

CITY COUNCIL PROCEEDINGS

The Plankinton City Council met in regular session Monday, January 9th at 6:30pm. Board members present included Acting Mayor, Brad Kehn, council members Jason Schurz, Terry Schuldt, Jim Nielsen and Carl Bode. City employees present were Kyle Urban, Chance Boyd and Darin Cranny. Visitors included Gayle Van Genderen and Magdalena Popek-Hurst. Mayor Kehn called the meeting to order at 6:30pm. The pledge of allegiance was recited.

AGENDA APPROVAL

Mayor Kehn entertained a motion to approve the agenda with the additions of Schurz bank signing authorization, Maint. Supt Report, Elec. Supt. Report, Mayors Report, and Executive Session, Personnel. Schurz made a motion to approve the agenda with additions. Seconded by Bode. All voted aye. Motion carried.

BILLS TO PAY

Mayor Kehn entertained a motion to allow the finance officer to pay the bills. Schuldt made a motion to pay the bills. Seconded by Nielsen. All voted aye. Motion carried.

EFT BILLS PAID AFTER DCEMBER 27TH, 2022 MEETING

HEARLTAND ENERGY		ELECTRICAL LOAN	\$2,483.36
PAYROLL		EMPLOYEE PAYROLL	\$8,379.48
INTERNAL REV SERVICE		941 TAX	\$2,625.29
SD UNEMPLOYMENT		EMPLOYEE UNEMPLOYMENT	\$62.94
TOTAL			\$13,551.07

BILLS PAID AFTER DECEMBER 27TH, 2022 MEETING

SD SUPPLEMENTAL RETIREMENT		EMPL. SUPP. RETIREMENT	\$129.04
LARRYS I-90		SANDER	\$7,060.56
TOTAL			\$7,189.60

BILLS TO PAY AFTER JANUARY 9TH, 2022 MEETING

ARAMARK		RUG CONTRACT	\$53.46
AURORA BRULE WATER		WATER PURCHASE	\$6,276.40
BARNES & NOBLE		BOOK PURCHASE	\$14.39
BARRY GEIMAN		CELL PHONE SUBSIDY	\$150.00
BRAD KEHN		CELL PHONE SUBSIDY	\$75.00
CENTRAL ELECTRIC		NOV. WHEELING FEES/RAMP LIGHITNG	\$1,138.00
CHANCE BOYD		CELL PHONE SUBSIDY	\$150.00
CHS FARMERS ALLIANCE		FINANCE CHARGES	\$2.42
CNA WESTERN SURETY COMPANY		DEP. FIN. OFFICER BOND	\$600.00
CORE & MAIN		ELECTRIC METERS	\$1,520.00
DARIN CRANNY		CELL PHONE SUBSIDY	\$150.00

DEPARTMENT OF ENERGY		POWER PURCHASE	\$16,786.32
EAST RIVER ELECTRIC		POWER PURCHASE	\$8,652.60
GOLDEN WEST		UTILITIES	\$475.60
HEARTLAND ENERGY		POWER PURCHASE	\$92,127.25
JAMES D TAYLOR		LEGAL SERVICES	\$4,107.90
L & L SANITATION		GARBAGE SERVICES	\$60.00
LARRYS I-90		SUPPLIES	\$1,152.18
MMUA		2023 DUES	\$495.00
OVERWEG AUTO		SUPPLIES/REPAIRS	\$3,670.59
POSTALIA		POSTAGE METER LEASE	\$89.85
PLANKINTON LUMBER		SUPPLIES	\$277.97
REGARDING CARDS		YEARLY WEBSITE MAINTENANCE	\$500.00
ROADSIDE		FUEL PURCHASES	\$942.99
SPN		WASTEWATER SYSTEM DESIGNS	\$15,500.00
SD DOT		FUEL PURCHASES	\$905.12
SDWWA		ANNUAL SEMINAR REGISTRATION FEE	\$60.00
SOUTH DAKOTA MAIL		ADVERTISING/LEGAL PUBLISHING	\$1,105.12
STEVES WELDING & REPAIR		SUPPLIES	\$223.00
TECH SOLUTIONS		IT CONTRACT	\$695.00
TITAN MACHINERY		SKID STEER LEASE	\$1,558.48
WESCO		ELECTRICAL SUPPLY	\$28.85
TOTAL			\$159,543.49

APPROVAL OF MINUTES

Bode made a motion to approve the minutes of the December 27th special council meeting. Seconded by Schuldt. All voted aye. Motion carried.

