

# **CITY FINANCE OFFICER POSITION**

The City of Plankinton has an immediate opening  
for Finance Officer.

**Job Duties Include:**

- Financial Management
- Budget Preparation
  - Utility Billing
- Payroll preparation
- Grants Administration
- Working with the City Council and Public

Applicants should be self starters possessing strong computer skills, a working knowledge of accounting principles and strong communication skills. Salary based on experience.

## ***Attractive Benefit Package***

Health Insurance • Paid Vacations & Holidays  
State Retirement

Applications will be accepted through  
**Monday, August 16th, 2021**  
**at 4:30 p.m.**

Applications may be picked up at and submitted to  
Plankinton City Hall, PO Box 517  
Plankinton, SD 57368.

For information call (605) 942-7767.

*Equal Opportunity Employer*