site Attendant, at \$12.50 an hour. Hinckley seconded the motion. All voted aye. Motion carried.

Spare Lagoon Pumps: Supt. Cranny reported that the spare lagoon pumps will be here in a few weeks. Also, the pumps by the school are about 18 years old, so they will be put on the 5-yr. plan for updating.

SDML District 4 Meeting: Will be held at Commerce Street Grille on Thursday, March 26. About 60 people will be attending, including 5 Council members, Finance Officer & Deputy. The cities attending pay for their meals. Vissia has collected 5 door prizes for the event.

#### NEW BUSINESS:

The Over-due Utility bill discussed last month has been collected. No shut-off was done.

Annual Report: Schoenfish Auditors were here on February 20 for a preliminary audit day, and to collect information for the City's 2020 Annual Report. It was received and will be published in SD Mail. It was sent to SD Legislative Audit for review, as is mandated. Motion to approve Plankinton 2020 Annual Report by Vissia. Seconded by Schuldts. All voted aye. Motion carried.

Equalization Meeting: Council set meeting for March 16, 2020, at 6:30 p.m. School board will be sending a member. Also, after the Equalization Board is retired, there will be a Special meeting to discuss Pool Committee updates, Rec-Committee update from Danielle Stange, Garbage Ordinance, Bills to pay authorization, Election Board names & wages, and Executive Session- Legal per SDCL1-25-2(3).

Add AED for Electric Bucket Truck: For safety reasons, it was suggested that the City purchase an AED. Vissia made a motion to purchase one. Seconded by Schurz. All voted aye. Motion carried. The Electric Supt. will be selecting one in the future.

Old Phones: Mayor asked for a motion to surplus the old, obsolete phones in City Hall. A new phone system has been installed. Vissia made a motion to surplus the old phones. Hinckley seconded the motion. All voted aye. Motion carried.

#### MAYOR'S REPORT:

Mayor Staller will have his full report for next meeting. He would like to discuss the proposed 5-yr. plan for the City.

#### MAINTENANCE SUPT. REPORT:

The Briggs Development is on hold for now. He will work on bids for infrastructure next Fall or Winter. The Vine Street lift station pumps have been added to 3<sup>rd</sup> year of 5-yr. Plan. They could be changed out in a day should they fail. Currently, they are patching streets, and working on mechanical room at pool. There are problems with the '89 Ford Dump Truck, and we need to look for a replacement. He will be checking Federal Surplus, or DOT sale. The R.U. site is slated to open the 1<sup>st</sup> part of April.

Surplus mowers: Utility Supt. Cranny would like to surplus 2 mowers, and has selected a larger mower to replace them. They will be advertised in SD Mail twice, Statewide Classified, and SDML Magazine 1 time. Sealed bids accepted for both old mowers. Utility Supt. will have them appraised, and the sealed bids will have to be 90% of appraisal. Bids will need to be in by 4:30 on April 6, and will be opened at Regular Council Meeting on April 6, 2020.

Old Water Tower & Pump House: Mr. Cranny stated that the old water tower can never be used again. Hinckley asked what the demo estimate is. Darin told him that we need to dismantle it, and he will check on prices for taking it down. He will also check with contractors on cost to tear down old pump house.

Sewer Manholes: There are 2 old culvert man-holes by Lewis' and T. Leckrone that are rusted out and plug up, and need to be replaced. One can be fixed by City, as it is shallow. The other one is too deep, so needs a contractor to repair it. There have been culverts purchased for the future Soccer field, and for flooded areas, and barricades were ordered for flooded areas.

#### ELECTRIC SUP'T REPORT:

The Superintendent's Hot Sticks, and gloves were all tested, and passed. He will be ordering new Grounds, as ours are spliced. He and B. Geiman will be attending MSHA Safety Training on March 3, 2020. Still working on installing Load-Management Controllers. A Grant application was sent to Heartland for lights. There have been no outages for 2 to 3 months. And, there will be a planned outage at Roadside C-Store coming up, to switch it from two meters to one. He stated that the West Ramp to the City will be closed from April to August.

#### FINANCE OFFICER REPORT:

Finance Officer will be attending 2020 Equalization Review boards Meeting on Wed. March 11, to receive the City's Assessment book, and the Equalization Meeting will be held on March 16, at 6:30 p.m. Asked the Council & Mayor to think about adding some new Christmas lighting to the 2021 Budget for Main Street, as some of the current ones are becoming very hard to keep lit.

Employee Vacation Carry-Over:

The City Employees asked the Council if they can change the Personnel Handbook. They would like to be able to carry a maximum of 160 hours of Vacation per year, instead of the current 40 hours. Motion by Schurz to change Vacation Carry-Over over to 160 hours a year, on their Anniversary date. Seconded by Hinckley. All voted aye. Motion carried.

EXECUTIVE SESSION:

Mayor Staller asked for a motion to enter Executive Session, per SDCL 1-25-2(3). Motion made by Vissia to enter into Executive Session at 9:05 p.m. Seconded by Schuldt. All voted aye. Motion carried.

At 9:15 p.m., the Mayor declared out of Executive Session, with no action taken.

The Mayor adjourned the meeting at 9:16 p.m.

Signed: John J. Staller, Mayor

  
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Attest: Eileen Sorsen, Finance Officer

  
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