

City Council Proceedings

The Plankinton City Council met in regular session on Monday, February 5, 2018. Council President, Pam Vissia, called the meeting to order at 6:37 p.m. The Pledge of Allegiance was recited. Roll call recorded the following members present: Brad Kehn, Tom Madrigal, Jim Hinckley & Terry Schuldt. Mayor John J Staller & member Susan Steele were absent. City employees present were Jeanette Smith, Vern Hill & Darin Cranny. Visitors present were Brian Ries, Mike Erlandson, Melissa Davis & David Baker. Representing the South Dakota Mail was Gayle VanGenderen.

Kehn moved to approve the agenda, with a second from Hinckley. All voted aye, motion carried.

Visitor, Brian Ries, was in attendance to ask approval for lawnmower & go-cart races to be held on June 30 & August 18, 2018. Kehn moved to approve, with a second from Schuldt. All voted aye, motion carried.

Mike Erlandson & Melissa Davis, representing the Pool Committee, shared an update. They asked permission to purchase seating & a slide with City reserve funds, pending a grant that has been applied for. Schuldt moved to approve, with a second from Hinckley. All voted aye, motion carried.

Aurora County Emergency Management Director, David Baker, was on hand for an annual visit. He shared information of a Hazard Mitigation meeting held on January 25, 2018. This was attended by Vern, Darin, Jeanette & other City & County employees. The project for a Plankinton City Hall generator here will move forward this year. This will be a 75/25 grant match.

Hinckley moved to approve the minutes of the January 4, 2018 regular meeting, with a second from Schuldt. All voted aye, motion carried.

Kehn moved to approve the following bills:

SDML Street Maint Ass'n-annual fee-35.00; SD Gov't HR-annual fee-25.00; Fury Motors-2014 Ford F-350 Truck-22,641.20; SDDL Unemp Ins Div-2017 4th Qtr-21.26; IRS-Pay 1 941 tax-2168.92; Margaret Fitzgerald-balance of meter dep due-40.48; Heartland Cons Power Dist-Dec power purchase-67,785.13; East River Electric-Dec wheeling fees-6144.23; Dept of Energy-Dec power purchase-19,586.04; Central Electric-Dec wheeling fees-2890.22; Bi-Weekly payroll 1-5139.13; SDWWA-annual fee-10.00; City of Plankinton-deposit applied-59.52; SD Supp Ret-pay 1 emp deposit-2555.85; SDML Worker's Comp-2018 worker's comp ins-5109.00; Wealth Mgmt Team-Water/Sewer Loan payment-19,009.17; Aurora Cty Auditor-RR crossing cost share-649.03; Barry Geiman-reimb mileage/meals-67.08; Commerce Street Grill-emp appreciation dinner-390.36; Darin Cranny-reimb mileage/meals-159.11; SD Dept of Revenue-2014 Ford license plates-21.20; SD One Call-Dec message fees-2.10; Verizon Wireless-cell phone billing-113.12; A&B Business Solutions-Dec copier contract billing-100.96; The Guardian Life Ins Co-emp life ins-459.16; SD Dept of Revenue-Dec 17 Sales tax due-5553.44; VISA-Jan Billing-243.16;

AFLAC-emp vol ins-32.20; Avera Health Plan-group health ins-4604.70; Delta Dental of SD-emp dental ins-274.80; DGR & Assoc-electric engineering-2027.31; Mikes Const-garbage service-60.00; SD Dept of Health-water testing-15.00; SD DOT-fuel-292.65; SD Supp Ret-pay 2 emp deposit-2172.92; Vision Service Plan-emp vision ins-746.82; IRS-pay 2 tax-2111.21; Bi-Weekly payroll 2-5681.77; SDRS-Jan retirement due-2292.40; SD Mail-legal publishing-1881.75; Scott Supply-supp/mat-296.00; Krohmer Agency, Inc-2014 pickup insurance-233.00; A-OX Welding-supp/mat-189.37; Ameripride-rug service-28.61; Barnes & Noble-library books-884.79; Bender's Sewer & Drain-rep/maint-320.00; Campbell's-supp/mat-21.50; Central Electric-rep/maint-558.00; Core & Main-elec meter-444.03; Darin Cranny-travel/conf-11.00; Demco-library books-217.36; CHS Farmers Alliance-supp/mat-272.84; McLeod's-supp/mat-33.80; Overweg Auto-rep/maint-135.99; Plankinton Builders Supply, LLC-supp/mat-1633.99; Ron's Market-supp/mat-74.01; Golden West Tele-monthly billing-361.99; Aurora/Brule Rural Water-water purchase & debt retirement-7702.00; Steve's Welding-rep/maint-58.80; Santel Comm-utilities-31.19; Regarding Cards-Website dev & annual maint-1750.00.

Madrigal seconded the motion. All voted aye, motion carried.

At 7:00 p.m., sealed bids were opened for the 2018 chip seal project. A bid from Bituminous Paving Inc was received for 46,650 SY @ \$1.58/SY. Another bid was from Topkote Inc for approximately 50,000 SY @ \$1.11/SY. Hinckley moved to accept the low bid from Topkote Inc, with a second from Kehn. All voted aye, motion carried.

