

## CITY COUNCIL PROCEEDINGS

The Plankinton City Council met in regular session on Monday, February 3, 2020. Council President, Pam Vissia, called the meeting to order at 6:32 p.m. The Pledge of Allegiance was recited. Members present: Pam Vissia, Brad Kehn, Susan Steele, Jim Hinckley, Terry Schuldt. Mayor John Staller, and Jason Schurz, were absent. City employees, Eileen Sorsen, Chance Boyd, and Darin Cranny were also in attendance. Visitors present were Gayle VanGenderen from SD Mail, John VanGorp, Beth Sampson and Ray Ann Larson.

There was no citizen input.

Ray Ann Larson & Beth Sampson presented a library report for 2019. They average 86 visitors a month, and the average number of books taken out by visitors is 2 or 3. High School students use the library for tutoring area. Summer Reading program was very good. They are now adding Barcodes to the inventory, so inventory can be on-line, both for ordering new items, and for customers to see what they have on hand. They will be able to run reports on book usage, and checkouts.

Melissa Davis spoke about the Pool Committee's continuing work. The Pool Fund will be receiving a \$73,000 Parks grant. The Governor's award letter congratulating them on the grant was read, and they are also in place to receive a \$10,000 grant from Mitchell Charitable Foundation in March. The Committee would like the City to find an architect for the new bathhouse plans. Vissia asked Council members if they will work on finding a Contractor. The plan is to demolish the old bath-house after the pool closes.

The Pool Committee is using some of their funds to purchase an Aqua Zip for pool use this summer. Hinckley made a motion to approve the Aqua Zip. Seconded by Kehn. All voted aye. Motion carried.

Hinckley made a motion to approve the minutes of the regular January 6, 2020 Council meeting. Seconded by Schuldt. All voted aye. Motion carried.

Kehn made a motion to approve payment of the following bills:

A & B Business Solutions—Copier--\$135.29; A-OX Welding Supply—Shop Gas--\$98.02; AmeriPride—Rug Contract--\$33.15; A/B Rural Water—Jan. Water--\$5,920.00; Border States—Elec. Supplies--\$1,612.29; Campbell's—Fuel tank, Air Compressor, Misc. Shop Supp.--\$1,918.64; Western Surety Co./CNA Surety—Deputy F. O. Bond--\$525.00; Central Electric—Elec. Rep. & Supp.--\$348.23; City of Plankinton—Meter Dep. appl. To utl. bill--\$250.00; ComPro, Inc.—City Phone System down pay.--\$4,300.00; Core & Main—Water meters--\$1,038.05; Dakota Pump—Lagoon pumps & Control Panel--\$47,407.94; Dollar General—City Hall Cleaning supp.--\$41.00; Golden West Comm.—Telephones--\$378.20; Great Plains Lumber—Elec. Supp./mat.--\$46.17; Great Western Bank—Bucket Truck Loan pay--\$3,186.29; Kinyon Electric—Lagoon Pump install assistance--\$535.72; Locators & Supplies—Elec. Locator & paint--\$4,990.83; Mairose & Steele—Prof. Service--\$510.00; McLeod's—Printed Checks & Paper--\$273.88; Menard's—2 Wall Heaters & Elec. Supp.--\$350.15; Mike's Constr.—Garbage--

\$60.00; MN Municipal Util. Assoc.—1/1/20-12/31/20 Elec. Training--\$2,750.00; Overweg Auto—Shop Supplies--\$1,688.21; Postalia TDC-Postage--\$500.00; Roadside C-Store—Jan. Fuel--\$611.36; Ron's Market—Supplies--\$78.53; SD Dept. of Health—Water Testing--\$30.00; SD Federal Prop. Agency—Shop Tools--\$89.50; SD Mail—Jan. Publishing--\$803.65; Santel Comm.—Tower Internet--\$31.19; Steve's Welding—Electric Repair--\$218.55; Tech Solutions—Feb. Tech Contract--\$690.00; Visa—Water & Elec. Conferences, Spray classes, Office Supplies--\$743.84; Zach Scott Constr.—Clean- up C & D Site & Expose Elec. Lines--\$960.00.

Inadvertently, the November, 2019, December, 2019, and January, 2020, EFT payments, Bi-Weekly payrolls, and monthly regular bills that need to be paid before the next month, were not included in the Minutes for those months. As per our Auditor, they are being listed in this set of Minutes:

NOV. 2019 EFT'S, PAYROLL & MONTHLY REGULAR BILLS (paid after November 4, 2019, authorized bills): IRS—Nov. 941 taxes--\$7049.21; Nov. Bi-Weekly payroll--\$21,193.00; SD DMV—'19 Bucket Truck Lic.--\$21.63; Verizon—Tower Internet--\$45.51; Central Electric—Oct. Wheeling--\$1,782.43; City of Plankinton—M. Dep. applied/Util. bill--\$250.00; Dept. of Energy—Oct. Power—10,203.19; E. River Electric—Oct. Wheeling fees--\$4,082.40; Heartland—Oct. Power--\$42,854.95; SD One Call—Oct. message fees--\$9.45; USPS—PO Box key- -\$22.00; SD Dept. of Rev.—Oct. Sales Tax--\$4,687.29; SDRS—Nov. Retirement--\$3,024.06; Postalia TDC—Postage--\$500.00; A & B Business-Copier--\$120.00; Aflac—Empl. Vol. Ins.--\$165.15; Delta Dental—Empl. Dental Ins.--\$274.80; Guardian—Empl. Group Ins.--\$359.92; HCPD—'19 Bucket Truck #6 payment--\$2,483.36; F & M Bank—Nov. fees--\$35.05.