PUBLIC COMMENTS

Mayor Kehn asked visitor Magdalena Popek-Hurst to introduce herself. Magdalena introduced herself and her work history and let the council know she was interested in joining the council. The council in return introduced each one of themselves.

COMMITTEES

Mayor Brad Kehn put together some committee listings to go by until they are gone over again in May, due to council members no longer being on the board. Committees include: Building Inspector-Jason Schurz; Health Officer-Darin Cranny; Electrical committee- Carl Bode, Terry Schuldt, Jason Schurz; Water/Sewer committee- Terry Schuldt, Jim Nielsen, Jason Schurz; Pool/Parks- Carl Bode, Jim Nielsen, Terry Schuldt; Streets/Alleys/Cemetery- Carl Bode, Jim Nielsen, Jason Schurz; Bank-F&M Bank; Lawyer-

James Taylor; Newspaper-SD Mail; Librarian-Carrie Brink; Utilities Supt-Darin Cranny; Electrical Supt.- Chance Boyd; Park/Cemetery Supt.- Darin Cranny; Finance Officer-Kylee Urban.

Nuisances

Mayor Kehn informed the council he is in touch with the north side nuisance we have been pursuing and somebody is working on helping her with the situation. He also asked the council to go around and check the town to see if there is anywhere else that needs to be taken care of.

EMPLOYEE WAGES

City Employees are making the following hourly wages as of January 1, 2023: Chance Boyd-\$30.12; Carrie Brink- \$13.56; Anna Cranny-\$16.72; Darin Cranny-\$28.00; Barry Geiman- \$23.31; Cindy Geiman-\$17.24; Kylee Urban-\$20.80.

CINDYS RAISE

Mayor Kehn informed the council that Cindy Geiman, Deputy Finance Officer, will be up for her 6-month probationary raise in February and will need a motion to approve her 50-cent raise. Schurz made a motion to give Cindy her 50-cent probationary raise in February. Seconded by Schuldt. All voted aye. Motion carried.

SUPPLEMENTAL BUDGET

Mayor Kehn read the first reading of Supplemental Budget Ordinance 2022-12. Schurz made a motion to approve the first reading. Seconded by Nielsen. All voted aye. First reading motion carried

ELECTION DAY

Mayor Kehn informed the council Election Day is set for April 11th, 2023.

SUMMER ADS

Mayor Kehn asked the council to approve advertising the summer ads. The council agreed to start advertising.

LIBRARY APPLICATION

Mayor Kehn let the council know only 1 application was received.

GARBAGE ORDINANCE

Mayor Kehn turned the meeting over to Bode, as he wanted to speak about the garbage ordinance. Bode explained to the council he felt dumpsters in town were unsightly and in the way of snow removal. Darin Cranny, maint. Supt, let the council know he never really has issues with dumpsters in the way. Bode continued the discussion and believes it would be a good time to go over the garbage ordinance and make some changes regarding the dumpsters and where they can be located. Schuldt made the comment that a lot have been pulled out already. Kehn asked the council to think on this matter and we will visit this again in February.

SCHURZ BANK SIGN AUTHORIZATION

Schuldt made a motion to authorize Jason Schurz, council president, to sign city checks and be put on the city's signature cards for the bank. Seconded by Nielsen. All voted aye. Motion carried.

