

## CITY COUNCIL MEETINGS

The Plankinton City council met in regular session on Tuesday, January 9<sup>th</sup>, 2024. Members present were Mayor Brad Kehn and councilmembers Carl Bode, Terry Schuldt, Magdalena Popek-Hurst. Jack Marette present via zoom. Jason Schurz was absent. City employees present were Darin Cranny, Chance Boyd and Kylee Urban. Visitors were Gayle Van Genderen, Jeff Briggs and Colin Spinar. Mayor Kehn called the meeting to order at 6:30pm. The pledge of allegiance was recited.

## AGENDA APPROVAL

Mayor Kehn entertained a motion to approve the agenda with removal of two executive sessions at the end of the agenda. Bode made a motion to approve the agenda with removal of executive sessions. Seconded by Popek-Hurst. All voted aye. Motion carried.

## BILLS TO PAY

Schuldt made a motion to pay the bills. Seconded by Popek-Hurst. All voted aye. Motion carried.

F&M STATE BANK-ACH FEE-\$7.35; BELL BANK-EQUIP. LEASING-\$867.73; SD UNEMPLOYMENT-UNEMPLOYMENT-\$5.99; INTERNAL REVENUE SERVICES-941 TAX-\$2929.71; GOLDEN WEST-UTILITIES-\$479.59; SCOTT CONSTRUCTION-LIFT STATION CONTRACT-\$131039.80; DARRINGTON-DRINKING WATER-\$6.45; REGARDING CARDS-WEBSITE SERVICES-\$500.00; L & L SANITATION-GARBAGE SERVICES-\$60.00; BORDER STATES- ELEC. SUPPLY-\$4073.32; TOSHIBA FIN. SERVICES-COPIER CONTRACT-\$188.44; BARNES & NOBLE- BOOK PURCHASE-\$15.19; JAMES D. TAYLOR-LEGAL SERVICES-\$7091.93; GUARDIAN-EMP. LTD, STD & LIFE-\$378.51; AURORA BRULE WATER-WATER PURCHASE-\$7074.10; RONS MARKET-SUPPLIES-\$73.23; DISTRICT II PLANNING & DEVELOPMENT-ANNUAL DUES-\$1251.00; ROADSIDE-FUEL PURCHASES-\$539.16; GERRITT OVERWEG-GRAVEL-\$757.10; SD MAIL-PUBLISHING/ADVERTISING-\$796.33; CNA WESTERN SURETY-DFO BOND-\$600.00; SOUTH DAKOTA 811-MESSAGE FEES-\$9.45

## APPROVAL OF MINUTES

Bode made a motion to approve the minutes of the December 27<sup>th</sup> meeting. Seconded by Popek-Hurst. All voted aye. Motion carried.

## PUBLIC COMMENTS

Jeff Briggs and Colin Spinar came in to discuss the Assistance to Firefighters grant. They would like to apply for this again this year. They were informed by the people in charge of the grant, that they are on the right track for qualifying, it will just take a few years and they need to continue applying. Briggs said they were likely to get denied again this year, but should see acceptance in the years ahead.

Briggs and Spinar also wanted to let the council know that they are working on getting the fire station looking better. The front looks great and they are looking at getting a new sign for the front. They were wondering if the city had any thoughts on what to do with the rest of the tin on the sides. The council suggested getting it painted. Mayor Kehn said he would get in touch with somebody and see if they can get a quote for this.

## EXECUTIVE SESSION-LEGAL

Bode made a motion to enter executive session. Seconded by Popek-Hurst. Mayor Kehn declared the council into executive session at 6:46pm.

Mayor Kehn declared the council out of executive session at 7:20pm. No action taken.

#### CONTRACT OF LAW

Bode made a motion to re-enter the motion to approve the contract for the first 3 months with a review after those months to see how things are going. Seconded by Murette. All voted aye. Motion carried.

#### COLA

Bode made a motion to approve a 4% COLA raise for all city employees. Seconded by Popek-Hurst. All voted aye. Motion carried.

#### FLATBED PRICING

Darin went over quotes given to him. Mayor Kehn suggested going with an aluminum trailer as they will last longer and less likely to rust. The aluminum flatbed will code around \$5300.00 for the base model and no toolboxes. Bode made a motion to approve the purchase of the aluminum flatbed for \$5300. Seconded by Popek-Hurst. All voted aye. Motion carried.

#### LIFEGUARD SALARIES

Popek-Hurst suggested hiring a non-certified individual to take tickets for the pool. She said she would like to start this individual at \$12.00/hr. The start 1<sup>st</sup> year lifeguards at \$13.00/hr. \$1.00 raise for yearly return. And Lead lifeguard at \$16.50. Mayor Kehn suggested we go a little bit higher. Mayor Kehn suggested the ticket taker at \$13.00/hr. First year lifeguard at \$14.00/hr. \$1.00 raise for yearly return. Lead lifeguard at \$17.00/hr. Bode made a motion to approve the proposed wages made by Mayor Kehn. Seconded by Popek-Hurst. All voted aye. Motion carried.