DEC. 2019 EFT'S, PAYROLL & MONTHLY REGULAR BILLS (paid after December 2, 2019, and December 26, 2019 EOY Special Meeting authorized bills: 7/12/19 payroll ck. For \$413.22, to replace voided, lost check; Eileen Tobin Estate—Refund Bal. of Met. Dep.--\$115.93; GW Bank—1st Bucket Truck payment--\$3,186.19; IRS—Dec. 941 tax--\$5,310.31; Dec. Bi-Weekly Pay--\$13,478.30; Quar. Mayor/Counc. Pay--\$3,924.86; Dick Faulhaber—Refund bal. of Met. Dep.--\$235.73; City of Plankinton—Met. Dep. to utl. bill--\$218.48; City of Plankinton—Met. Dep. to utl. bill--\$14.27; Carolina Guevara—Ref. Bal. of Met. Dep.--\$31.52; SD Dept. of Rev.—Nov. Sales Tax--\$5,520.99; SDRS—Dec. Retirement--\$2,103.58; HCPD—7<sup>th</sup> Elec. Loan pay.--\$2,483.36; F & M Bank—Dec. fees--\$27.45; Core & Main—Load Mgt. Controllers--\$20,112.88.

JANUARY EFT's, PAYROLL & MONTHLY REGULAR BILLS (Paid after January 6, 2020, authorized bills): Bi-Weekly Jan. Payroll--\$14,580.48; SD Unempl—4<sup>th</sup> quar. 2019--\$32.70; GW Bank—Bucket Truck Loan--\$3186.19; IRS—Jan. 941 tax--\$4,676.81; Central Elec.—Ramp Lighting--\$143.00; CNH Industrial—Jan. Skid steer/Excav. Lease--\$1,346.54; Wealth Mgt.—Quar. Water/Sewer Loan--\$19,009.17; City of Plankinton—Met. Dep. to acct.--\$23.35; Delta Dental—Empl. Dental Ins.--\$253.20; Verizon—Internet-12/4-1/3/20--\$45.51; SD One Call—Dec. message Fees--\$2.10; SD; SD Dept of Trans.—Diesel--\$319.40; L & K Poultry Serv.—Refund Met. Dep. Bal.—226.65; Beverly Jo Scott—Refund Met. Dep.--\$100.00; Felix Rosario—Refund M. Dep. Bal.--\$87.27; City of Plankinton—M. Dep. to Utility bill--\$250.00; City of Plankinton—M. Dep. to Util. Bill--\$162.73; Border States—Load Mgt.--\$951.94; Avera Health—Empl. Health Ins.--

\$3,213.45; Aflac—Empl. Vol. Ins.—\$165.15; SD Ret.—Jan.; Guardian Life Ins.—Empl. Group Ins.—\$314.85; SDRS--Retirement--\$2,202.80; Heartland—Dec. Power Purch.--\$54,088.36; SD Dept. of Rev.—Dec. Sales Tax--\$7,108.59; HCPD—8<sup>th</sup> Elec. Loan Pay--\$2,483.36; Tech Solutions—IT Contract--\$690.00; F & M Bank—Jan. Fees--\$27.50.

Schuldt seconded the motion. All voted aye. Motion carried.

#### OLD BUSINESS:

The current active 2020 membership roll for the Plankinton Fire Department is as follows: Jeff Briggs, Rodney Weber, Scott Black, Clint Bultsma, Terry Bush, Brad Kehn, Paul Coon, Cale Westendorf, Skyler Kehn, Derek Koch, John Staller, Colin Spinar, Travis Fink, Brian Reis, Dan Geiman, Steven Nussbaum, Jason Schurz, Preston O'Day, Jordan High Elk, Bradley Lessman, and Zach Scott (21 members, all volunteer).

Darin Cranny & Chance Boyd will be attending a pre-flood meeting in Chamberlain on Thursday, Feb. 6, 2020.

There was no discussion about a Plat Map for Jeff Briggs new development. It will be brought to the City in the future.

Cemetery Bids:-- 2 bids received for Summer 2020 mowing. Al's Lawn Service, Stickney, for \$1,000 per mowing. And, Brouwers Lawn Service, Armour, for \$1,200 per mowing. After some discussion, Hinckley made a motion to stay with Brouwers, at \$1,200 per mowing, for a contract of 10 mowings for 2020. After that, they will contact the City if additional mowing is required. Seconded by Kehn seconded the motion. All voted aye. Motion carried.