MAINT. SUPT. REPORT

I had a meeting with Camden on our sewer project. We went over every block planned and made sure we were both on the same page. The plans have been sent into DANR for approval. We should be going out for bids by the end of the month, possibly beginning of next month. I picked up our pickup sander 3 days after the council meeting last month. We mounted it that day, and used it the next day. It works really well; it's been used quite a bit this month. Been a lot of days of snow removal and hauling snow. I was on call over Christmas weekend so had quite a bit of time every day except Christmas day itself moving snow because the wind blew all weekend. I was on call over new years weekend also, and had Barry come in Monday morning (holiday) to help put chains on the maintainer so we were prepared for the last snow storm. We both moved snow later that day, I started earlier than he did since I was on call, then decided I needed more help. We all spent quite a bit of time widening roads with loaders before the last storm preparing for what could be coming. I'm glad we did as it really helped with the last snow removal. I had to shut off water at the curb stop to two residents this month for pipes breaking. Neither one has been turned back on. The first one was at about 8pm on Monday after Christmas, they just got home and noticed it. The last one knew about their leak on Friday before new year's but did nothing about it until Monday (holiday) while it was snowing, then called me to shut it off. As of right now only 1 water meter froze and needed replacing (not counting either of these 2 houses above). I spent quite a bit of time getting the cemetery ready for Joe's funeral on the Monday after Christmas. We also salted the church parking lot the morning of the funeral as it was a skating rink the night before. There's been a little bit of shop/office work done this month too, but for the most part the whole month has been snow removal/snow hauling.

ELEC. SUPT RPORT

We had a line that broke during that first snow/ ice we had early in December. We did have to shut the whole East side of town down to fix this as it was a center phase and was too tight of an area to work on it safe. We had a blink during the cold snap, which seemed to be from the substation, we had a meter/meter socket blow out on the West bins of the Elevator. I was gone to SUFU when this happened so Darin had Gary from Central come make sure they still had power. The Factory wires in the meter socket blew out. We fixed it and replaced the whole socket. This has 480v going into the meter socket and isn't real fun to work on. I am going to order a VT(voltage transformer) this will reduce it down to 120/240. We did this on the East bin site when that was installed. I ordered 9S meters last September, they told me a year. They showed up 2 weeks ago. I had 4 ordered, and have used 3 already. I will be placing another order to get some on hand. The Roadside meter quit reading out awhile back so we were manually reading it. I had sent one that I had that went bad to Core and Main, the guy fixed the radio in it but I couldn't get it to program. I still need to talk to him about it, but I went and installed one of the new ones I had there, we also were manually reading Hometown Health since they have been operational. This has been taken care of as well. I took the last week in a half of December off as I had to use up vacation before the 1st of the year. Came back for 1 day to help with snow removal and then was sick for 2 days after that. so I haven't gotten much of anything accomplished this last month. Looking ahead, I still need to get to the fire station, I still need to get through my last book for testing, and some shop work needs to get done as well. I need to sit down and look over our sewer

project as well. I want to get as many pipes across roadways as possible when the project is going on. this will save us a ton of time/money in the long run of things instead of hiring someone to come bore it in later on. I have the electrical side engineered and just need to make some markings on the sewer map where to add conduits.

MAYORS REPORT

First Mayor Kehn wanted to let the city workers know they did a phenomenal job on snow removal, especially at Former Mayor Joe Stallers funeral. And wanted to thank them for that. He then let the council know the employee Appreciation Dinner will be January 21st at the commerce. He also reported that he was going to get together with the city employees and hopefully some council to go over the city's financials for the year and see how we can build up our reserves. He also explained to the council that he wanted to start doing stairstep rate increases, as our rates will need to be increased. He told the council he sees this being a much better option than one large increase later down the road. Another problem that needs to be taken care of is the cemetery fence that former Mayor Staller wanted fixed. Kehn asked Cranny to look into the pricing of fences and also suggested a new building to be put out there at the cemetery. Darin agreed a new building would look a lot more attractive than what's there now.

EXECUTIVE SESSION-PERONNEL

Mayor Kehn entertained a motion to enter executive session. Schuldt made a motion to enter executive session-personnel. Seconded by Schurz. All voted aye motion carried.

The city council entered executive session at 7:38pm.

Mayor Kehn declared the council out of executive session at 7:45. No action taken.

Mayor Kehn entertained a motion to hire Anna Cranny as a library assistant for 5 hours a week at \$10.80/hour, making her a full-time employee. Schurz made a motion to hire Anna Cranny as Library assistant. Seconded by Nielsen. All voted aye. Motion carried.

The meeting adjourned at 7:47pm.

Brad Kehn, Acting Mayor

Kylee Urban, Finance Officer