

CITY OF PLANKINTON BUILDING PERMIT APPLICATION

PERMIT NO. _____

1. Name, Address, & Phone Number of Record Title Owner of Real Estate:

2. Address of Real Estate: _____

3. Legal description of Real Estate: Lot _____ Block _____ Addition _____

4. Application is for: () New Construction () Alteration () Moving and Demolition () Change in Use () Other (explain): _____

5. Name(s) of Contractor/Contractor, Address, Tax, and License Number:

General _____

Plumbing _____

Electrical _____

Heating _____

6. Anticipated use of improvement/structure: _____

7. Give a brief general description of improvement/structure and materials to be used. (Attach a sketch of scale drawing of outside wall of ground floor, including overhead view of entire structure and measurements and distances from lot line of nearest buildings on same and adjoining lot measuring from right of way. Also, sidewalk, land, driveway, or other fixed assets.)

8. Describe briefly the plans of installation of:

Driveway plan: _____

Water meter and hookup size: _____

Sewer tap location: _____

Electrical load requirements (overhead or underground?): _____

Load mgt. requirements: _____

9. Total estimated cost of project: _____

10. Estimated date of beginning and completion: _____

11. Date submitted: _____

****The above items must be completed before the permit will be approved.**

To the applicant: Please understand the following:

BUILDING PERMIT EXPIRES ONE YEAR FROM DATE SUBMITTED. CONSTRUCTION MUST BEGIN WITHIN 60 DAYS OF ISSUE, OR PERMIT WILL EXPIRE.

1. Excavating: If your work alters the street or right of way, a deposit of \$100.00 must be paid for repairs not completed by the contractor. The deposit will be paid at the time of permit approval and will be refunded upon inspection and approval of the utility superintendent. If repairs are not completed, the City will complete them and the deposit will be credited toward the bill and the customer will be billed if there remains a unpaid balance. Ordinance #9-2-2.

2. Electrical: Upon approval of the permit, you will pay an electrical meter deposit of \$250.00. The applicant will provide aid to construction in accordance with Policy 1701, LINE AND SERVICE EXTENSIONS.

3. Load management: For all electric hookups, the City will furnish the equipment necessary for Load control and the applicant will be responsible for the proper installation by a licensed electrician. Ordinance #16-3-5.
4. Sewer Tap: At the time of the permit approval, the applicant will pay a permit and inspection fee of \$150.00 for residential installation. Or \$200.00 for multi-family or commercial installations, or hookups outside the City limits.
All expense for the installation of the sewer line and the tap are at the expense of the Applicant. Ordinance #209 Article IV Sec 2.
5. Water Tap: The applicant will be responsible for expenses of installing the water line from the approved City water main in its destination. The City will furnish the tapping tool and the contractor will be responsible for making the tap itself. Ordinance #13-1-7. The applicant will need to install the curb- stop at an approved point. The City will furnish one 3/4" X 5/8" water meter. If a larger meter is requested, the owner will be responsible for the extra expense. The permit and inspection fee for the water tap will be \$150.00 for Residential, \$200 for Multi-family, or \$200 for Commercial installation, and, is due on the permit approval date.
6. Building permit fee: \$2.00 first \$1,000.00, \$1.00 per \$1,000.00 there after. Ordinance #9-1-10.
7. Electrical line and service extension, as per Policy #1701. See below for fee amount.

Hookup deposit: \$250.00 --- carry over from page 1.

Contributions-In-Aid-Of-Construction (CIAC) Fee: \$ _____

(RESIDENTIAL FEE TOTALS):

Water	\$ 150.00	
Sewer	\$ 150.00	
Rep. Dep.	\$ 100.00	
Permit fee:	\$ 2.00 first \$1,000, and \$1 per thousand dollars thereafter.	

******SEE ABOVE FOR
OTHER RATES**

TOTAL FEES = \$ _____

Signature of Owner or Agent

Date

For Council and Building Inspector Only

Approval date

Signature of Bldg. Inspector

Disapproval date

Signature of Finance Officer

Council and Mayor Notification date: _____

Mayor signature and date

Util. Supt. Notification date: _____

Superintendent signature and date

OVERHEAD VIEW OF SITE:

Include locations of water, sewer, and electrical lines required or existing. Lot lines, driveway, and any other information about the site that may be necessary for the permit approved.