Electrical Sup't, Vern Hill, presented various rate options from DG&R Engineering for the upcoming electrical update project. After discussion, Kehn moved to approve Option #3, with a second from Schuldt. All voted aye, motion carried.

Vern & Maintenance Sup't, Darin Cranny presented information of meeting with SPN & Assoc regarding water meter reader system proposals. After discussion, it was the concensus of the council to have the Water Committee, Vern, Darin & Jeanette meet with meter distributors, along with SPN & Assoc.

Hinckley moved to approve the following:

RESOLUTION 2-5-18-1 FOR CEMETERY FEES

Council for the City of Plankinton, Aurora County, South Dakota states:

WHEREAS, Title X, *Cemetery*, of the Ordinances of the City of Plankinton authorizes the setting of charges for cemetery lots and services by the City of Plankinton; now therefore
BE IT RESOLVED BY THE CITY OF PLANKINTON, AURORA COUNTY, SOUTH

DAKOTA, that effective March 7, 2018, and thereafter until further resolution of the City Council, rates for lots, perpetual care, burials, and cremations are hereby fixed and shall be collected as follows:

1. One half (½) lot consisting of three (3) burial spaces - \$200.00 plus \$150.00 for perpetual care for a total fee of \$350.00.

2. One (1) full lot consisting of six (6) burial spaces - \$400.00 plus \$300.00 for perpetual care for a total fee of \$700.00.
3. No lots will be sold without the fee for perpetual care.
4. Charge for interment of remains per deceased individual - \$150.00.
5. Charge for interment of cremated remains per deceased individual - \$150.00.

Dated this 5th day of February, 2018.

City of Plankinton, Aurora County, South Dakota

BY: Pam Vissia, City Council President

ATTEST: Jeanette Smith, Finance Officer

Schuldt seconded the motion. Roll Call recorded the following votes: Kehn, Madrigal, Hinckley & Schuldt; aye. Naye; none. Absent & not voting: Steele. Motion carried.

Kehn moved to approve the following:

RESOLUTION 2-5-18-2 FOR SEWER & WATER RATES

Council for the City of Plankinton, Aurora County, South Dakota states:

WHEREAS, Title XI, *Sewer & Sewage Code*, and Title XIII, *Water Code*, of the Ordinances of the City of Plankinton authorize the setting of sewer and water rates by resolution of the City Council; now therefore

BE IT RESOLVED BY THE CITY OF PLANKINTON, AURORA COUNTY, SOUTH DAKOTA, that effective March 7, 2018, and thereafter until further resolution of the City Council, water tap and sewer tap rates are hereby fixed and shall be collected as follows:

1. Single Family Residential Water Tap - \$150.00
2. Multiple Family Residential Water Tap - \$200.00
3. Commercial/Business Water Tap - \$200.00
4. Single Family Residential Sewer Tap - \$150.00
5. Multiple Family Residential Sewer Tap - \$200.00
6. Commercial/Business Sewer Tap - \$200.00

Dated this 5th day of February, 2018.

City of Plankinton, Aurora County, South Dakota

BY: Pam Vissia, City Council President

ATTEST: Jeanette Smith, Finance Officer

Madrigal seconded the motion. Roll call recorded the following votes: Kehn, Madrigal, Hinckley & Schuldt; aye. Naye; none. Absent & not voting: Steele. Motion carried.

Building Permit 2-1-18 was presented to the council by Building Inspector Kehn. The application is from Lance Johnson for a commercial laundry facility to be added to the existing car wash at 301 N Main St. Kehn asked permission from the council to approve the permit after he would speak with Lance. The council granted permission.

Finance Officer, Jeanette Smith, presented a proposal from Banyon Data regarding a direct payment ACH module. Farmers & Merchants Bank has contacted her regarding the conversion they have just undergone requesting this ACH/DAT format to upload customer ACH payments. After discussion, Hinckley moved to approve, with a second from Kehn. All voted aye, motion carried.

Jeanette requested the council to increase the credit card maximum from \$2500.00 to \$5000.00. Madrigal moved to approve, with a second from Schuldt. All voted aye, motion carried.

After being presented last month, Hinckley moved to approve a safety manual. Madrigal seconded the motion. All voted aye, motion carried.

The finance officer led a discussion regarding the need for local computer support. There have been several issues lately that require the need for immediate hands on attention, but have been tried to be handled by city employees, either by email instructions or on the phone. This takes time away from other duties or could cause major problems that we can't handle. The council advised her to contact some local computer support businesses to bring information to the next regular meeting.

Discussion was held regarding an email from Brian Newell of Technical Project Systems, LLC, regarding financial support of the current website. After discussion, Kehn moved to cancel financial support, with a second from Madrigal. All voted aye, motion carried.

The finance officer's report included: revenue & expenditure reports; handing out the 2017 financial Library report & sharing literature from District III.

The maintenance sup't report included: picking up the new city pickup; maintenance on equipment; snow plowing; completed a safety meeting; checking into 'City of Plankinton' stickers for city owned equipment; checking into trade in value of the loader; asking permission to attend several trainings.

The electrical sup't report included attendance of several meetings & upcoming meetings/trainings.

The Council President adjourned the meeting at 8:42 p.m.

Pam Vissia, Council President
Jeanette Smith, Finance Officer