Grassland Mowing Bid: 2 bids were received for 2020 Grassland Mowing. Trent & Tucker Greene, for \$850. And Dustin & Darren Hohn, for \$811.98. Kehn made a motion to accept the bid of \$850 from Trent & Tucker Greene. Seconded by Hinckley. All voted aye. Motion carried.

The Cropland contract is good until March 31, 2022.

The applications for the Summer 2020 Lifeguards are out.

New City Hall Phone System: A 2<sup>nd</sup> quote was received, as per Council. ComPro sent a bid of \$5,458.56 for a complete install of 7 phones, and training. Steele made a motion to purchase the telephone system by ComPro. Seconded by Schuldt. All voted aye. Motion carried. They will be installed on February 12.

Spare Lagoon Pump Quote: Utility Supt. Cranny presented a quote for 2 Lagoon pumps for spares, in the amount of \$13,513.50. In case of problems with future flooding, he wishes to have spare pumps on hand. There had been damage to the old pumps before, and they were re-built, but are now gone. Finance Officer, Sorsen, was asked to contact Schoenfish Accountants about using some of the Lagoon Fund CD funds for the previously paid Lagoon Pump Control Panel & Pump replacements, these new spare pumps, and some valves. About \$65,000 will be moved from the CD. Steele made a motion to use Lagoon CD funds, if approved

by Schoenfish, to cover \$47,407.94 bill for new lagoon control panel and new pumps installed, and the new spare pumps and valves. Schuldts seconded the motion. All voted aye. Motion carried.

#### NEW BUSINESS:

I-90 Travel Guide. Hinckley made a motion to continue advertising in the 2020 I-90 Travel Guide. Kehn seconded the motion. All voted aye. Motion carried.

Motion by Steele to approve the Golden West Utility Permit Application, for their underground Fiber-optic install. Hinckley seconded the motion. All voted aye. Motion carried. Council President, Vissia, will sign the form.

Nuisance property on 1<sup>st</sup> Street discussed. Building Supt. Kehn was called to a possible explosion at 602 E 1<sup>st</sup> St on Jan. 10, 2020. The Fire Dept. was dispatched, and the Dep. Sheriff was also on scene. They could see inside of the house, and noticed a lot of debris, and a mattress that showed extensive rodent damage. The Health Inspector and Building Supt. would like to gain entrance into the house, and deem it an unlivable nuisance property. The basement is also caved in and a health hazard. Hinckley said we have an obligation to look into it. Steele said we need to contact the City lawyer to arrange for a house inspection with the owner. Vissia also mentioned another property on the north end of town. She would like our lawyer to contact the owner to get demo started. Also, the property by the Vet Clinic has junk cars parked on the boulevard. The Council would like qualified people such as Health Inspector, Sheriff, and Building Inspector to be included on the site visits, and invite the homeowners to be present at inspection. Further discussion at March 2 Council meeting.

A delinquent bill was discussed. It was the consensus of the Council that the entire past-due bill had to be paid by February 7 this one time, as it was past due on January 20. Steele objected due to advice of Counsel. It was stated that we need to enforce our ordinance. The customer may need to apply for LIEAP assistance.

Employee vacation carry-over will be discussed at March meeting.

Ron Briggs asked for a 4-month Tax Abatement, due to flooding of his property. Aurora County has already approved it, and asked the City to sign off on it, also. Kehn made a motion to accept the Abatement. Hinckley seconded the motion. All voted aye. Motion carried.

Utility Supt. Cranny reported on the need for surplus lagoon pumps, with the possibility of Spring flooding.

Electric Supt. Boyd spoke about his continuing training, and his quarterly 2-day session around town with MMUA employee James. He will be attending Meter School this month, and has been working on installing Load Management controllers. He asked the Council's permission to attend a 3-day test prep course in Rapid City to help before he takes his Contractor's License test. The cost is \$662. The Council agreed that it was a good thing to do.

Finance Officer Sorsen spoke about the upcoming City Audit prep work, and continuing training with Deputy F. O. Schmidt.

Emergency Mgr. Jim Nielsen arrived. He spoke about a Region V Emergency Mgt. Meeting on Feb. 6, in Chamberlain. He said Utility Supt. Cranny and Elec. Supt. Boyd will be attending, due to their previous flood expertise. The County has signed the City up for 211. There is to be a Hydrology proposal on Thursday, Feb. 6. And, he stated that the Railroad will possibly do the repairs and install the culverts under the tracks in SE part of Plankinton, if the County would furnish them, hopefully through Mitigation funds.

No Executive Session was held.

The meeting was adjourned at 8:45 p.m. by Council President Vissia.

Signed: Pam Vissia, City Council President Pamela M. Vissia

Attest: Eileen Sorsen, Finance Officer Eileen Sorsen