#### SUPPLEMENTAL BUDGET ORDINANCE 2023-12-31

Mayor Kehn entertained a motion to approve the first reading of the supplemental budget ordinance. Schuldt made a motion to approve the first reading of the supplemental budget. Seconded by Bode. All voted aye. Motion carried.

#### EMPLOYEES & WAGES

Chance Boyd-\$37.44/HR (\$37.44/hr with 50 cent raise)

Carrie Brink-\$16.12/HR

Darin Cranny-\$29.12//HR

Barry Geiman-\$24.24/HR

Cindy Geiman-\$18.97/HR

Lucinda Overweg-\$12.48/HR

Kyle Urban-\$22.15/HR

## CHANCE'S RAISE

Popek-Hurst made a motion to give Chance his annual 50-cent raise. Seconded by Marette. All voted aye. Motion carried.

## ELECTION DATE

The council agreed that the election date would be set for the normal date of April 9<sup>th</sup>, 2024.

## JUNETEENTH HOLIDAY

Popek-Hurst made a motion to approve the amendment of the personnel policy to remove the Juneteenth holiday and take off the day after Thanksgiving instead. Seconded by Bode. Roll call voted was done. Bode-yes. Marette-yes. Popek-Hurst – yes. Schuldt – yes. Motion carried.

## MAINT. SUPT REPORT

The park exercise equipment has all been mounted so that project is completed. I have the signs temporarily hung on some steel posts. They will be mounted somewhere else and look nicer come springtime. The 7<sup>th</sup> street lift station is up and running. Right now, it is running with just one pump hooked up. The contractor is waiting on the correct parts to get it complete. We spent quite a bit of time hauling dirt and pumping water at the jail pond. We hauled approximately 50 truckloads of clay there to build 2 dams. As of now I have no idea where this project is at. I emailed you all earlier this month letting you know the mural is here and is in the back room. It just needs to be decided on where to hang it. We had some days of snow removal this month. I spent quite a bit of the Christmas weekend doing this. We all worked on snow removal the Tuesday after. We spent some time hauling snow too, and we need to haul more again. We repaired the culvert that we had just installed and was ran into/over. We have the new bleachers built that we purchased with the FEMA money after last year's disaster.

## ELEC SUPT. REPORT

0 outages this month, we did have some blinks on the system from the first snow storm, but was a transmission line issue. We did energize one service last week while it was still decent out. I have started to try and get bucket truck inspections lined up for this winter, this is something that needs to be done yearly. I have also started to get pricing on material for this year. I have transformers that should be here maybe February or March. These were ordered September of 2022. I dug 4 conduits across 4<sup>th</sup> street at the jail pond for future use. I had locates for the intersection of Kimball street, but it ended up snowing and we wont get to it until spring now. Lights are back up on the front of the fire station. I have some inside work to do there at some point. Barry and I will be renewing our spray license either this week or next week. This will be online. I will be getting set up to get my electrical license renewed this month or next depending on when classes are. I need 16 hours every 2 years for this. The Wheeling Rates we pay to Central Electric won't have an increase this year. Not much to report on from December, some snow removal, snow hauling, and some little odds and ends to stay busy.

## FINANCE OFFICER REPORT

This past month I have still been working on getting our end of year sorted out. I believe we have most of this done, until the auditors come in to do their part and we will go from there. I have been working

with our auditors as well to ensure the supplemental budget ordinance done was correct, as everything but one department was over budget. We have been doing our monthly tasks such as billing, deposits, reports, payroll and more. We did training and implemented information into the new Gworks hub and will be going live with it on the next payroll. The grant reports for the fitness equipment has been finished as the guys have gotten this set up. We will be sending out an email to each one of you to confirm your email for our Gworks HR Hub. We will need to schedule a time to do this with everybody as you will need to respond within an hour of the link being sent out.

#### EXECUTIVE SESSION-PERSONNEL

Mayor Kehn entertained a motion to enter executive session. Bode made a motion to enter executive session. Seconded by Popek-Hurst. Mayor Kehn declared the council in executive session at 8:15pm.

Mayor Kehn declared the council out of executive session at 9:00pm.

#### MAINT. POSITION

Popek-Hurst made a motion to hire Dan Geiman for the maint. Position starting at \$16.00/hr with no benefits and less than 30 hours a week. Seconded by Schuldt. All voted aye. Motion carried.

#### MAYORS REPORT

Mayor Kehn informed the council that there is a county commissioners meeting at the courthouse on Monday, February 12th at 6:30pm. He asked the council to please let him know if they could make it, if they do and there is a quorum a meeting will need to be called.

He let the council know that we will not longer let city employees have work emails on their phones, as this becomes a security issue and also can be considered working if that is answered on non-working hours.

Meeting adjourned at 9:08pm.

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Brad Kehn,  
Mayor

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Attest:  
Kylee Urban,  
Finance Officer